
CITY OF BALLARAT

Ballarat Seniors Awards 2024

INFORMATION AND NOMINATION FORM





A message from the CEO

Ballarat Seniors Awards recognise the contribution of older people to our community in Ballarat.

The Awards celebrate the people of Ballarat whose volunteer involvement supports and inspires others in our community.

We invite you to nominate colleagues, friends or family members to be considered for the Ballarat Seniors Awards in 2024.

This year's Awards will be presented at a reception at Mercure Ballarat Hotel and Convention Centre on Friday 1 November 2024.

2024 Award Categories

Community Service Award

For exceptional contribution by an individual to their community

Equity, Diversity and Inclusion Award

For an individual dedicated to improving social inclusion, connection and participation for our diverse communities such as LGBTIQ+, Disability, First Nations or Multicultural.

Healthy and Active Living Award

For an individual helping to create active and healthy communities through community involvement and as a role model.

Community Teamwork Award

For a voluntary group, club or project who have made an outstanding contribution to the community in the last two years.

Lifetime Achievement Award

For an individual, for dedicated, continuous voluntary service or contribution to the community over many years. (Can include service prior to eligibility age)

From these categories, the most exceptional nomination will be chosen as the **2024 Senior of the Year**

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Who is eligible for the Awards?

To be eligible for these awards, the nominee must be connected to Ballarat as place of living, working or volunteering and be aged 60 years or older (First Nations people aged 50 years or older).

Nominees will only be assessed on volunteer contribution since reaching the qualifying age except in the case of the Lifetime Achievement Award.

You cannot self-nominate.

What is the selection criteria?

Nominees will be assessed on

- How they make a difference to the community through volunteering.
- How their attitude and actions inspire others
- The impact of their volunteering on the community

Step by step guide to making a nomination

1. Fill in the nomination details on this form.
2. Keeping in mind the selection criteria above AND the category you are nominating under, answer the following two questions in a separate document.

How does the nominee make a difference to their community by their voluntary work? (up to 500 words)

Tip: Describe the work undertaken by the nominee, level of responsibility and the impact of that work on the community, include specific details such as years of service. If your nominee is active in a number of organisations or groups, include these details also.

In what ways does the nominee inspire other people? (up to 300 words)

Tip: It helps to be specific rather than general.

3. Supporting Material

You must include at least two letters supporting the nomination from colleagues or individuals in the community. This is in addition to the nomination form you have completed.

Tip: Encourage people writing support letters to be specific about the contribution of the nominee and how the nominee is regarded by the letter writer.

You can also include copies of up to three pieces of supporting information about your nominee, such as awards, media articles or images.

4. Send completed nomination by post or email to

Ballarat Seniors Awards

**Ageing Well Services – City of Ballarat
PO Box 655, Ballarat VIC 3353**

seniorsawards@ballarat.vic.gov.au

Nomination Checklist:

- Is your nominee eligible for these awards?
- Have you completed the Nominee/Nominator details?
- Have you answered the two questions?
- Have you attached at least two support letters?
- Have you attached up to three pieces of supporting information?

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Further Information

For more information or help completing a nomination form, call **Rebecca Marsh, Ageing Well Services** on **0417 042 135** or email seniorsawards@ballarat.vic.gov.au

Eligible nominees will be contacted in late-September to advise they are being considered for an award.

The Awards are assessed by an independent selection panel. The decisions of the panel are final. Information supplied with this form will not be returned, will be kept confidential and will not be used for any other purpose.

Details of person you are nominating

.....
Age

.....
Name

.....
Suburb

.....
Phone/Mobile

.....
Email address

Your details *(the nominator)*

.....
Name

.....
Suburb

.....
Telephone/Mobile

.....
Email

.....
Relationship to nominee

Which award/s are you nominating the person for

(please tick)

- Community Service Award
- Equity, Diversity and Inclusion Award
- Healthy and Active Award
- Community Teamwork Award
- Lifetime Achievement Award

How did you find out about Ballarat Seniors Awards

(please tick)

- City of Ballarat website
- Radio
- Social media
- Newspaper
- Other, please specify

Would you like this nomination to be considered for the Ballarat Community Awards?

- Yes No

Closing date for nominations is **5pm Monday 16 September 2024**