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## Freedom of information: Part II Information Statement

The *Freedom of Information Act 1982* (the Act) provides the community with a right to access information, unless categorised as exempt, in the possession of the Government of Victoria and other bodies constituted under the law of Victoria.

Section 7 of the Act requires all agencies to publish a set of statements describing their powers and functions, the documents and information they keep, and the way people can access them.

Documents listed in this Part II Statement are available for inspection and/or purchase either on the City of Ballarat website or by contacting customer service:

City of Ballarat  
The Phoenix Building  
25 Armstrong St. Sth.  
Ballarat VIC 3350

Ph: 5320 5500  
Email: [info@ballarat.vic.gov.au](mailto:info@ballarat.vic.gov.au)  
Website: [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au)

Requests to access documents not available through the relevant department can be made under the *Freedom of Information Act 1982*. Application charges will apply, and further charges may be applicable for searching and supply of documents. Freedom of Information requests can be made by contacting:

Freedom of Information Officer  
City of Ballarat  
PO Box 655  
Ballarat VIC 3353

Telephone: (03) 5320 5500  
Email: [foi@ballarat.vic.gov.au](mailto:foi@ballarat.vic.gov.au)

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Statement 1: Organisation and functions

City of Ballarat Organisational Structure



**Principal Officer and Address**

The principal officer is Mr Evan King, Chief Executive Officer.

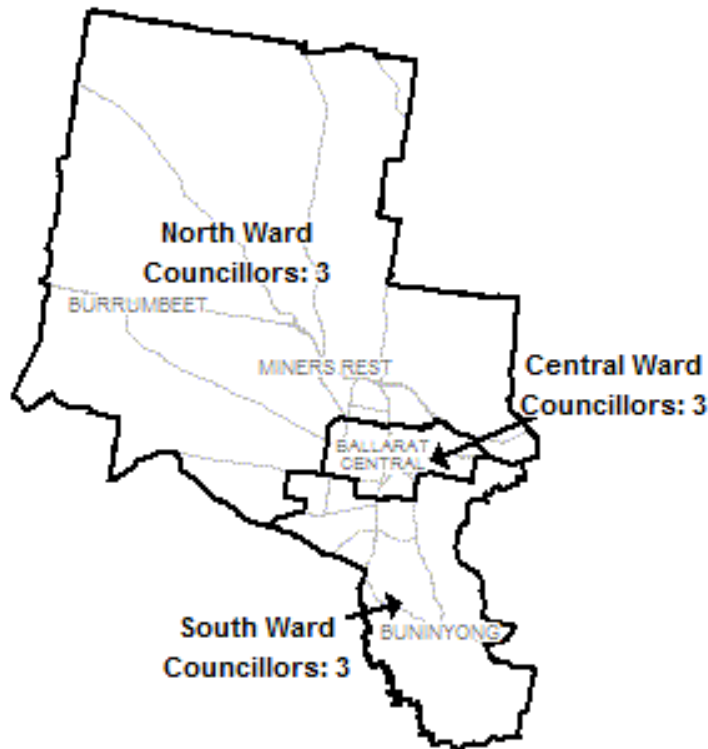
Postal Address: PO Box 655, Ballarat Vic 3353  
Customer Service: The Phoenix Building, 25 Armstrong Street. Sth, Ballarat Vic 3350  
Telephone: 03 5320 5500  
Email: [info@ballarat.vic.gov.au](mailto:info@ballarat.vic.gov.au)  
Website: [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au)

**Establishment**

City of Ballarat (note single “a” spelling) is created from former City of Ballarat, Shire of Ballarat and Borough of Sebastopol, and parts of Shires of Bungaree, Buninyong, Grenville and Ripon.

**Council**

Council’s elected officials consist of 9 Councillors, including a Mayor and a Deputy Mayor. The Mayor is elected by his/her colleagues on an annual basis. City of Ballarat is broken up into 3 wards – North Ward, South Ward and Central Ward.



**Administration**

The administration at Council is made up of a Chief Executive Officer, 4 Directors, and more than 1000 staff.

It is the role of Council’s administrators to advise Councillors, implement decisions made at Council meetings, and deliver services. The Administration is accountable to Council through the Chief Executive Officer.

The role of a Council as prescribed by the *Local Government Act 2020* is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community.

Council performs its functions through the enforcement and administration of a large number of Victorian Acts and Regulations and Council Local Laws. The following list indicates many of the Acts, Regulations and Local Laws that apply to Council:

Aboriginal Heritage Act 2006	Local Government (Long Service Leave) Regulations 2021
Associations Incorporation Reform Act 2012	Local Government (Planning and Reporting) Regulations 2020
Building Act 1993	Local Government Act 1989
Building Regulations 2018	Local Government Act 2020
Catchment and Land Protection Act 1994	Magistrates' Court Act 1989
Cemeteries and Crematoria Act 2003	Major Transport Projects Facilitation Act 2009
Cemeteries and Crematoria Regulations 2015	Marine and Coastal Act 2018
Child Wellbeing and Safety Act 2005	Mineral Resources (Sustainable Development) Act 1990
Children Youth and Families Act 2005	National Parks Act 1975
Climate Change Act 2017	Occupational Health and Safety Regulations 2017
Conservation, Forests and Land Act 1987	Pipelines Act 2005
Country Fire Authority Act 1958	Planning and Environment (Fees) Regulations 2016
Country Fire Authority Regulations 2014	Planning and Environment Act 1987
Cultural and Recreational Lands Act 1963	Planning and Environment Regulations 2015
Dangerous Goods (Explosives) Interim Regulations 2021	Privacy and Data Protection Act 2014
Dangerous Goods Act 1985	Public Health and Wellbeing Act 2008
Development Victoria Act 2003	Public Health and Wellbeing Regulations 2019
Disability Act 2006	Public Interest Disclosures Act 2012
Domestic Animals Act 1994	Public Records Act 1973
Domestic Building Contracts Act 1995	Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
Drugs, Poisons and Controlled Substances Regulations 2017	Residential Tenancies Act 1997
Education and Care Services National Law Act 2010	Road Management (General) Regulations 2016
Education and Training Reform Act 2006	Road Management (Works and Infrastructure) Regulations 2015
Electoral Act 2002	Road Management Act 2004
Electricity Safety Act 1998	Road Safety (General) Regulations 2019
Emergency Management Act 1986	Road Safety (Traffic Management) Regulations 2019
Emergency Management Act 2013	Road Safety (Vehicles) Regulations 2021
Environment Protection Act 2017	Road Safety Act 1986
Estate Agents Act 1980	Road Safety Road Rules 2017
Family Violence Protection Act 2008	Fines Reform Act 2014
Fences Act 1968	Fire Services Property Levy Act 2012

Flora and Fauna Guarantee Act 1988	Service Victoria Act 2018
Food Act 1984	Sex Work Act 1994
Freedom of Information Act 1982	Sheriff Act 2009
Gambling Regulation Act 2003	Sport and Recreation Act 1972
Graffiti Prevention Act 2007	Subdivision (Fees) Regulations 2016
Health Records Act 2001	Subdivision (Procedures) Regulations 2021
Heavy Vehicle National Law	Subdivision (Registrar's Requirements) Regulations 2021
Heavy Vehicle National Law Application Act 2013	Subdivision Act 1988
Heritage Act 2017	Summary Offences Act 1966
Housing Act 1983	Taxation Administration Act 1997
Impounding of Livestock Act 1994	Transfer of Land Act 1958
Independent Broad-Based Anti-Corruption Commission Act 2011	Transport (Safety Schemes Compliance and Enforcement) Act 2014
Infringements Act 2006	Transport Integration Act 2010
Infringements Regulations 2016	Valuation of Land Act 1960
Land Acquisition and Compensation Act 1986	Victoria Grants Commission Act 1976
Land Acquisition and Compensation Regulations 2021	Victoria State Emergency Service Act 2005
Land Act 1958	Victorian Data Sharing Act 2017
Liquor Control Reform Act 1998	Victorian Energy Efficiency Target (Project-Based Activities) Regulations 2017
Livestock Disease Control Act 1994	Victorian Environmental Assessment Council Act 2001
Local Government (Electoral) Regulations 2020	Victorian Inspectorate Act 2011
Local Government (General) Regulations 2015	Victorian Planning Authority Act 2017
Rooming House Operators Act 2016	Water Act 1989

## Decision-making powers

Council exercises its decision-making powers through Council meetings. All Ordinary Council meetings are held in the Council Chamber and are open to the public. Some matters are however heard in Closed Council in accordance with the Act and these are not open to the public

Further details of specific decision-making powers held by Council and delegated Council officers in relation to the above legislation can be found in Council's Instruments of Delegation, which are available for public inspection.

## External policy consultation

Council has adopted a Community Engagement Framework which aims to establish a clear statement about the role of community engagement activities in Council's decision-making processes including, but not limited to: strategic projects, policy, plan and strategy development, service delivery programs, major projects, and capital works.

Council uses a range of other consultation and engagement approaches including:

- Surveys and questionnaires;



- Community information sessions;
- Workshops;
- Online forums; and
- Advisory committees.

The Community Engagement Framework is available on the City of Ballarat website.

## **Statement 2: Categories of documents**

Council maintains a variety of documents, ranging from general correspondence with members of the public to Council adopted policies and resolutions.

The categories of documents in Council's possession include:

- Agendas and minutes/notes of meetings;
- Annual and financial reports;
- Building and planning permits and associated documents including plans;
- Building enforcement documents;
- Cat and dog registration applications and registrations issued;
- Correspondence (general and Councillor);
- Council resolutions;
- Departmental publications, including newsletters;
- Disclosures of conflict of interests;
- Documents submitted by third parties;
- Internal administration documents relating to staff management and the operation of Council;
- Organisational and staffing records, financial and resource management records, audit records and internal operating procedures;
- Legal documents including Local Laws, contracts, leases, agreements, licences, instruments of delegation, instruments of appointment and authorisations, legal advice and court documents;
- Local Laws permit applications and permits issued;
- Mailing lists;
- Maternal and child health records, including immunisation records;
- Media releases and general advertising;
- Memorandums of Understanding and Service Agreements;
- Officer recommendations;
- Policies, guidelines, strategies and plans, including their development and implementation;
- Public and stakeholder consultation processes and outcomes;
- Records of the administration and enforcement of legislation and Local Laws;
- Reports prepared by external consultants;
- Requests for information under the *Freedom of Information Act 1982* and files and papers relevant to the consideration of those requests;
- Residential parking permit applications and permits issued;
- Risk management assessments;
- Standard operating procedures;
- Surveys, statistics and data;
- Tender evaluations;
- Training material; and
- Written and verbal complaints received and records of any subsequent investigations.

Files within these categories are held and maintained in accordance with best practice records management principles. This includes regular archiving and disposal of records undertaken in accordance with approved schedules.

The City of Ballarat website can also be searched using the search engine for a wide range of information about the Council. For access to the homepage of the Council website go to [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au).

City of Ballarat also maintains a website where a range of open data is published. This website can be accessed at [www.data.ballarat.vic.gov.au](http://www.data.ballarat.vic.gov.au).

### **Statements 3: Freedom of information arrangements**

Requests to access documents should be directed first to the Council department primarily responsible for maintaining the information you require.

Requests to access documents not available through the relevant department can be made under the *Freedom of Information Act 1982 (Act)*.

Requests under the Act must be made in writing stating as clearly and precisely as possible what information is required, and addressed to:

Freedom of Information Officer – Sarah Cuthbert  
City of Ballarat  
PO Box 655  
Ballarat VIC 3353  
Telephone (03) 5320 5500  
Email: [foi@ballarat.vic.gov.au](mailto:foi@ballarat.vic.gov.au)

All Freedom of Information requests must be accompanied by an application fee of \$30.10 (Applicable at time of publication); or evidence that you qualify for a fee waiver through the completion of the Financial Hardship Application. If payment is by cheque or money order it should be made out to City of Ballarat.

Applicants will be notified of Council's decision and their review rights within 30 days of Council receiving a valid request.

Council must take all reasonable steps to notify an applicant of a decision, as soon as practicable, but no later than 30 days after the day on which a valid request is received, or if the 30 day period is extended or further extended where third party consultation is required or if the applicant agrees to an extension.

For further information and advice on making a request or the Freedom of Information process, please refer to Council's website at [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au).

### **Statement 4: Publications**

Council compiles registers of information which are particularly relevant to our responsibilities as a local government and a public-sector organisation.

These registers are available for public inspection at the Council office – The Phoenix Building, 25 Armstrong Street Sth, Ballarat. See below for a table of these registers and documents.

Please contact Council to arrange inspection times.

There are also other documents, such as manuals, guidelines and procedures, which officers use to make decisions or recommendations in enforcing Acts of Parliament.

Council issues officers with guidelines which they use to enforce these Acts. This type of document may be inspected or purchased.

**REGISTERS AND DOCUMENTS AVAILABLE FOR INSPECTION**

Record	Type	Compliance	Section	Act	Access	Charge
<b>Local Government (General) Regulations 2015</b>						
Travel	Register	A document containing details of overseas or interstate travel (other than interstate travel by land for less than 3 days) undertaken in an official capacity by any Councillor or member of Council staff in the previous 12 months, including— (i) the name of the Councillor or member of Council staff; and (ii) the dates on which the travel began and ended; and (iii) the destination of the travel; and (iv) the purpose of the travel; and (v) the total cost to the Council of the travel, including accommodation costs;	r.12(a)	<i>Local Government (General) Regulations 2015</i>	Public	None
Council Agendas & Minutes	Agendas & Minutes	The agendas for, and minutes of, ordinary and special meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;	r.12(b)	<i>Local Government (General) Regulations 2015</i>	Public	None
Special Committee Minutes	Minutes	The minutes of meetings of special committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act;	r.12(c)	<i>Local Government (General) Regulations 2015</i>	Public	None
Register of Delegations	Register	A register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act;	r.12(d)	<i>Local Government (General) Regulations 2015</i>	Public	None
Leases	Register	A document containing details of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease;	r.12(e)	<i>Local Government (General) Regulations 2015</i>	Public	None
Authorised Officers	Register	A register maintained under section 224(1A) of the Act of authorised officers appointed under that section;	r.12(f)	<i>Local Government (General) Regulations 2015</i>	Public	None
Donations & Grants	Register	A list of donations and grants made by the Council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.	r.12(g)	<i>Local Government (General) Regulations 2015</i>	Public	None



Local Government Act 2020						
Campaign Donation Returns	Register	The Chief Executive Officer must ensure that a copy of an election campaign donation return is available for inspection at the office of the Council during normal office hours for a period of 4 years from the date that it is given under section 306.	s.308 (3)	Local Government Act 2020	Public	None
Personal Interests	Summary	(1)The Chief Executive Officer must prepare a summary of the personal interests information disclosed in the last personal interests return lodged with the Chief Executive Officer. (3) The Chief Executive Officer must— (a) publish the summary of personal interests on the Council's Internet site; and (b) ensure that the summary of personal interests is available for inspection at the Council office	s.135	Local Government Act 2020	Public	None
Local Law	Document	The Council must ensure that a copy of the proposed local law is available for inspection— (a) at the Council's office; and (b) on the Council's Internet site.	s. 73 (5)	Local Government Act 2020	Public	10c per A4 page
Local Law	Document	The Council must ensure that a copy of a local law made under section 74 is available for inspection— (a) at the Council's office; and (b) on the Council's Internet site	s. 75	Local Government Act 2020	Public	10c per A4 page
Differential Rates	Document	A Council which declares a differential rate must ensure that copies of the following information are available on its Internet website and for public inspection at the Council office – (a) the definition of the types or classes of land which are subject to the rate; (b) the objectives of the differential rate; (c) the rate and amount of rates payable in relation to each type or class of land and what proportion of the total rates and charges this represents; (d) any other information which the Council considers it necessary to make available	s.161(3)	Local Government Act 1989	Public	None
Building Act 1993						
Register of Building Permits	Register	(1) A council must keep a register of all building permits given to it under this Division. (2) A council must make the register available for inspection by any person during normal office hours.	s.31	Building Act 1993	Public	None
Register of occupancy permits and temporary approvals	Register	(1) A council must keep a register of all occupancy permits and temporary approvals and amendments given to it under this Division. (2) A council must make the register available for inspection during normal office hours by any person.	s.74	Building Act 1993	Public	None
Register of Orders	Register	(1) The relevant council must keep a register of all emergency orders, building notices or building orders given to the council under this Part. (2) The council must make the register available for inspection by any person during normal office hours.	s.126	Building Act 1993	Public	None

Building Regulations 2018						
Building Permits	Document	On the request of an owner or mortgagee of the building or land, or a person authorised in writing by an owner or mortgagee of a building or land, the relevant council must provide the person making the request with a copy of any documents submitted with an application for a building permit in relation to the building or land.	r.50	<i>Building Regulations 2018</i>	Owner or mortgagee	None
Catchment and Land Protection Act 1994						
Roadside weed and pest animal management plan	Document	(1) The municipal council must publish the approved roadside weed and pest animal management plan on its website as soon as practicable after the plan is approved. (2) The municipal council must ensure that copies of the approved roadside weed and pest animal management plan are available for inspection during normal office hours at the municipal council's office.	s.22I	<i>Catchment and Land Protection Act 1998</i>	Public	None
Roadside weed and pest animal management plan	Document	(1) The municipal council must publish a consolidated version of its approved roadside weed and pest animal management plan on its website as soon as practicable after a variation to the plan is approved under section 22K or 22L. (2) The municipal council must ensure that copies of the consolidated version of its approved roadside weed and pest animal management plan are available for inspection during normal office hours at the municipal council's office.	s.22M	<i>Catchment and Land Protection Act 1998</i>	Public	None
Country Fire Authority Act 1958						
Neighbourhood Safer Places Plan	Document	A municipal council must— (a) publish its Municipal Council Neighbourhood Safer Places Plan on its Internet site; and (b) make the Municipal Council Neighbourhood Safer Places Plan and any documents incorporated in the Plan available at its municipal offices for public inspection during normal office hours free of charge.	s.50F(4)	<i>Country Fire Authority Act 1958</i>	Public	None
Domestic Animals Act 1994						
Dog & Cat Register	Register	(1) The Council must keep a register of all registered dogs and cats at the Council office. (2) The registration of any dog or cat may be inspected by any person— (a) during office hours; and (b) upon payment of the fee fixed by the Council for the inspection of that registration.	s.18	<i>Domestic Animals Act 1994</i>	Public	None
Environment Protection Act 2017						
Compliance Codes	Document	(1) The Authority must publish a compliance code made under section 100 on the Internet site of the Authority. (2) The Authority must make available for inspection without charge at the office of the Authority during normal business hours— (a) any compliance code made under section 100; and (b) any document containing any matter that is applied, adopted or incorporated in a compliance code.	s.102	<i>Environment Protection Act 2017</i>	Public	None

Food Act 1984						
Food Safety Audits	Document	(4) The council must ensure that the method of determining the reasonable costs of an audit payable under subsection (2) and the criteria fixed under subsection (3) are available for inspection by the public.	s.19U(4)	<i>Food Act 1984</i>	Public	None
Food Safety Audits	Document	(5) The council must ensure that the method of determining a fee under subsection (3)(a) and the considerations that apply under subsection (4) are available for inspection by the public	s.19UA(5)	<i>Food Act 1984</i>	Public	None
Records of Registration	Document	(3) If a person requests information held in the records in relation to a particular food premises, the registration authority must make that information available to the person free of charge.	s.43(3)	<i>Food Act 1984</i>	Public	None
Freedom of Information Act 1982						
Freedom of Information Part II Statement	Document	The principal officer of an agency shall cause to be published in the prescribed form as soon as practicable after the commencement of this Part a statement (which may take the form of an index) specifying the documents to which this section applies which have been created since the date of commencement of Part 1 of this Act and are in the possession of the agency.	s.11(2)(a)	<i>Freedom of Information Act 1982</i>	Public	None
Public Health and Wellbeing Health Act 2008						
Public Health & Wellbeing Plan	Document	A copy of the current municipal public health and wellbeing plan must be available for inspection by members of the public at the places at which the current Council Plan must be available under section 90(1) of the Local Government Act 2020.	s.26(7)	<i>Public Health &amp; Wellbeing Act 2008</i>	Public	None
Planning & Environment Act 1987						
Planning Scheme Amendments	Register	The planning authority that prepared an amendment and any person who is given a copy of an amendment under section 17(1)(a) or (c) must make the amendment, the explanatory report, any document applied, adopted or incorporated in the amendment and any accompanying agreement available at their respective offices during office hours for any person to inspect free of charge until the amendment is approved or lapses.	Part 3, Division 1, s.18	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Scheme Amendment Submissions	Register	The planning authority must make a copy of every submission available at its office for any person to inspect during office hours free of charge until the end of two months after the amendment comes into operation or lapses.	s.21(2)	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Scheme Amendments	Document	(1) The planning authority may make the panel's report available at its office during office hours for any person to inspect free of charge at any time after the planning authority receives the report and must make it so available forthwith if— (a) the planning authority has decided whether or not to adopt the amendment; or (b) 28 days have elapsed since it received the panel's report.  (2) A report made available for inspection under subsection (1) must be kept available for inspection until the end of two months after the amendment comes into operation or lapses.	s.26(1) and (2)	<i>Planning &amp; Environment Act 1987</i>	Public	None

Planning Scheme Amendments	Document	Responsible Authority with whom a copy of an approved amendment is lodged under s.4G must make the copy and any documents lodged with it available at their respective offices during office hours for any person to inspect free of charge for two months after the amendment comes into operation and after that period on payment of the prescribed fee.	s.4H	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Scheme Amendments and schemes (approved)	Register	The planning authority must make the copy of an approved amendment and any documents lodged with it available at their respective offices during office hours for any person to inspect free of charge for two months after the amendment comes into operation and after that period on payment of the prescribed fee.	s.41	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Scheme Amendments and schemes (approved)	Register	Council must keep a copy of the planning scheme incorporating all amendments to it and of all documents lodged with those amendments under section 40 available at their respective offices for any person to inspect during office hours free of charge.	s.42	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Permit Applications	Register	Council is required to keep a register of all applications for permits and all decisions and determinations relating to permits, and make the register available during office hours for any person to inspect free of charge	Part 4, Division 1. s.49(1) & (2)	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Permit Applications	Register	(1) The responsible authority must keep a register containing the prescribed information in respect of— (a) all applications for permits; and (b) all decisions and determinations relating to permits. (2) The responsible authority must make the register available during office hours for any person to inspect free of charge. relating to permits.	s.51 s.57(5)	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Permit Applications	Document	The responsible authority must make a copy of every objection available at its office for any person to inspect during office hours free of charge until the end of the period during which an application may be made for review of a decision on the application.	s.57(5)	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Permit Applications	Document	The Minister and the first responsible authority must make a copy of every permit issued under section 97F available at their respective offices for inspection by any person during office hours free of charge.	s.97G(6)	<i>Planning &amp; Environment Act 1987</i>	Public	None
Planning Permit Applications	Document	The responsible authority must keep a copy of each agreement indicating any amendment made to it available at its office for any person to inspect during office hours free of charge.	s.179(2)	<i>Planning &amp; Environment Act 1987</i>	Public	None
<b>Planning &amp; Environment Regulations 2015</b>						
Planning Permit Applications	Document	Duty to make copy of matter considered under section 60(1A)(g) available for inspection free of charge	r.25(a) and r.25(b)	<i>Planning &amp; Environment Regulations 2015</i>	Public	None
<b>Public Interest Disclosure Act 2012</b>						
Protected Disclosure	Procedures Document	(4) An entity required to establish procedures under section 58 must ensure those procedures are readily available to the public and—	s.59(4)	<i>Public Interest Disclosures Act 2012</i>	Public	None

		(b) in any other case—to each member, officer and employee of the entity.				
Road Management Act 2004						
Register of Public Roads	Register	(5) A road authority must ensure that the register of public roads is available for inspection by members of the public— (a) free of charge; (b) during normal business hours; (c) at the place or places determined by the road authority.	s.19(5)	Road Management Act 2004	Public	None
Road Management (General) Regulations 2016						
Road Management Plan Review	Document	Duty to produce written report of review of road management plan and make report available for copying or inspection.	r.9(2)	Road Management (General) Regulations 2016	Public	None
Subdivision (Procedures) Regulations 2011						
Subdivision Permits	Register	(1) A Council must maintain a register of applications made to it under the Act. (4) The Council must make the register available during office hours for any person to inspect free of charge.	r.33	Subdivision (Procedures) Regulations 2021	Public	None
Water Act 1989						
Management Plan	Document	Duty to keep copy of approved management plan available for inspection during office hours, free of charge.	s.32H	Water Act 1989	Public	None

**Statement 5: Literature available by subscription or on free mailing list**

The City of Ballarat produces a range of documents for publication that provide information to residents about City of Ballarat services, projects and events. Most are available to view and to download at [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au) These include, but are not limited to:

- City of Ballarat ourBallarat magazine – produced four times per year
- City of Ballarat weekly news update email
- City of Ballarat Facebook page
- City of Ballarat twitter page
- City of Ballarat Instagram
- City of Ballarat You Tube
- Ballarat Content Hub
- Made of: Ballarat publication
- Visit Ballarat email
- Visit Ballarat Facebook page
- Visit Ballarat Instagram
- Visit Ballarat YouTube
- Visit Ballarat TikTok
- Visit Ballarat Pinterest
- We Are Ballarat Instagram
- We Are Ballarat Facebook
- Closed Visitor Economy Facebook group
- Visitor Economy industry email

## **Statement 6: Committees established by Council**

Council has set up various committees and groups to provide advice on a wide range of issues and to manage various functions of Council: -

### **Delegated Committees**

Community Impact Grant Allocations Delegated Committee  
Contracts Approval Delegated Committee  
Her Majesty's Theatre Board Delegated Committee  
Planning Delegated Committee  
Tourism Events Grant Allocations Delegated Committee

### **Community Asset Delegated Committees**

Ascot Hall Community Asset Delegated Committee  
Brown Hill Hall Community Asset Delegated Committee  
Buninyong Hall Community Asset Delegated Committee  
Burrumbeet Soldiers Memorial Hall Community Asset Delegated Committee  
Cardigan Village Community Asset Committee  
Invermay Recreation Reserve Community Asset Committee  
Miners Rest Hall Community Asset Committee  
Scotsburn Community Hall Community Asset Committee  
Sebastopol Hall Community Asset Committee  
Warrenheip Hall Community Asset Committee

### **Advisory Committees**

Ballarat Friends of Ainaro Advisory Committee  
Ballarat Heritage Advisory Committee  
Ballarat Regional Soccer Facility Advisory Committee  
Disability Advisory Committee  
Intercultural Advisory Committee  
Koorie Engagement Action Group Advisory Committee  
LGBTIQA+ Advisory Committee

### **Stakeholder Reference Groups**

Arch of Victory/Avenue of Honour Stakeholder Reference Group  
Ballarat Airport Stakeholder Reference Group  
Ballarat Major Events Precinct Stakeholder Reference Group  
Lake Learmonth Stakeholder Reference Group  
Lake Wendouree and Gardens Stakeholder Reference Group  
Tourism Events Stakeholder Reference Group

### **Audit and Risk Committee**

Audit and Risk Committee



**Statement 7: Public libraries**

Council provides library services in partnership with five other municipalities, through the Central Highlands Regional Library Corporation. All details are found below:

**Ballarat Library**

178 Doveton Street North, Ballarat  
Ph: 03 5338 6850 Fax: 03 5331 1890

**Opening hours:**

<b>Monday</b>	9:30am – 6:00pm
<b>Tuesday</b>	9:30am – 6:00pm
<b>Wednesday</b>	9:30am – 7:00pm
<b>Thursday</b>	9:30am – 6:00pm
<b>Friday</b>	9:30am – 6:00pm
<b>Saturday</b>	9:30am – 4:00pm
<b>Sunday</b>	1.15pm – 4.00pm

**Sebastopol Library**

181 Albert Street, Sebastopol  
Ph: 03 5335 7985 Fax: 03 5335 7985

**Opening hours:**

<b>Monday</b>	9:30am – 5:00pm
<b>Tuesday</b>	9:30am – 5:00pm
<b>Wednesday</b>	9:30am – 5:00pm
<b>Thursday</b>	9:30am – 9:00pm
<b>Friday</b>	9:30am – 5:00pm
<b>Saturday</b>	9:30am – 12:00pm
<b>Sunday</b>	Closed

**Wendouree Library**

Stockland Shopping Centre, Gillies Street, Wendouree  
Ph: 03 5339 3505 Fax: 03 5338 2035

**Opening hours:**

<b>Monday</b>	9:30am – 5:00pm
<b>Tuesday</b>	9:30am – 5:00pm
<b>Wednesday</b>	9:30am – 5:00pm
<b>Thursday</b>	9:30am – 5:00pm
<b>Friday</b>	9:30am – 5:00pm
<b>Saturday</b>	9:30am – 12:00pm
<b>Sunday</b>	Closed

**City of Ballarat – Outreach Service**

Every Tuesday at Lucas Community Hub, Coltman Plaza, 10am-12pm  
Every Friday at Delacombe, corner Greenhalghs Road and Warrina Drive, 10am-12pm.  
Other locations will be released soon, please check library website for details.