

REQUEST PROPERTY INFORMATION OR A LEGAL POINT OF DISCHARGE

(PURSUANT TO THE BUILDING REGULATIONS 2018)

Step 1. Which property are you requesting the information for?

Street no.		Street name		
Suburb			Post code	
Lot no.		LP/PS		

Step 2. Briefly describe your project

Step 3. Have you attached a full copy of the title and a site plan showing the proposed works?

- Yes No (Your application will not be processed without them.)

Step 4. Which information do you require?

- Regulation 51(2) Property information \$52.10

Information on the building or land:

- a) Is the land located in a designated flood area (Reg.5(2))
- b) Is the land located in designated termite risk area (Reg.150)
- c) Has a Bushfire Attack Level been specified in the planning scheme
- d) Is the land subject to significant snowfalls (Reg.152)
- e) Is the land declared as designated land or;
- f) Is the land declared as designated works

- Regulation 133(2) Legal point of discharge \$159.50

Step 5. What are your details?

Company			
Name			
Address			
Mobile		Email	

Step 6. Return this form via one of the methods below

- Save and email this Word document to building@ballarat.vic.gov.au
We will e-mail you out a schedule of fees to pay online, or
- Print this form and bring it in to The Phoenix Building 25 Armstrong St Sth, Ballarat. You will be able to pay over the counter from 8.30am – 5pm Monday to Friday

Note: Your personal information is being collected by City of Ballarat for the purpose of processing your request for property information or a legal point of discharge in accordance with the *Building Act 1993*. Your information will be stored in Council's Customer Database and used to identify you when communicating with Council and for the delivery of services and information. For further information on how your personal information is handled, refer to Council's Privacy Policy at www.ballarat.vic.gov.au

Office use only (AP/BGN/PP) 2024/25

Receipt number	
Date received	