



C4 Instrument of Delegation (Delegated Committees)

Ballarat City Council

Instrument of Delegation

Tourism Events Grant Allocations Delegated Committee



Instrument of Delegation

Ballarat City Council (**Council**) delegates to each person who is from time to time appointed as a member of the Delegated Committee established by resolution of Council passed on 28 July 2021 (R147/21) and known as the "Tourism Events Grant Allocations Delegated Committee" (**the Committee**), the powers and functions set out in the Schedule, and declares that:

- 1. this Instrument of Delegation is authorised by a resolution of Council passed on 28 July 2021 (R147/21)
- 2. a delegate can only exercise the delegations contained in this Instrument of Delegation while acting as a member of the Committee at a meeting of the Committee;
- 3. the delegation:
 - 3.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
 - 3.2 remains in force until Council resolves to vary or revoke it; and
 - 3.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
- 4. all members of the Delegated Committee will have voting rights on the Delegated Committee.

Date:

The Common Seal of Ballarat City Council
was affixed by authority of the Council in the
presence of:

)
)
)

.....
[Signature]

Mayor/Councillor

.....
[Signature]

Chief Executive Officer



SCHEDULE**Powers and functions**

To exercise Council's functions and powers to perform Council's duties in relation to the management of the Tourism Events Grant Allocation Delegated Committee, and for those purposes:

1. The disbursement of funds to;
 - Support the development and sustainability of tourism events;
 - Expand Ballarat's visitor economy and community connections via tourism events; and,
 - Implement structure and probity around the management of funds Council provides to the commercial and private sectors in the form of grants;
2. Clarifying the purpose and process, and strengthening the governance of the evaluation and allocation of these funds;
3. Ensuring
 - The objectives of the Ballarat Events Strategy 2018 – 2028 are met;
 - The total funds allocated for disbursement by the Reference Group is approved in the Council Budget each year.

Exceptions, conditions and limitations

The members of the Delegated Committee are not authorised by this Instrument to:

5. enter into contracts, or incur expenditure, for any amount which exceeds the approved budget; and;
6. exercise the powers which, by force section 11(2) of the *Local Government Act 2020*, cannot be delegated.

