

# Application

## Copy of Planning Permit and associated documents

Please note that copies are made available for the purposes of the Planning and Environment Act 1987 only. The information provided must not be used for any other purpose. By taking a copy of a document you acknowledge and agree that you will only use the document for the purpose specified above and that any dissemination, distribution or copying of a document is strictly prohibited.

### Information requested

- Copy of Planning Permit and endorsed plans
- Copy of endorsed plans only
- Copy of Planning Permit only

### Applicant details

Details of person applying for information

(The person you want Council to communicate with about the application)

Name:	
Organisation:	
Postal Address:	
	Postcode:
Contact phone:	
Mobile:	
Fax:	
E-mail:	

### The land

(Address of the land)

Street no.:	Street name:
Suburb:	Postcode:

### Planning Permit Details

(Provide the number of the planning permit)

PLP/	/
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### Permit collection

I would like to:

- Have the permit sent to my postal address
- Have the information sent to my email
- Collect the permit from Customer Service at the Phoenix Building

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## Reason for Application

In order to protect privacy, please advise Council of your relationship to the requested information and why the information is required.

I am the:

- Owner  
 Applicant  
 Other, please specify:

I require the information for the following reason:


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## Information checklist

Have you:

- Filled in the form completely?  
 Paid the fee

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## Signed

Applicant

Name:

Signature:

Date:

And/or

Owner

Name:

Signature:

Date:

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## Lodgement

Lodge the completed and signed form with payment:

### Mail:

Statutory Planning  
City of Ballarat  
PO Box 655  
BALLARAT VIC 3353

### In person:

The Phoenix Building  
25 Armstrong Street South  
CENTRAL BALLARAT VIC 3350

### Further information:

E-mail : [planninginfo@ballarat.vic.gov.au](mailto:planninginfo@ballarat.vic.gov.au)  
Website: [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au)

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## Privacy note

Your personal information is being collected by City of Ballarat for planning purposes. Your information will be stored in Council's Customer Database and used to identify you when communicating with Council and for the delivery of services and information. For further information on how your personal information is handled, refer to Council's Privacy Policy at [www.ballarat.vic.gov.au](http://www.ballarat.vic.gov.au)