



Ordinary Council Meeting

24 June 2020

Council Chamber, Town Hall, Sturt Street, Ballarat

AGENDA

Public Copy

NOTICE IS HEREBY GIVEN THAT A MEETING OF BALLARAT CITY COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, STURT STREET, BALLARAT ON WEDNESDAY 24 JUNE 2020 AT 7:00PM.

This meeting is being broadcast live on the internet and the recording of this meeting will be published on council's website www.ballarat.vic.gov.au after the meeting.

Information about the broadcasting and publishing recordings of council meetings is available in council's broadcasting and publishing recordings of council meetings procedure which is available on the council's website.

AGENDA

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The next Ordinary Meeting of the Ballarat City Council will be held on Wednesday 22 July 2020.

1. OPENING DECLARATION

Councillors: *"We, the Councillors of the City of Ballarat, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance."*

Mayor: *"I respectfully acknowledge the Wadawurrung and Dja Dja Wurrung People, the traditional custodians of the land, and I would like to welcome members of the public in the gallery."*

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTEREST

4. CONFIRMATION OF MINUTES

5. MATTERS ARISING FROM THE MINUTES

6. PUBLIC QUESTION TIME

Note – all public representations will be heard before each item on the agenda.

QUESTION TIME

- Question time has been altered for the City of Ballarat's June 24 2020 Council meeting due to the COVID-19 Stage 3 restrictions.
- To ensure the public can still participate in question time, they are asked to now submit their questions in writing.
- However, no person may submit more than two questions at the June 24 2020 meeting.
- The questions must be in English, must be 75 words or less and not include a preamble, other additional material, or multiple parts.
- Questions must be submitted via email to agendapreparation@ballarat.vic.gov.au by no later than 4:30pm on the day of the Ordinary meeting.
- A question may be disallowed if the chair determines that it:
 - Relates to a matter outside of Councils responsibility;
 - Is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - Deals with a subject matter already answered;
 - Is aimed at embarrassing a Councillor or a member of Council Staff;
 - Relates to personnel matters;
 - Relates to the personal hardship of any resident or rate payer;
 - Relates to industrial matters;
 - Relates to contractual matters;
 - Relates to proposed developments;
 - Relates to legal advice;
 - Relates to matters affecting the security of Council property: and/or
 - Relates to any other matter which Council considers would prejudice Council or any other person.
 - Relates to matters that would normally be subject to a Freedom of Information request.
 - Has previously been asked by the same person
 - Has already been put in writing to a Councillor or a member of Council staff; and received a written response.
- The name of the person who submitted a question must be read out, along with the question which may then be directed to the Chief Executive Officer or a nominated officer.
- All questions and answers must be as brief as possible.
- A Councillor or the Chief Executive Officer may require a question to be put on notice which is then recorded in the Council minutes. A written copy of the answer must be sent to the person who asked the question. Minutes will reflect responses until the matter is completed.

PUBLIC SUBMISSIONS

- Due to COVID-19 Stage 3 restrictions around public gatherings being limited to two people the following has been put in place.
- Public representations may be made on any items listed on the agenda in an Ordinary Meeting apart from those listed in the confidential section. Submissions must also be submitted in writing to agendapreparation@ballarat.vic.gov.au by no later than 4.30pm on the day of Council meeting; and limited to no more than 200 words that will be read out by the Chief Executive Officer or his nominated delegate at the meeting prior to the matter being considered by Council.

7. REPORTS FROM COMMITTEES/COUNCILLORS**8. CHIEF EXECUTIVE OFFICER REPORT****8.1. CHIEF EXECUTIVE OFFICER REPORT**

Division: Executive Unit
Director: Janet Dore
Author / Position: Janet Dore – Chief Executive Officer

OFFICER RECOMMENDATION

Council resolves to:

Receive and note the CEO's Operational Report.

EXECUTIVE SUMMARY

The CEO's Operational Report highlights issues and outcomes affecting the organisation's performance as it delivers services and implements the Council's strategies and policy decisions.

RATIONALE

The Council of the City of Ballarat is responsible for setting the municipality's strategic direction. The CEO of the City of Ballarat is the sole employee of the Council and is responsible for establishing the organisational structure and resource implementation to achieve the objectives set by the Council. This operational report provides a greater level of access to not only the organisation's achievements, but also the challenges and issues confronting staff and officers in the delivery of services.

Key achievements, projects and events delivered:Economic Response Contact Centre

The Economic Response Contact Centre has reached out to over 330 local businesses in April and May during COVID-19 restrictions. Some examples of how the City of Ballarat is helping businesses include:

- Working to find quick solutions to parking issues;
- Helping business owners who feel isolated connect with Commerce Ballarat
- Answering businesses' questions about how to apply for the permits/fees/rates provisions under the Economic Response package.

2020 Ballarat Heritage Weekend online

In May, Ballarat's 2020 Heritage Weekend was taken to a worldwide audience for the first time in its 12-year history. With COVID-19 restrictions preventing the weekend's ordinary programming, Ballarat Heritage Weekend went virtual with a special History at Home series. Six heritage-related online videos conveyed all the vintage charm, mystery and intrigue of Ballarat in a creative and contemporary format.

Be Kind Be Creative

The program of Be Kind Be Creative is now documented on the creativeballarat.com.au website detailing how Council is supporting all sides of the creative and artistic community to help it through this time. The website is also an important access point for the community to visit to see what activities and events they can participate in.

Emergency Food Relief drop off centre

The City of Ballarat established an emergency food relief drop off centre in May, with donations given to local welfare organisations for distribution to vulnerable people in the community during COVID-19 restrictions. Initially housed at the Ballarat Central Library and then at Morshead Park, the centre received more than 160 drop offs including more than 3000 food items in its first three weeks of operation.

National Reconciliation Week

With COVID-19 restrictions preventing larger gatherings, the City of Ballarat marked National Reconciliation Week with the production of a number of online resources distributed through the City of Ballarat and Ballarat Libraries social media channels, including a video of community members reflecting on the first Survival Day ceremony held in January.

Cherry Flat Road Duplication - Stage Two

Stage two of duplication works on Cherry Flat Road Delacombe has been completed. The \$1.5 million project was funded by the Ballarat West Development Contributions Plan, which funds major infrastructure projects such as drainage, roads, intersections, and recreational open spaces in the Ballarat West Growth Area. Stage two works included 300m of new road pavement, kerb and channel, new footpaths, minor drainage works, nature strip and tree planting.

Arch of Victory Centenary

The City of Ballarat in conjunction with the Arch of Victory/Avenue of Honour Committee commemorated the 100th anniversary of the opening of the Arch of Victory in June. The City of Ballarat's website hosted special historical information and videography commentary about the Arch of Victory to mark the centenary, with links to the honouringouranzacs.com.au site telling the stories behind the 3801 brave Ballarat men and women who fought for our country's freedoms during the Great War.

Major tree planting program in city's north

Further progress towards an aim of 40 per cent tree coverage in Ballarat started in Wendouree in May. The City of Ballarat Parks and Gardens team is planting approximately 3000 trees in Wendouree, Wendouree West and Miners Rest, in line with actions set out in the Urban Forest Action Plan. In a study undertaken by the Central Victorian Greenhouse Alliance, these areas were identified as urban hotspots due to the lack of tree cover.

Ongoing community consultation

Living Corridors Action Plan

The development of an action plan to improve biodiversity and habitat links across the east of Ballarat emerged as a key community priority through the recently adopted Ballarat East Local Area Plan, emerging projects of Brown Hill Local Area Plan and Buninyong Township Plan. Community consultation on the project will take place in mid to late 2020.

Ongoing projects, initiatives and works

New Adult changing place at North Gardens

People with a complex disability will soon have access to a new changing place and accessible toilets in the North Gardens. Funded by the City of Ballarat's Social Infrastructure Program, the changing place will include a tracking ceiling hoist, an adult sized change table, an accessible shower and accessible bathroom fittings. The project is an initiative under the City of Ballarat's Disability Access and Inclusion Plan 2019-2022. It is one of a number of similar local facilities that have been installed over the past few years, making Ballarat one of the leading cities across the country for provision and access.

Buninyong street improvement works

New street upgrades announced for Buninyong will improve safety and accessibility for pedestrians visiting local businesses and facilities. The Victorian Government initiative announced for Warrenheip and Learmonth Streets will include improved parking, the levelling of road surfaces and new streetscape works. The Victorian Government will contribute \$300,000 to the project followed by \$200,000 from the City of Ballarat.

Bakery Hill redevelopment

The Bakery Hill Revitalisation Plan passed an important milestone with the appointment of international design practice Hassell to lead the next stage of the project. The design team also includes local design firms PLOT Landscape Architecture and Cardno TGM. The Bakery Hill Urban Renewal Plan was adopted by Council in October 2019 with a commitment of \$15 million dollars over three financial years to fund the key element of the Bakery Hill Renewal Plan - the Bridge Mall Rejuvenation Project. The appointment of a designer to revitalise the Bridge Mall was the result of a thorough and competitive process undertaken by Council.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/Cultural	No	No
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	Yes	No
Risk Management	No	No
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Financial/Resources – No additional financial implications have arisen from the preparation of a CEO Operational Report.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

ATTACHMENTS

Nil

9. ASSEMBLIES OF COUNCILLORS

9.1. ASSEMBLY OF COUNCILLORS

Division: Business Services
Director: Glenn Kallio
Author/Position: Sarah Anstis - Administration Officer Statutory Compliance

OFFICER RECOMMENDATION

Council resolves to approve the report on Assemblies of Councillors as listed:

- 24 April 2020 Prosperity Portfolio Meeting
- 5 May 2020 Councillor Strategic Workshop
- 8 May 2020 Prosperity Portfolio
- 12 May 2020 Councillor Strategic Workshop
- 13 May 2020 Agenda Review
- 13 May 2002 Finance Committee Meeting
- 20 May 2020 Strategic Briefing
- 22 May 2020 Prosperity Portfolio
- 26 May 2020 Councillor Strategic Workshop
- 1 June 2020 Councillor Strategic Workshop
- 2 June 2020 Councillor Strategic Workshop
- 3 June 2020 Finance Committee Meeting
- 3 June 2020 Interim CEO Interviews

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with copies of Assembly of Councillor Records as required under section 80A(2) of the *Local Government Act 1989*.

RATIONALE

Section 80A(2) of the *Local Government Act 1989* requires the record of an Assembly of Councillors to be reported at an ordinary Council meeting. Assembly of Councillors Records are attached to this report.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*;
- *Local Government Act 1989*; and
- City of Ballarat Council Plan 2017-2021.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/cultural	Yes	Yes
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	No	No
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights - It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural - The inclusion of the attached Assembly of Councillor Records in the Council Agenda and the availability to the community increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

Risk Management - There are implications with regards to Council's compliance with the *Local Government Act 1989* if Assembly of Councillor Records are not reported to Council.

CONSULTATION

Nil

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this report.

REFERENCE DOCUMENTS

Nil

ATTACHMENTS

1. 24 April 2020 Prosperity Portfolio Meeting [9.1.1 - 1 page]
2. 5 May 2020 Councillor Strategic Workshops [9.1.2 - 1 page]
3. 8 May 2020 Prosperity Portfolio [9.1.3 - 1 page]
4. 12 May 2020 Councillor Strategic Workshops [9.1.4 - 1 page]
5. 13 May 2020 Agenda Review Briefing [9.1.5 - 2 pages]
6. 13 May 2020 Finance Committee Meeting [9.1.6 - 1 page]
7. 20 May 2020 Strategic Briefing [9.1.7 - 2 pages]
8. 22 May 2020 Prosperity Portfolio [9.1.8 - 1 page]
9. 26 May 2020 Councillor Strategic Workshops [9.1.9 - 1 page]
10. 1 June 2020 Heritage Advisory Committee [9.1.10 - 2 pages]
11. 2 June 2020 Councillor Strategic Workshops [9.1.11 - 1 page]
12. 3 June 2020 Finance Committee Meeting [9.1.12 - 1 page]
13. 3 June 2020 Interim CEO Interviews [9.1.13 - 1 page]

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Prosperity Portfolio Meeting – Events and the Arts
Date of meeting:	24 April 2020
Start time:	9.03am
Finish time:	10.30am

Councillors present:	Cr Moloney, Cr Rinaldi
Apologies:	Cr Taylor, Cr McIntosh, Justine Linley
Council staff present:	Angelique Lush – Director Development and Planning, Jeff Johnson – Executive Manager, Events and the Arts, Tara Poole – Coordinator Creative City
Other attendees present:	

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<p>Events and the Arts</p> <ul style="list-style-type: none"> • Brief update on Civic Hall and HMT Major Projects • Events Update - Including Events Reference Group • Winter Festival Update • The 100th Birthday of The Arch of Victory <p>Arts & Culture</p> <ul style="list-style-type: none"> • Be Kind Be Creative Project Update • Memorial statue to honour the nurses who served in World War 1 and World War 2.

Record completed by:	
Signed: 	Position: Director Development and Planning
Name: Angelique Lush	Date: 22 May 2020

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Councillor Strategic Planning Update Workshop
Date of meeting:	5 May 2020
Start time:	4.30pm
Finish time:	5:45pm

Councillors present:
Cr McIntosh, Cr Moloney, Cr Rinaldi, Cr Taylor, Cr Harris, Cr Coates, Cr Hudson, Cr Johnson, Cr Tillett
Apologies:
Amy Boyd - Program Director Strategy and Implementation
Council staff present:
Justine Linley – CEO, Angelique Lush – Director Development and Planning, James Guy – Executive Manager Economic Partnerships, Lisa Kendal – Manager Strategic Planning, Vanessa O’Shea – Strategic Planner, Rex Zhang – Strategic Planner, Catherine McLay – Heritage and Cultural Landscapes, John Dyke – Heritage Advisor, Strategic Projects
Other attendees present:
None

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> • Neighbourhood Character • Future planning control options under review

Record completed by:	
Signed: 	Position: Executive Manager Economic Partnerships
Name: James Guy	Date: 04 / 06 / 2020

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Prosperity Portfolio Meeting – Economic Partnerships
Date of meeting:	8 May 2020
Start time:	9am
Finish time:	10.30am

Councillors present:	Cr McIntosh, Cr Moloney, Cr Rinaldi, Cr Taylor
Apologies:	
Council staff present:	Angelique Lush – Director Development and Planning, James Guy – Executive Manager Economic Partnership, Justine Linley, CEO
Other attendees present:	

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<p>Economic Development</p> <ul style="list-style-type: none"> Ballarat Economy Overview and Scenarios <p>Strategic Planning</p> <ul style="list-style-type: none"> Schedule of Briefings Integrated Transport Plan

Record completed by:	
Signed: 	Position: Director Development and Planning
Name: Angelique Lush	Date: 04/06/2020

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Councillor Strategic Planning Update Workshop
Date of meeting:	12 May 2020
Start time:	4.30pm
Finish time:	6pm

Councillors present:	Cr McIntosh, Cr Moloney, Cr Rinaldi, Cr Harris, Cr Coates, Cr Hudson, Cr Johnson, Cr Tillett
Apologies:	Justine Linley – CEO, Cr Taylor
Council staff present:	Angelique Lush – Director Development and Planning, James Guy – Executive Manager Economic Partnerships, Lisa Kendal – Manager Strategic Planning
Other attendees present:	None

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> Draft Integrated Transport Action Plan

Record completed by:	
Signed: 	Position: Executive Manager Economic Partnerships
Name: James Guy	Date: 04 / 06 / 2020

ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Council Agenda Review Briefing
Date of meeting:	13 May 2020
Start time:	6:39pm
Finish time:	8.17pm

Councillors present: Cr Jim Rinaldi (remotely) Cr Grant Tillett (remotely) Cr Des Hudson (remotely) Cr Mark Harris (remotely) Cr Samantha McIntosh (remotely) Cr Belinda Coates (remotely) Cr Amy Johnson (remotely) Cr Daniel Moloney (remotely) Cr Ben Taylor (remotely)
Apologies:
Council staff present: Justine Linley – Chief Executive Officer Glenn Kallio – Director Business Services Terry Demeo – Director Infrastructure and Environment Neville Ivey – Director Community Development Cameron Cahill – Director Innovation and Organisational Improvement Angelique Lush – Director Development and Planning Jenny Fink – Acting Director Community Development
Other attendees present:

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned

Matters Considered: <i>*Provide dots points of matters discussed.</i>
Updates from Portfolios
Updates from Councillors
Review of Draft Council Agenda 27 May 2020
<ul style="list-style-type: none"> • Chief Executive Officer Report • Assemblies of Councillors • Response and Recovery Pandemic 2020 Program • January 26

<ul style="list-style-type: none"> • Fernery Stage 2 • The Gong – Consultation / Masterplan Development • Ballarat International Foto Biennale • Central Victorian Goldfields World Heritage Bid – Update • UNESCO Creative City Report - May 2020 • Ballarat West Growth Area Land Supply • Fenced dog Parks Strategy • Recycling State Government Grant Opportunity • Planning Permit PLP /2019 / 791 — Electronic Major Promotion Sign — 101 -107 Sturt Street, Ballarat Central • Power Purchase Agreement Update • Outdoor Pools 2019/20 • Council Plan Quarterly Report • S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987) • Outstanding Question Time Items • Notice of Motion <p>Items in Camera</p> <ul style="list-style-type: none"> • Ballarat International Foto Biennale • Road National Cycling Review • Tender MAV VP181617 – Purchase of three (3) x 23 cubic meter (approx.) & one (1) x 16 cubic meter (approx.) side loading compactors to be used by our Waste & Recycle Division • Ballarat Sports and Entertainment Precinct Update
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Record completed by:	
Signed:	Position: Director Business Services
Name: Glenn Kallio	Date: 14 May 2020

ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Finance Committee
Date of meeting:	13 May 2020
Start time:	3.00pm
Finish time:	3.23pm

Councillors present: Cr Grant Tillett (remotely) Cr Mark Harris (remotely) Cr Belinda Coates (remotely) Cr Ben Taylor (remotely) Cr Samantha McIntosh (remotely) Cr Amy Johnson (remotely)
Apologies:
Council staff present: Justine Linley – Chief Executive Officer Glenn Kallio – Director Business Services
Other attendees present:

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned

Matters Considered: <i>*Provide dots points of matters discussed.</i>
1. Draft Budget

Record completed by:	
Signed: 	Position: Director Business Services
Name: Glenn Kallio	Date: 6 June 2020

ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Special Briefing
Date of meeting:	20 May 2020
Start time:	6.45 pm
Finish time:	8.41pm

Councillors present: Cr Grant Tillett Cr Des Hudson Cr Mark Harris Cr Belinda Coates Cr Ben Taylor Cr Jim Rinaldi Cr Samantha McIntosh Cr Amy Johnson Cr Daniel Moloney
Apologies:
Council staff present: Neville Ivey – Acting Chief Executive Officer Glenn Kallio – Director Business Services Darren Sadler – Acting Director Infrastructure and Environment Jenny Fink – Acting Director Community Development Cameron Cahill – Director Innovation and Organisational Improvement Angelique Lush – Director Development and Planning
Other attendees present:

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned

Matters Considered: <i>*Provide dots points of matters discussed.</i>
Strategic Matters Raised by Councillors
Portfolio Updates
Planning Committee – Agenda Review
Section B - Strategic Briefing Reports
<ul style="list-style-type: none"> • Acting CEO to Update the Mayor • Community Halls • Committees and Delegation Update

- | |
|---|
| <ul style="list-style-type: none"> • Marketing Update – Be Kind and Winter Marketing Update • COVID Priority Projects • Divisional Briefings |
|---|

Record completed by:	
Signed:	Position: Director Business Services
Name: Glenn Kallio	Date: 21 May 2020

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Prosperity Portfolio Meeting – Economic Partnerships
Date of meeting:	22 May 2020
Start time:	9.10am
Finish time:	10.10am

Councillors present:	Cr Moloney, Cr Rinaldi,
Apologies:	Cr Taylor, Cr McIntosh
Council staff present:	Angelique Lush – Director Development and Planning, Jeff Johnson – Executive Manager Events and the Arts
Other attendees present:	

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<p>Events and the Arts</p> <ul style="list-style-type: none"> • Event sector engagement update – COVID response • Heritage Weekend update • Winter Festival Update • Royal South Street Event Update • Eureka Centre Update <p>Tourism Update</p> <ul style="list-style-type: none"> • Marketing Update • TEP Update

Record completed by:	
Signed: 	Position: Director Development and Planning
Name: Angelique Lush	Date: 04/06/2020

ASSEMBLY OF COUNCILLORS RECORD

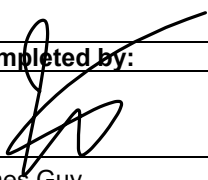
This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Councillor Strategic Workshop
Date of meeting:	26 May 2020
Start time:	4.30pm
Finish time:	5:51pm

Councillors present:
Cr McIntosh, Cr Moloney, Cr Rinaldi, Cr Harris, Cr Coates, Cr Hudson, Cr Johnson, Cr Tillett
Apologies:
Council staff present:
Angelique Lush – Director Development and Planning, James Guy – Executive Manager Economic Partnerships, Lisa Kendal – Manager Strategic Planning, Catherine McLay – Heritage and Cultural Landscapes, Natalie Robertson - Executive Manager Development Facilitation; Siobhan Dent - Economic Development Projects Officer
Other attendees present:

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> • Economic update – COVID-19 impact and recovery • Heritage planning and decision making

Record completed by:	
Signed: 	Position: Executive Manager Economic Partnerships
Name: James Guy	Date: 05 / 06 / 2020

ASSEMBLY OF COUNCILLORS RECORD

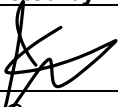
This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Heritage Advisory Committee
Date of meeting:	1 June 2020
Start time:	12.00pm
Finish time:	2:45pm

Councillors present:	Cr McIntosh, Cr Rinaldi
Apologies:	Cr Moloney
Council staff present:	James Guy – Executive Manager Economic Partnerships, Catherine McLay – Project Officer Heritage and Cultural Landscapes; John Dyke – Heritage Advisor Strategic Planning; Susan Fayad – Coordinator Heritage and Cultural Landscapes; Kate Gerritsen – Public Art Co-ordinator; Ian Coleman – Heritage Advisor; Natalie Robertson – Executive Manager Development Facilitation
Other attendees present:	Anne Beggs-Sunter – Heritage Watch; Di Gow – National Trust; Travis Hurst – Real Estate Victoria; Marie Kau - Central Highlands Historical Association; Lauren Bourke – Public Record Office Victoria; Ailsa Brackley du Bois; Stuart Kelly

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> • Heritage Advisor and planning processes for heritage • Heritage Gaps • Ned Williams Memorial and Boer War Memorial • COVID-19 Response – PROV Update • Active Heritage issues • Central Highlands Historical Society – assist decisions regarding heritage • Grant/ loan update • Community reps

Record completed by:	
Signed: 	Position: Executive Manager Economic Partnerships
Name: James Guy	Date: 05 / 06 / 2020

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Councillor Strategic Workshop
Date of meeting:	2 June 2020
Start time:	4.30pm
Finish time:	5:53pm

Councillors present:	Cr McIntosh, Cr Moloney, Cr Rinaldi, Cr Harris, Cr Coates, Cr Hudson, Cr Johnson, Cr Tillett
Apologies:	Cr Taylor
Council staff present:	Angelique Lush – Director Development and Planning, James Guy – Executive Manager Economic Partnerships, Lisa Kendal – Manager Strategic Planning, Paul Judge – Strategic Planner; Terry Natt – Principal Strategic Planner
Other attendees present:	

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> • Strategic Planning Priorities • Latrobe St Saleyards Update

Record completed by:	
Signed: 	Position: Executive Manager Economic Partnerships
Name: James Guy	Date: 05 / 06 / 2020

ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Finance Committee
Date of meeting:	3 June 2020
Start time:	3.10pm
Finish time:	3.40pm

Councillors present: Cr Grant Tillett Cr Mark Harris Cr Belinda Coates Cr Ben Taylor
Apologies:
Council staff present: Justine Linley – Chief Executive Officer Glenn Kallio – Director Business Services
Other attendees present:

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ol style="list-style-type: none"> 1. Current Financial Position 2. Audit & Risk Charter

Record completed by:	
Signed: 	Position: Director Business Services
Name: Glenn Kallio	Date: 6 June 2020

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Interim Chief Executive Officer Interviews and Discussion
Date of meeting:	3 June 2020
Start time:	3.30pm
Finish time:	9.00pm

Councillors present:
Cr Samantha McIntosh, Cr Mark Harris, Cr Belinda Coates, Cr Amy Johnson, Cr Daniel Moloney, Cr Grant Tillett, Cr Des Hudson, Cr Ben Taylor (Chair), Cr Jim Rinaldi
Apologies:
Nil
Council staff present:
Nil
Other attendees present:
Christine Mileham, Sal Corp Pty Ltd Candidates (Confidential)

Conflict of Interests:
Nil

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<ul style="list-style-type: none"> • Interim CEO Appointment

Record completed by:	
Signed: 	Position: Director Innovation and Organisational Improvement
Name: Cameron Cahill	Date: 5 June 2020

10. OFFICER REPORTS

10.1. COUNCIL PLAN ANNUAL REVIEW

Division: Innovation and Organisational Improvement
Director: Cameron Cahill
Author/Position: Cameron Cahill – Director Innovation and Organisational Improvement

OFFICER RECOMMENDATION

Council resolves to:

1. **Note the review of the Council Plan 2017-2021 and the inclusion of the Council Plan 2017-2021 report card.**
2. **Note the planning and progress on the Council Plan 2021-2025.**
3. **Promote the achievements of the Council Plan 2017-2021 to the Ballarat community.**

EXECUTIVE SUMMARY

Council is required to, at least once in each financial year, consider whether the current Council Plan requires any adjustment in respect of the remaining period of the Council Plan.

This requirement of the *Local Government Act 1989* (the Act) has a specific focus on adjustments to the strategic objectives of the Council, the strategies for achieving those objectives and the strategic indicators for monitoring the achievement of the objectives. Adjustments to these elements of the Council Plan are not proposed following the review of the plan.

It is proposed to include into the Council Plan an addendum which focuses on informing the community on the progress of the Council Plan and to update the community on the planning and progress of the development of the next Council Plan 2021-2025 which will be adopted next year.

RATIONALE

Section 125(7) of the Act requires that Council consider at least once every financial year whether the Council Plan requires any adjustment. Where an adjustment is proposed to the Council Plan strategic objectives (four-year outcomes), strategies for achieving its objectives (four-year priorities) or indicators for monitoring the achievement of the strategic objectives, Council must consult the community pursuant to section 223 of the Act. As no adjustment to these elements of the Council Plan is recommended, section 223 does not apply.

Council remains committed to our Council Plan goals of; Liveability, Prosperity, Sustainability and Accountability.

These goals and the objectives and strategies within the Council Plan ensure the Ballarat community continues to receive the best possible infrastructure, programs and services the Council can offer, despite the current difficult circumstances COVID-19 presents.

Since the Council set the current plan in 2017, the Council has worked hard to deliver the key strategic priorities with a number of important achievements and milestones being met. Almost 90 percent of the Council Plan has been either achieved or on track to be completed within the coming months.

Some of the highlights of this report card include:

- Development of significant capital works including the Lucas Community Hub, Bonshaw Early Learning Centre, Ballarat Sports Events Centre and Her Majesty's Theatre.
- Adoption of important strategic plans including the Reconciliation Action Plan, Active Women and Girls' Strategy, Ballarat Prosperity Framework, Creative Cities Strategy, Ballarat Heritage Plan, Ballarat East Local Area Plan, Miners Rest, Burrumbeet and Cardigan Village Township Plans, Carbon Neutrality and 100 Percent Renewables Action Plan and Urban Forest Action Plan.
- Commenced work on the Bakery Hill and Bridge Mall Precinct Urban Renewal Plan including a commitment of \$15 million towards the precinct's redevelopment and commenced the Latrobe Street Saleyards Precinct Urban Renewal Plan.
- Mars Stadium becoming the second home of the Western Bulldogs Football Club, the Eureka Centre, Home of the Eureka Flag returned to Council operation and Council resumed Tourism and Marketing services and commenced the development of the Traveller Experience Plan.
- The development of an interim local glass recycling solution and the Pass on Glass campaign and program, adoption of the Smarter Parking Plan and commencement of the conversion of streetlights to new LED technology.
- Gaining over \$270 million in State and Federal Government Election promises with over \$180 million of government funding being committed to Ballarat.
- City of Ballarat remaining financially responsible with the 2020/21 budget proposed to deliver a zero rate increase, a zero rise in fees and charges and no rise in the waste levy.
- The City of Ballarat's response to the COVID19 crisis including the continuation of service delivery and the Be Kind program and campaign.

The Council Plan Report Card provides the community a comprehensive and transparent update on how Council has so far performed against the plan and the outstanding actions that are still to be achieved.

The report card will form part of the Council Plan 2017-2018 as an addendum.

Planning for Council Plan 2021-2025

Council Officers have commenced planning the next Council Plan for the period, 2021 to 2024. This Council Plan will need to be in accordance with the *Local Government Act 2020*. The Council will commence initial community and stakeholder engagement in accordance with the Act shortly.

It is planned that a series of discussion papers looking at Ballarat as a community/society and economy post COVID19 will be developed to help focus this engagement and the directions of the next Council Plan.

A number of engagement activities will be held to ensure community can actively participate and help guide the development of this Council Plan. These activities will be reviewed in line with COVID19 restrictions.

It is planned that a draft plan would be available for public comment in February 2021, with the Council Plan 2021-2025 being adopted in or after March 2021. The Council will be provided ongoing updates on the progress of the next Council Plan.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- *Local Government Act 1989*
- *Local Government Act 2020*
- City of Ballarat Council Plan 2017-2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/Cultural	No	No
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	Yes	No
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	Yes	Yes

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Risk Management – The *Local Government Act 1989* requires Council to consider any adjustments to the Council Plan on an annual basis.

Implementation and Marketing – Council will promote the Council Plan 2017-2021 scorecard to the community and update them on the planning and progress of the next Council Plan.

Evaluation and Review – Council will continue to report on the progress against the Council Plan on a quarterly basis.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

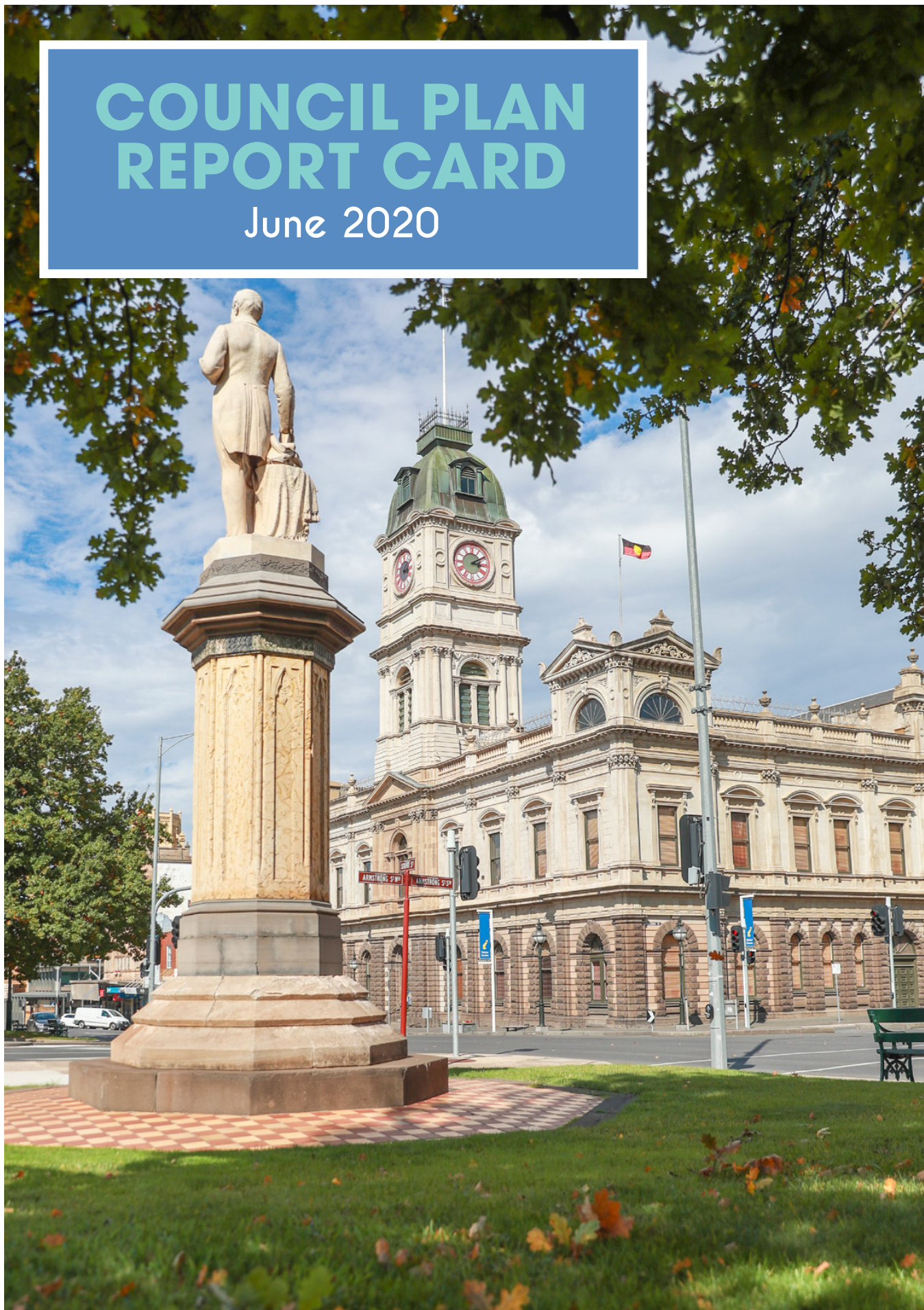
- Nil

ATTACHMENTS

1. Council Plan Report Card 2020 [**10.1.1** - 24 pages]

COUNCIL PLAN REPORT CARD

June 2020





MESSAGE FROM THE MAYOR OF BALLARAT

Council remains committed to Liveability, Prosperity, Sustainability and Accountability to ensure our community receives the best possible infrastructure, programs and services we can offer, despite the current difficult circumstances COVID-19 presents for Ballarat.

Since setting our Council Plan 2017–21 three years ago we have worked hard to deliver on our key strategic priorities, and we're pleased to have delivered a number of important achievements and milestones for our community.

Almost 90 percent of the Council Plan has either been achieved or is on track to be completed in coming months. This is a significant achievement for the City of Ballarat and is due to our Council's ongoing and substantial investment in capital and programs, continued advocacy to ensure Ballarat receives its fair share of Government funding and programs, and our continued civic leadership.

Some of the highlights of this report card include:

- Delivery of significant capital works including the Lucas Community Hub, Bonshaw Early Learning Centre, Ballymanus Park, Ballarat Sports Events Centre, Civic Hall and Her Majesty's Theatre.
- Adoption of important strategic plans including the Reconciliation Action Plan, Active Women and Girls' Strategy, Ballarat Prosperity Framework, Creative City Strategy, Ballarat Heritage Plan, Ballarat East Local Area Plan, Miners Rest, Burrumbeet and Cardigan Village Township Plans, Carbon Neutrality and 100 Percent Renewables Action Plan and Urban Forest Action Plan.
- Commenced work on the Bakery Hill and Bridge Mall Precinct Urban Renewal Plan including a commitment of \$15 million towards the precinct's redevelopment and commenced the Latrobe Street Saleyards Precinct Urban Renewal Plan.
- Mars Stadium became the second home of the Western Bulldogs Football Club, the Eureka Centre, 'Home of the Eureka Flag' returned to Council operation, Council resumed tourism and marketing services and commenced the development of the Traveller Experience Plan.

- We successfully navigated the statewide recycling crisis, developing an interim local recycling solution and introduced the successful 'Pass on Glass' initiative, adopted the Smarter Parking Plan and commenced conversion of streetlights to new LED technology.
- We secured over \$270 million in State and Federal Government election promises, with over \$180 million of government funding committed to Ballarat. City of Ballarat remains financially responsible with our 2020/21 Budget proposed to deliver a zero rate increase, a zero rise in fees and charges and a zero rise in the waste levy.

Delivery of the Council Plan was well underway before all our lives were impacted – and the world as we knew it was turned upside down – by the COVID-19 pandemic.

Jobs were lost, businesses closed, family and friends were temporarily separated, sporting clubs could no longer offer a recreational outlet. We created a community rallying call and asked everyone to 'Be Kind' to each other in these difficult times. A rallying call that has been adopted across Ballarat and by many other municipalities around the state.

The City of Ballarat's response to this crisis, its continuation of services for our residents and delivering on these Council Plan activities, is a significant achievement. Civic and community events like ANZAC Day, Heritage Weekend and Open Studios have moved online, essential services continue to operate, while some, like Meals on Wheels have expanded to meet increased demand, and we have seen our creative community respond, in a way only creatives can, to our Be Kind Be Creative program.

With 12 months of this current plan remaining our Council and the organisation are committed to working together to deliver on the plan's remaining projects and initiatives for our community. Delivery of this ambitious Council Plan 2017–2021 will help ensure Ballarat continues to be the proud city that we all know and love, a city that is **bold, vibrant and thriving**, even in times of adversity.

Cr Ben Taylor
Mayor of Ballarat

WE SAID... BY 2021 WE WILL AIM TO HAVE COMPLETED THE FOLLOWING, SO FAR, WE HAVE ACHIEVED:

Complete and Ongoing



\$15 million from Council towards implementation over a three-year program

PROSPERITY

1000 public service jobs at the Civic Hall site

Bakery Hill Precinct unlocked and redeveloped

\$300 million invested in the Ballarat West Employment Zone

Complete



\$47.8 million from Victorian Government

Complete and Ongoing



\$310 million

1000 public service jobs at the Civic Hall site

The Ballarat GovHub will be home to up to 1000 Victorian Government employees, including up to 600 public sector positions relocated from Melbourne, helping to revitalise a major part of the Ballarat CBD.

Bakery Hill Precinct unlocked and redeveloped

Bakery Hill Master Plan completed and adopted by Council. Development and designs are well progressed.

\$300 million invested in the Ballarat West Employment Zone

To date over \$260 million has been committed by the public and private sectors with a further \$50 million planned or under negotiation. Planning for a Waste to Energy facility also advanced during this time and has the potential to deliver a further \$300 million in private investment.



WE SAID... BY 2021 WE WILL AIM TO HAVE COMPLETED THE FOLLOWING, SO FAR, WE HAVE ACHIEVED:

Complete and Ongoing



\$24 million from Council, Victorian and Australian Governments

\$5.2 million additional investment from Victorian Government

LIVEABILITY

Transformed our entire library network into digital learning hubs

Completed the regional Ballarat Sports and Events Centre

Eureka Stadium recognised as a boutique, national sports centre and entertainment precinct

Complete and Ongoing



\$5.5 million from Council and Victorian Government

Complete and Ongoing



A further \$6.6 million from the Victorian Government

Transformed our entire library network into digital learning hubs

In the past three years the City of Ballarat has provided a suite of diverse digital learning services to the Ballarat community. All of our libraries deliver technology hub services. In particular, we work with older residents in our community to teach them how to navigate government online services and how to transact in the online environment in a safe way.

Council views our libraries as valuable social infrastructure assets and vital spaces for our community to connect, learn and play in.

The City of Ballarat has opened the newly refurbished Sebastopol Library and Maternal and Child Health Centre and recently endorsed a major upgrade to the Central Library.

Planning for future libraries in both Wendouree and the Delacombe Town Centre has commenced with some early site identification; this will continue into the next Council Plan.

Completed the Regional Ballarat Sports and Events Centre

BSEC Stage 1: Includes eight multi-use indoor courts and a show court with spectator capacity of 3000; opened in 2019.

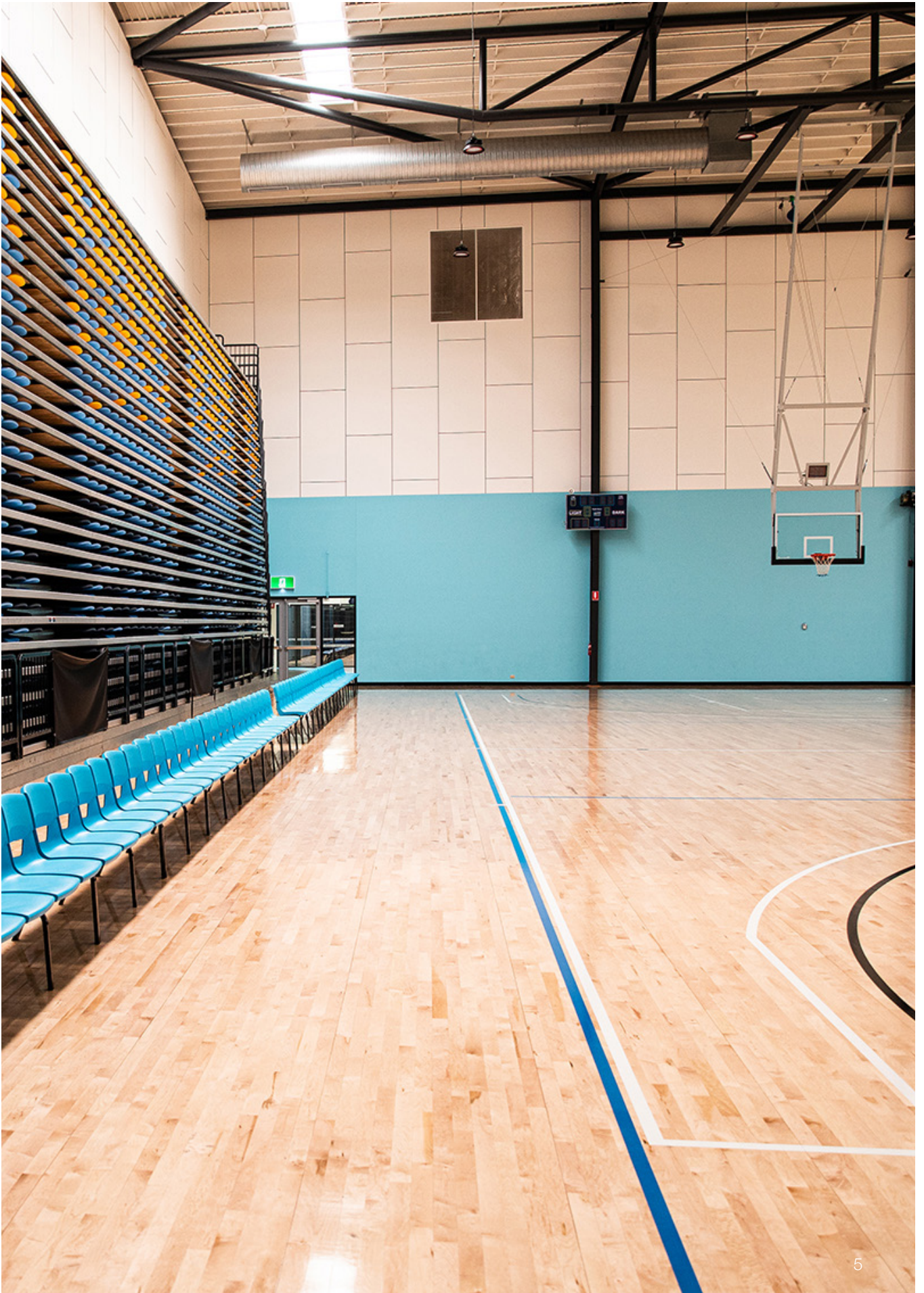
BSEC Stage 2: Includes outdoor three-on-three basketball courts, a mobile three-on-three court on a trailer, a learning centre, and a strength and conditioning centre for elite basketball and netball teams. Expected completion by early 2022.

Eureka Stadium recognised as a boutique, national sports centre and entertainment precinct

Officially opened in July 2017, Mars Stadium has become the second home of the Western Bulldogs Football Club and is a highly-used local community ground which has hosted a range of other major sporting events such as AFLW fixtures, A-League Soccer, Super Rugby and Nitro Circus.

In 2018 the Victorian Government announced a further investment for Stage 2 of Mars Stadium.

The work focuses on improving the fan experience for spectators at Mars Stadium including new permanent game-day infrastructure and female friendly changing rooms, upgrading the stadium's entrances and creation of additional fully accessible permanent toilets.



WE SAID... BY 2021 WE WILL AIM TO HAVE COMPLETED THE FOLLOWING, SO FAR, WE HAVE ACHIEVED:

In progress



This project remains a key priority of the City of Ballarat and if it remains unfunded by 2021, it will be included in the next Council Plan.

Complete and Ongoing



\$6.07 million invested

SUSTAINABILITY

Ballarat known as a Smart City with an innovation hub, growing tech park, smart parking and an integrated waste system

An Aviation Emergency Service Hub operating at the Ballarat Airport

Completed multiple renewable energy projects reducing reliance on the grid and reducing emissions

Completed the Ballarat Link Road to the Glenelg Highway

Complete and Ongoing



\$500,000 including funding from Australian Government

Stage 1 Complete



Stage 2 In planning



This project remains a key priority for the City of Ballarat and if it remains unfunded by 2021, it will be included in the next Council Plan.



Ballarat known as a Smart City with an innovation hub, growing tech park, smart parking and an integrated waste system

City of Ballarat is a Smart City leader in Australia; recently received funding from the Australian Government Smart Cities and Suburbs program and awarded the MAV Tech Smart City award in 2019.

Council has invested in a smart parking system, smart pedestrian counters, smart LED lighting and smart bins amongst other technology at Lake Wendouree, forming a Digital Living Lab. The City of Ballarat has released its Open Data exchange with data.ballarat.vic.gov.au and is currently working with Federation University to develop a City Wide Data Platform for organisations across the city to share their data.

Council has established a world class open source Internet of Things network and supported the establishment of Runway Ballarat, an innovation and entrepreneur hub at Federation University.

An Aviation Emergency Service Hub operating at the Ballarat Airport

City of Ballarat continues to advocate for funding for a reconnected and extended runway at Ballarat Airport to deliver an airport facility appropriate to service Ballarat and region, including it's emergency service needs. This project was one of the six key projects advocated for by the Ballarat Now and Into the Future stakeholder group.

Funding for a Ballarat Airport upgrade was submitted to the Australian Government's Regional Growth Fund in 2018 but was unsuccessful.

In 2019, Ballarat secured a \$14 million Federal opposition election commitment for airport upgrades.

We are currently awaiting the outcome of an application to the Federal Government Regional Airports Program for \$5 million .

Completed multiple renewable energy projects reducing reliance on the grid and reducing emissions

The City of Ballarat has developed and adopted a Carbon Neutrality and 100 percent Renewables Action Plan to provide direction to reduce reliance on grid and reduce emissions.

Solar panels have been installed on Council facilities including Phoenix, Robert Clark Horticultural Centre and Lucas Community Hub; we are currently planned for Girrabanya and Wendouree Childcare centre.

LED light towers have been installed at six sporting precincts and over the next two years P-Category streetlights will be retrofitted to LED.

The City of Ballarat's current energy use is approximately 12,000mwh/year. The initiatives City of Ballarat has completed, or planned, will reduce our reliance on the grid by more than 2,500mwh/year (approx. 20%).

The City of Ballarat has also facilitated the installation of a second renewable energy facility fuelled by landfill methane, doubling the capacity to 12,000mwh/year. Whilst this does not offset the City of Ballarat's usage, it provides energy to the grid locally that is equivalent to the homes of Haddon, Smythesdale and Scarsdale combined.

Council also adopted the Circular Economy Framework in 2020 to drive renewable investment in commercial projects.

Completed the Ballarat Link Road to the Glenelg Highway

City of Ballarat completed Stage 1 of the Link Road and continues to advocate for funding for this \$80 million arterial link road to improve travel times and reduce congestion as our city grows.

This project was one of the six key projects advocated for by the Ballarat Now and Into the Future stakeholder group during the 2018 Victorian election, as well as a priority project during the 2019 Federal election.

The City of Ballarat recently advocated to the Australian Government for \$11.5 million for this project as part of its requests for COVID 19 economic stimulus projects.

WE SAID... BY 2021 WE WILL AIM TO HAVE COMPLETED THE FOLLOWING, SO FAR, WE HAVE ACHIEVED:

ACCOUNTABILITY

Ballarat known as a regional leader in shared services development and provision

In planning



Secured a City Deal for Ballarat

Complete and Ongoing



\$4.5 million Victorian Government funding

Ballarat known as a regional leader in shared services development and provision

The City of Ballarat is leading the delivery of a regional shared services project in the Central Highlands Region, following the receipt of Victorian Government's Rural Councils Transformation Program funding.

The program will improve each Council's financial sustainability by reducing service duplication and improving service delivery across the region.

The program will allow the seven Councils to take a regional rather than municipal approach to delivering local services to their communities of more than 230,000 people.

This project will be delivered over the next five years.

Secured a City Deal for Ballarat

Victorian Government nominated Ballarat as a prime candidate for the Federal Government's City Deals initiative in 2016.

Since that time, City of Ballarat has strongly advocated for formalising this arrangement, including advocacy to both Victorian and Australian Governments. The City Deal requires agreement with all three levels of Government, and the Australian Government has not announced any further City Deals for Victoria since Geelong in 2018.

Since early 2019 the City of Ballarat has continued to advocate to Australian and Victorian Governments for partnership funding between the three levels of government to advance the strategic priorities of Ballarat. This included advocacy for Ballarat to be included as the first regional Victorian Priority Precinct to support jobs and housing growth.



GOAL: LIVEABILITY



Improve our community's quality of life




We will provide inclusive and accessible public spaces, quality services, and opportunities for our community to participate, feel safe and be active and healthy.

87 percent of Council Plan actions delivered within 3 years.

- \$2.7 million invested into 13 community facility upgrades as part of the Social Infrastructure program.
- Adoption of the Gambling Harm Minimisation Policy and Action Framework.
- Adoption of the Municipal Emergency Management Plan 2019–2021 and assistance provided to councils in Gippsland in the wake of the devastating summer fires in 2019/2020.
- Support for the inaugural Survival Day Dawn Ceremony, a finalist for Reconciliation Victoria Awards.
- Establishing Libraries after Dark program.
- Delivery of a new Social Policy framework including Easy English version.
- Delivery of a new Access and Inclusion Plan including Easy English version.
- Introduction of Marveloo (a portable adult changing place) and new Changing Places permanent public facility in the North Gardens.
- Hearing augmentation provided at six key venues including Ballarat Town Hall, Ballarat Aquatic and Lifestyle Centre and the Art Gallery of Ballarat.
- Delivery of a revised Community Engagement Framework.
- Creation of new master plan for Doug Dean Reserve, Delacombe.
- Expansion of the Wendouree Children's Centre to provide purpose-built Maternal and Child Health facilities.
- Completion of immunisation service review resulting in consolidation of the childhood vaccination program.
- Parent Place services expanded through local community partnerships including legal and family violence support.
- The Delivered Meals program successfully worked through two emergency situations without any disruption to the service received by residents.
- Opening of Lucas Community Hub and Bonshaw Early Learning Centre.
- Adoption of Reconciliation Action Plan
- Adoption of Active Women and Girls' Strategy
- Membership to the Intercultural Cities network (first ICC in Australia).
- Finalised the Intercultural Strategic Plan 2018–2021.
- Mars Stadium became the second home of the Western Bulldogs Football Club, hosted AFLW fixtures, A-League Soccer, Super Rugby and Nitro Circus and received funding for Stage 2 development.





















COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
<p>1. Strengthen our city by making Ballarat a people and all-age friendly city via improved access, participation, inclusion and respect-based projects and programs</p>	<p>Complete/ Ongoing</p> 	<p>The Community Inclusion team continues to facilitate and deliver projects and programs to improve access, inclusion and participation across our city.</p> <p>Council continues to facilitate its Disability Advisory Committee, KEAG and Youth Council and has over the past three years supported Seniors Festival and awards, Youth Awards, Deaf Awareness Week and International Day for People with a Disability with internal and community events to raise awareness and improve inclusion.</p> <p>Council has developed a new all abilities Changing Places public facility at North Gardens and made further access improvements at the following facilities:</p> <ul style="list-style-type: none"> • Ballarat North Community Centre • Ballarat North Hall • Brown Hill Hall • Cardigan Village Community Hall • Main Road parklets • Miners Rest Primary School entrance footpath • Mount Pleasant Reserve • Sebastopol Library • Victoria Park Inclusive Play Space • Wall Street Reserve Sebastopol • White Flat Reserve • Six major Council venues with essential hearing loop equipment • Mars Stadium <p>Access audits have been completed for the Ballarat Aquatic and Lifestyle Centre and for the Bakery Hill Master Plan.</p> <p>In 2018 Council adopted its Disability Access and Inclusion Plan and a plain English version has also been produced.</p>
<p>2. Increase community participation through the implementation of the Social Infrastructure Program</p>	<p>Complete and Ongoing</p> 	<p>Over \$2.7 million has been invested in the Social Infrastructure Program and the following projects have been completed:</p> <ul style="list-style-type: none"> • Ballarat North Community Hub • Brown Hill Community Hall • Sebastopol Community Hub • Girrabanya Integrated Community Hub • Lucas Community Hub <p>Other projects also completed (or due for completion) through the Social Infrastructure Program include:</p> <ul style="list-style-type: none"> • Albert Graham Reserve • Ballarat Senior Citizens • Bonshaw Early Years Centre Furniture • Community Infrastructure Planning • De Soza Playground Upgrades • Lake Wendouree Works • Meals on Wheels Hub • Mount Pleasant Kindergarten • North Gardens Changing Places Public Toilets • Parent Place • Wendouree Children's Centre • Wendouree Dog Park • Wendouree Library <p>The Miners Rest Community and Sports Facility – In planning (Miners Rest Township Plan identifies potential sites for a sporting facility. Ongoing investigations for suitable location to continue based on future population growth areas.)</p>

COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
<p>3. Use community partnerships to create healthy and safe community places and open spaces for passive recreation including:</p> <ul style="list-style-type: none"> • A district level park and inclusive play space at MR Power Park in Sebastopol • An open space physical activity hub at Mount Pleasant Reserve • A health and wellbeing precinct at the Wendouree Recreation Reserve 	<p>On track for completion July 2020</p> 	<ul style="list-style-type: none"> • MR Power Park in Sebastopol – construction is well advanced. Completion expected July 2020. • Mount Pleasant Recreation Reserve upgrade works included new public toilets, new community BBQ and shelter, new play space, 3x3 basketball court, safety and access improvements, walking track around the oval, re-orientation and new carpet for the hard wicket cricket pitch, tree removal and tree planting, new interpretive signage • Wendouree Recreation Reserve – This is a project to deliver a major redevelopment of Wendouree Recreation Reserve. Funding has been successfully advocated for from the Victorian Government and a formal funding agreement is pending. The project consists of the development of three new soccer pitches with LED lighting, drainage and new surfaces along with a new community pavilion and amenities. The first stage of the project, soccer pitch construction, is ready to proceed as soon as the funding agreement is executed.
<p>4. Develop the social capacity of our senior residents.</p>	<p>Complete and Ongoing</p> 	<p>The Active Aging team has continued to provide advice and input on projects to include of older residents in planning, design and outcomes. This has included the following projects:</p> <ul style="list-style-type: none"> • Integrated Transport and Land Use Planning • Bakery Hill Redevelopment • Lake Wendouree Lighting and Exercise Equipment <p>City of Ballarat continues to engage with aged care providers and provide advice on programs to meet the needs of residents.</p> <p><i>Also refer to Liveability Action 1 above.</i></p>
<p>5. Develop a Learning City by delivering targeted programs and projects.</p>	<p>Complete and Ongoing</p> 	<ul style="list-style-type: none"> • Construction of the Sebastopol Library and Community Hub – completed • Development of the Library Community Hub of the Future in the Ballarat CBD – completed • Preparation of a feasibility study for the Wendouree Library and Community Hub – completed • Participation in the Intercultural Cities program – completed and ongoing • Bridging the digital divide – completed and ongoing • Youth Entrepreneur program delivered in 2020 and will remain an integral part of youth services program delivery.





COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
6. Improve community safety through initiatives such as urban design, public awareness and projects such as CCTV	Complete and Ongoing 	<ul style="list-style-type: none"> • Little Bridge Street Pocket Park project – completed • Wendouree West Recreation Reserve safety activation project – completed • Right to the Night Pilot Project – completed • Wendouree West Laneway safety project – completed • White Flat Recreation Reserve Safety Improvement – completed • Planning is underway for a Graffiti Prevention program for Little Bridge Street Bus Interchange
7. Create a new Municipal Health and Wellbeing Plan and implement key actions	Complete 	<ul style="list-style-type: none"> • The Municipal Public Health and Wellbeing Plan was adopted in 2017 and is available on Council's website.
8. Increase participation across all genders and sporting codes by continuing investment in the city's recreational assets	Complete 	<ul style="list-style-type: none"> • Completion and programming of Mars Stadium – completed • City Oval redevelopment – Stage 1 completed. Stage 2 inclusive of redevelopment of the female friendly changerooms is in planning. • Eastern Oval Stage 2 redevelopment – completed • Ballarat Sports and Events Centre – completed • White Flat Recreation Reserve Change Rooms and Lighting Upgrade – completed • Wendouree West Recreation Reserve Master Plan – funded
9. Plan for future growth by delivering sport and active living outcomes in Ballarat West.	In progress 	Planning is well advanced. Awaiting Victorian Government funding sign off for \$3.7 million for upgrades that include construction of new social rooms for the BMB Club, Ballarat Redan Cricket Club and Ballarat Swans FNC and new AFL Victoria standard female friendly change rooms and accompanying amenities including netball change rooms at the Alfredton Community Pavilion.
10. Plan for increased sport participation over coming decades by reviewing strategies	Complete 	Ballarat Recreation and Active Living Strategy
10a	Complete 	Active Women and Girls' Strategy
10b	Complete 	Play Space Strategy

COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
10c	In progress 	Ballarat Regional Tennis Facilities Strategy is complete however any building development works related to the strategy require external funding. The first 2 stages of this development include an upgrade to lighting and construction of hot shot courts. Both these stages will form part of a grant application through the current SRV COVID-19 stimulus package. If we are successful building works could commence this calendar year.
10d	In progress 	Ballarat Criterion Cycling Project planning is complete and feasibility being implemented. Detailed design work for the regional level criterium track at Marty Busch Reserve has been completed. City of Ballarat continues to collaborate with the Ballarat Sebastopol Cycling Club and other major stakeholders. Local cyclists continue to use the upgraded track in Victoria Park and report positive feedback.
10e	Complete and Ongoing 	Protect, recognise and promote indigenous culture, heritage and place
10f	Complete and Ongoing 	Create opportunities for young people to participate in decision making
11. Provide positive leadership to promote Ballarat as a Child Friendly City.	Complete and Ongoing 	Children continue to be included in consultations within services and in the broader community as part of our ongoing commitment to seek input from children in the decisions that will impact them as future citizens. City of Ballarat's Family and Children Services and Youth Services teams continue to provide high quality information to assist families to access services and support in their local community. Development of a Family Violence position statement as part of the Social Policy Framework.
12. Follow a primary prevention approach to prevent violence against women and children as outlined in the Communities of Respect and Equality 2016–2020 plan, of which Council is a signatory	Complete and Ongoing 	Primary prevention approach to prevent violence against women and children has been followed including establishing various programs including: extra M&CH visits, training for staff in areas of elder abuse, and support for gender equity within sport and recreation. Continued recognition for International Women's Day and 16 days of activism. Online gender equity training for staff mandatory. Development of a Family Violence position statement as part of the Social Policy Framework.
13. Develop the capacity of our youth through a Positive Youth Development model	Complete and Ongoing 	Learning and development programs delivered; this model is used to inform all our current and ongoing youth programs.
13a	Complete and Ongoing 	Young people are involved in leadership and decision-making including Youth Council and engagement activities.
13b	Complete and Ongoing 	Number of volunteering opportunities developed including the Freeza youth music participation program and the excellent youth initiative Girl Space.
13c	Complete and Ongoing 	Young people are involved in planning, programs and initiatives for all youth services activities.
13d	Complete and Ongoing 	Promotional activities for and involving young people are conducted.









GOAL: PROSPERITY

Advance our economic position as the capital of Western Victoria









We will deliver activities and projects that are worthy of our position as the capital of Western Victoria; we will capitalise on this leadership to drive jobs and investment across the region.

69 percent of Council Plan Actions Delivered within 3 years.











- Adopted Ballarat Prosperity Framework.
- Announced as a UNESCO Creative City in the area of Craft and Folk Art.
- Ballarat Sports Events Centre Stage 1 complete and Stage 2 funded.
- Her Majesty's Theatre Stages 1 and 2 complete and Stage 3 funded.
- Eureka Centre, Home of the Eureka Flag, returned to Council operation; Telling the Eureka story implementation, upgrades to the facility.
- Tourism and Marketing services return in house; commenced development of the Traveller Experience Plan.
- Significant re-hang of the collection at the Art Gallery of Ballarat and hosting major exhibitions including Romancing the Skull and Into Light.
- Funding received to establish an Arts Incubator in the Ballarat CBD.
- Commencement of Bakery Hill and Bridge Mall Precinct Urban Renewal Plan and commitment of \$15 million towards the precinct's redevelopment.
- Commencement of the Latrobe Street Saleyards Precinct Urban Renewal Plan.
- Hosted two PauseFest regional events including keynote speaking events with international guests.
- Support to the motion picture Ride Like a Girl, the inspirational story of Michelle Payne.
- Facilitation of Start Up Ballarat, a program to unearth unique ideas and concepts in the Ballarat community.
- Ballarat Research Hub at Eureka Centre established.
- Unveiling of the bust of Prime Minister Tony Abbott, commissioning of the bust of Prime Minister Malcolm Turnbull and commitment to continuing the legacy of the nationally significant Prime Ministers' Avenue with ongoing funding from the City of Ballarat's Public Arts program.
- Celebration of the 100th anniversary of the Arch of Victory.
- Adoption of the Ballarat Heritage Plan Our People, Culture & Place: A plan to sustain Ballarat's heritage 2017–2030.
- Adoption of the Wendouree Railway Station Precinct Master Plan.
- Adoption of the Ballarat East Local Area Plan.
- Adoption of Miners Rest, Burrumbeet and Cardigan Village Township Plans.
- Completion and adoption of the Ballarat Planning Scheme Review.
- Commenced Better Flood Planning for Ballarat project.
- Commenced Buninyong Township Plan and Brown Hill Local Area Plan.
- Commenced Dowling Forest Precinct Planning Controls Review.
- Successfully delivered and hosted major events including Cycling Australia Road Nationals, three White Nights, Fringe Benefits Festival, Spilt Milk, the Begonia Festival, Ballarat Heritage Weekend, Ballarat Winter Festival, Biennale of Australian Art, Ballarat International Foto Biennale, and National Waste to Energy Conference.
- Announced as the host of the Australian Regional Tourism Convention.
- Civic Hall stage one refurbishment project successfully delivered and stage 2 underway.
- Hosted over 150 economic delegates from across Australia at the National Economic Development Australia Annual Conference.





COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
1. Be open for business in all areas of our operations	Complete and Ongoing 	City of Ballarat has continued to support businesses throughout Ballarat, this has included the development of an Economic Development concierge service, reduction of red tape to businesses through the Victorian Government's Better Approvals Process and most recently by establishing an Economic Contact Centre during COVID-19. The City of Ballarat continues to remain open for business in all our areas of operation.
2. Complete Civic Hall Hub Precinct redevelopment	Complete 	Civic Hall Stage 1 redevelopment is now complete, and an official opening was held in March 2019. The facility was then successfully transitioned to in-house operations and management. Civic Hall Stage 2 has been funded by the City of Ballarat and is due for completion in 2021. City of Ballarat has applied to the Victorian Government for COVID-19 economic stimulus funding to deliver improved access and linkages in the Civic Hall/GovHub/Central Library Precinct.
3. Market the unique character and identity of Ballarat to drive investment	Complete 	Economic Development, Marketing and Communications teams have developed marketing collateral and campaigns which are used to regularly market the city to new businesses and investors. Attendance and strong marketing presence have included numerous presentations and keynote addresses at national and international conferences and events.
4. Implement the Ballarat Economic Program to facilitate investment and Ballarat jobs	Complete and Ongoing 	Economic Program 2014–2019 implemented and a new Economic Recovery Plan developed following COVID-19.
5. Generate CBD jobs	Complete 	1,000 jobs secured at the Civic Hall Precinct with the Victorian Government GovHub project. Continued advocacy for a second decentralisation project.
5a	Complete 	Council adopted the Bakery Hill Master Plan and has made progress towards renewing key sites including the allocation of \$15 million toward implementation over a three-year program. Development and design of the implementation is well progressed.
5b	Complete 	Advocacy undertaken for the Ballarat Station Precinct development and redevelopment of suburban bus interchange
6a. Develop and implement an Events, Arts and Culture Strategy	Complete 	Ballarat Creative City Strategy completed and adopted by Council. This game changing strategy is some of the most significant policy work completed in recent time. Implementation has commenced on bringing this long-term plan to life. Evidence of creative sector being attracted to Ballarat as a result of this work.



COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
6b	Complete 	Events Strategy completed and is now being reviewed. All listed events have been delivered, including a number of virtual events following the emergence of COVID-19. <i>Also refer to Prosperity Action 6a above.</i>
7. Implement headline actions from the Ballarat Strategy including	Complete 	The Ballarat Urban Forest Action Plan (2019) was adopted by Council. It sets an ambitious policy base and works program to manage all vegetation in Ballarat as a true "urban forest". Priority targets include increasing canopy coverage from existing 17 percent to 40 percent by 2040; achieving an increase in two hectares (20,000m ²) of green space in the CBD; and developing tree precinct plans for priority areas of social vulnerability and an increased budget allocation to tree planting program achieved.
7a	Complete and Ongoing 	The Long-Term Growth Options Investigation Plan has been completed and was presented to Council in 2019. The planning scheme amendment to support this plan is in preparation, noting that growth area planning controls will occur in multiple stages in conjunction with preparation of Precinct Structure Plans (PSPs). This project will continue for the next three to five years.
7b	Complete 	The Ballarat Cycling Action Plan was adopted by Council in 2017 and defined the Ballarat Bicycle Network for priority, including separated cycling routes. This will ultimately mean more than 90 percent of houses are within 400 metres of a priority cycling route. The Transport Accident Commission allocated \$9.3 million to VicRoads to deliver the routes. City of Ballarat has now finalised designs for its own bicycle investment, focused on the Warrenheip Gully Trail and key linkages from the east of the city onto the Canadian Creek Trail.
7c	Complete 	Lake Wendouree Master Plan was adopted by Council and progress towards implementation – including funding received for Lake lighting and exercise equipment, scheduled for completion in 2021.
8. Complete township plans for Miners Rest, Buninyong and Warrenheip	In progress 	Buninyong Township Plan 50% complete. Plan was put on hold to undertake city wide neighbourhood character study (90% complete) and Living Corridors Action Plan (60% complete). Planned to be completed by end of 2020.
8a	In planning 	Future development at Warrenheip was considered through the Long-Term Growth Area Investigation report and was not considered a suitable greenfields development site. Township Plan will be prepared following completion of Buninyong Township Plan.
8b	Complete 	Township plan for Miners Rest was completed in 2019.



COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
9. Advance major projects	Complete 	Council's Economic Development team continues to actively pursue new development in Ballarat West Employment Zone (BWEZ) and proactively supports Development Victoria to realise the full vision of the BWEZ. The new businesses being developed at BWEZ continue to occur far ahead of forecast timeframes. Council will continue to have a role over the long-term to support BWEZ to realise its full potential so it can best contribute to Ballarat.
9a	In progress 	Ballarat Freight Hub expression of interest is complete and a request for proposal is being developed. Due for release in 2020.
9b	In planning 	Potential funding models are being explored for the Ballarat Innovation Centre .
9c	On Hold 	A Waste to Energy Facility is currently on hold as per Council resolution from April 2020.
9d	In planning 	Outcome from Regional Airports Program submission delayed due to COVID-19. Advocacy for the project continues.
10. Advance major projects including: Latrobe Street renewal (current Ballarat Saleyards site)	In progress 	Latrobe Street renewal (current Ballarat Saleyards site) continues to be advanced with the following components having been completed: <ul style="list-style-type: none"> • Background Paper • Air buffer study • Flood modelling • Contamination Report • Legal land tenure review • Precinct analysis • Two stages of consultation. A report on future directions will be complete in 2020. City of Ballarat has submitted the renewal of the Latrobe Street Precinct to Regional Development Victoria as key local economic stimulus project that could be funded and facilitated as part of the Victorian Government's COVID-19 economic response.
10a	Complete 	Stage 1 and 2 of Her Majesty's Theatre Redevelopment have been completed. An official opening was held on the 30th August 2019. Stage 3 has been funded with works to commence in 2021.
10b	In progress 	Ballarat Fernery redevelopment Stage 1 has achieved Heritage Victoria and building permit approvals and the contractor has been engaged. Estimated completion date of December 2020. Funding application to be submitted for Stage 2.
10c	In progress 	The initial planning for the Victoria Park Masterplan has commenced with the objective of developing new soccer pitches and a new pavilion at Victoria Park. Initial stakeholder consultation meetings have been organised and the City of Ballarat has commissioned the early design work for the pitches. These works are anticipated to commence in 2021.
11. Strengthen global partnerships and cultural relationships to create investment and job opportunities	Complete 	International engagement has included over the past three years including a number of outbound and inbound delegations. Further engagement will be considered in light of COVID-19.

COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
12. Adopt and deliver the Heritage Plan using the Historic Urban Landscape (HUL) approach including verandah restoration, A-Hall restoration and upper level reuse projects	Complete 	Heritage Plan complete and adopted by Council in 2018.
13. Apply for an integrated funding model through the Federal Government's City Deals and Smart Cities programs	Complete 	Council was successful in obtaining funding through the Smart Cities and Suburbs Program. Council secured \$350,000 in funding to deliver a city-wide data platform, public Internet of Things network, and a 'Digital Living Lab' at the Lake Wendouree precinct.
14. Develop Ballarat as a leader in adaptive businesses capability, innovative manufacturing, arts and tourism	Complete and Ongoing 	The following initiatives have been completed: <ul style="list-style-type: none"> • Economic Program 2014–2019 • Ballarat Prosperity Framework • Events Strategy • Creative City Strategy City of Ballarat is currently developing a Traveller Experience Plan. Council has also coordinated a series of sessions for the local business community including Pausefest, Bernard Salt, The Future Lab and a presentation by Mel Neil.
15. Develop Ballarat as a leader in digital transformation and ICT	Complete and Ongoing 	The Digital Services Strategy 2016–2020 has been delivered. Projects continue to be delivered in alignment with the key outcomes outlined in the strategy. Key outcomes delivered include deployment of a citywide Internet of Things network for community use, continued support of Digital Hubs at our libraries to build digital literacy in our community, new City of Ballarat website, Ballarat recognised as a national leader in the release of Open Data via our Open Data Platforms, supported new co-working spaces throughout the city, strong partnership with Federation University through successful Smart Cities and Suburbs Funding.



GOAL: SUSTAINABILITY









Protect, maintain and enhance our built and natural assets





We will plan for growth to ensure our community's infrastructure and natural environment are protected and improved, and our city's connectivity is sustainably enhanced.

54 percent of Council Plan Actions Delivered within 3 years.

- Completion of two additional carparks at Creswick Road and Eastern Oval and securing Victorian Government funding for more free carparking.
- Management of an interim local solution for the recycling crisis and the Pass on Glass campaign and program.
- Adoption of the Smarter Parking Plan for the Ballarat central business district.
- Continued the accelerated delivery of infrastructure to support the Ballarat West Growth Area.
- Adoption of the Carbon Neutrality and 100 Per Cent Renewables Action Plan.
- Adoption of the Urban Forest Action Plan and the establishment of a 10-year tree planting program to achieve a 40 per cent tree canopy for Ballarat.
- Adoption of the Road Management Plan 2019.
- Completion of the Gatekeepers Cottage reinstatement at Ballarat Botanical Gardens.
- Installation of 300 metres of new tram tracks at the Ballarat Botanical Gardens.
- Installation of two new fountains at Lake Wendouree and Lake Penhalluriack at the Eureka Gardens.
- Successful delivery of Heinz Lane and Slaty Creek Road construction.
- Commenced conversion of streetlights to new LED technology.
- Delivery and official opening of the Ballarat Paralympic Sports Avenue at Lake Wendouree.
- Completion of Ballarat Link Road Stage 1 and opening of the road to Remembrance Drive.
- Bringing the Ballarat Animal Shelter back under City of Ballarat management.
- Delivery of the Mars Stadium surface to AFL standard, receiving excellent reviews from AFL and participating clubs.
- Adoption of new Domestic Animal Management Plan.



COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
1. Complete and deliver the Ballarat Integrated Transport Action Plan	In progress 	Development of the Ballarat Integrated Transport Action Plan is progressing as part of a wider program of integrated planning. Mode-specific papers have been prepared for a range of transport modes including rail, walking, buses and urban transit. Integration of the transport need with land use policies is currently underway, linking the significant land use planning for a much larger city with future travel demand. A draft transport plan currently under development which is planned to be adopted by Council in 2020.
2. Complete the Ballarat Link Road to the Glenelg Highway	In planning 	City of Ballarat continues to advocate for funding for this \$80 million arterial link road to improve travel times and reduce congestion as our city grows. This project was also one of the six key projects advocated for by the Ballarat Now and Into the Future stakeholder group during the 2018 Victorian election, as well as a priority project during the 2019 Federal election and most recently with COVID19 recovery projects. This project remains a key priority of the City of Ballarat and if it remains unfunded by 2021, it will be included in the next Council Plan.
3. Deliver enhanced flood protection for Ballarat	In progress 	Works underway including Miners Rest Drainage and Mair Street Project. Major projects such as Gong Gong Dam rehabilitation, Charlesworth Street retarding basin and Mair Street major pipe projects are continuing to progress. Eleven waterways have now been mapped and are currently being proofed in preparation for a planning scheme amendment for land subject to flooding.
4. Deliver headline actions from the Ballarat Strategy	Complete 	Integrated Waste Management Plan completed and implementation working party established.
4a	Complete and Ongoing 	Circular Economy Plan and Carbon Neutrality and 100 Percent Renewables Action Plan both completed and adopted. Working with Grampians New Energy Taskforce to complete the renewable energy roadmap and Federation University to secure funding for a renewable education centre.
4b	In progress 	Beautification of entrances and boulevards continue to be delivered.
5. Deliver a sustainable approach to environmental management for Ballarat by working with community stakeholders	Complete and Ongoing 	City of Ballarat continues to work with our key stakeholders on delivering our sustainability objectives.
6. Develop and implement climate change adaptation initiatives with targets for emissions reductions	Complete and Ongoing 	Carbon Neutrality and 100 Percent Renewables Action Plan adopted and a Sustainability Officer – Carbon Neutrality has been recruited
7. Develop a state-of-the-art animal pound for Ballarat and the region	In progress 	Investigations continue into a new animal shelter and possible funding sources. Improvement works at the Animal Shelter have included increased and improved outdoor dog runs, increased security measures for staff and animals, new cat colonies housing up to 50 cats. The Animal Shelter and Information Technology teams are also rolling out Shelter Mate, a new software system used to better track and manage animal health, adoptions and movement.

COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
8. Increase the level of government funding for maintaining core assets such as roads, bridges and drainage	Complete and Ongoing 	Government funded projects include: <ul style="list-style-type: none"> • Cuthberts Road/ Whites Road roundabout construction. (\$1.2M) • Sturt Street between Dawson Street and Grenville Street. (\$1.0M) • Cedar Drive and Poplar Avenue in Victoria Park, roundabout construction. (\$500K) • Franklin Bridge – bridge renewal, Scotchman’s Lead Road, Scotchman’s Lead. (\$2.8M) • Gillies Road – road rehabilitation project between Millers Road and Jubilee Road, Bald Hills. (\$800K) • Ring Road/McKenzie Drive, Mitchell Park. Road rehabilitation (\$600K) • Cuthbert’s Road rehabilitation between Dyson Drive and Elaine Avenue, Alfredton. (\$1.8M) • Charlesworth Street dam wall construction.
9. Facilitate a sustainable outcome for the relocation of the Ballarat Agricultural and Pastoral Society (BAPS)	Complete 	Commercial arrangements progressing between BAPS and RDV with regard to relocation. City of Ballarat has supported BAPS with a strategic partnership.
10. Develop a waterway enhancement program in conjunction with catchment management and water authorities	In progress 	City of Ballarat continues to work on the new Yarrowee Masterplan.
11. Advocate for improvements and investment in sustainable transport including rail and electric vehicles	Complete 	\$9.3 million in funding sought and received from the Transport Accident Commission via VicRoads for investments in cycling and walking (active transport) infrastructure in Ballarat.



GOAL: ACCOUNTABILITY



Provide strong and decisive leadership, and transparent governance





We will provide open and transparent decision making, and lobby and work to improve our relationships with all levels of government to enhance our ability to deliver key projects and initiatives.

90 percent of Council Plan Actions Delivered within 3 years.

- Over \$270 million received in State and Federal Government election promises with over \$180 million of government funding being committed to Ballarat from respective elected governments.
- Adoption of the City of Ballarat Enterprise Agreement 2019 with pay rises in line with industry standards but which still allow the City of Ballarat to remain fiscally responsible.
- City of Ballarat remains financially sustainable and responsible, in 2020/21 will deliver a zero rate increase, a zero rise in fees and charges and no rise in the waste levy.
- Fewer Council decisions being made in camera; improved community engagement and satisfaction results.
- Completion of the Digital Services Strategy 2016–2020.
- Completion of stage 1 of ICT Strategy, organisation is fully mobile in operations.
- Implementation of Dynamics Financial Software.
- Securing \$4.5 million in funding from the Victorian Government's Rural Councils Transformation Program (RCTP).
- Launch of Gender Equity Strategy.



COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
1. Advocate for Ballarat's priorities and enhance the city's reputation as the capital of Western Victoria	Complete and Ongoing 	<p>City of Ballarat has continued to advocate to government and non-government stakeholders to facilitate funding and delivery of Council's priorities.</p> <p>This has seen over \$180 million received in funding or commitments through initiatives such as <i>Ballarat Now and Into the Future</i>.</p> <p>City of Ballarat continues to work with key local and regional stakeholders to develop strong partnerships to facilitate lobbying at a regional level which will enhance opportunities to secure projects which will bring significant regional benefits</p>
2. Provide strong regional leadership and membership of peak bodies and organisations to maintain Ballarat's standing as a leading regional city	Complete and Ongoing 	<p>City of Ballarat remains a member of various industry bodies, Victorian and Australian Government groups, regional groups and private sector organisations. This includes the MAV, Committee for Ballarat, Australian Local Government Association, Regional Cities Australia, Regional Cities Victoria and Central Highlands Councils Victoria. City of Ballarat is also a board member on the World League of Historical Cities.</p>
3. Ensure the City of Ballarat remains financially responsible and Council delivers transparent governance by making fewer decisions in camera	Complete and Ongoing 	<p>City of Ballarat remains financially sustainable and responsible, in 2020–21 it will deliver a zero rate increase (despite the Victorian Government's rate cap of two percent), a zero rise in fees and charges and no rise in the waste levy. This financial approach is designed to relieve further potential hardship on residents and businesses in Ballarat, many already hard-hit by the economic and social impacts of COVID-19.</p>
4. Engage and communicate with our community and other stakeholders	Complete and Ongoing 	<p>Annual reviews of all community engagement across City of Ballarat continues to take place and the results are reported to Council.</p> <p>Community consultation and engagement has been on track, however the impact of COVID19 restrictions has resulted in a reduced scope of direct engagement activity.</p> <p>The focus has switched in the short term to encouraging residents to adhere to advice about COVID19; some non-COVID engagement is ongoing.</p>
5. Reduce unnecessary regulations and advocate for the removal of regulatory burdens from other tiers of government	Complete and Ongoing 	<p>Advocacy is ongoing on a range of issues related to the removal regulatory burdens.</p> <p>In many areas COVID restrictions and its fallout have accelerated the rate of change; City of Ballarat has taken advantage of this and submitted several requests related to changes in the planning area and we have successfully lobbied for changes to allow remote Council meetings and changes to planning procedures to streamline processes.</p> <p>City of Ballarat was also successful in securing funding and delivering the Victorian Government's Better Approvals program.</p>
6. Continue to roll-out the Engaging Communities Program	Complete and Ongoing 	<p>Through the Engaging Communities Program, City of Ballarat has directly invested over \$1.2 million into six local communities with an additional \$3 million leveraged through Victorian and Australian Government grants. The program is continuing and is progressing.</p>
7. Implement the Digital Strategy, better utilise innovative online engagement tools and make our information and data accessible to our community and stakeholders	Complete and Ongoing 	<p>The Digital Services Strategy 2016–2020 has been delivered. Projects continue to be delivered in alignment with the key outcomes outlined in the strategy, including deployment of a citywide Internet of Things network for community use, continued support of digital hubs at our libraries to build digital literacy in our community, new City of Ballarat website, Ballarat recognised as a national leader in the release of Open Data via our Open Data Platforms, supported new co-working spaces throughout the city, utilising strong partnership with Federation University through successful Smart Cities and Suburbs funding.</p>

COUNCIL PLAN ACTION	PROGRESS	COMMENTARY
8. Investigate and deliver shared local government services within the region	In progress 	The Central Highlands group of Councils, led by the City of Ballarat, has been successful in securing \$4.5 million in funding from the Victorian Government's Rural Councils Transformation Program (RCTP). The funding will be used to deliver cost savings, efficiencies and best practice business process management by developing common systems, technologies and processes necessary for the member councils to collaborate in an efficient and integrated manner and benefit collectively through efficiencies of scale. As a requirement of the funding agreement a business case addendum is currently being prepared. Following its approval implementation will commence.
9. Improve Customer service by promoting a culture of customer service excellence within the City of Ballarat	Complete and Ongoing 	Satisfaction with City of Ballarat customer service has continued to improve from 68.9 in 2016 to 76 in 2019. City of Ballarat continues to measure resident satisfaction with customer service every year.
10. Review business operations to drive financial and service improvements	Complete and Ongoing 	Business operations continue to be reviewed as part of continuous improvement programs. These initiatives come from the business departments themselves, plus reporting and metrics through corporate reporting. City of Ballarat has also implemented hardware and software that has enabled the organisation to be mobile in its operations which was highlighted during the height of COVID-19 where office based staff were required to work at home. The strategy of enabling the organisation to be "Mobile" has also increased the security of sensitive data maintained by Council. We also implemented Dynamics Financial System replacing the previous ageing financial system. This will provide significant efficiencies going forward.
11. Address gender equity and inclusion in all Council plans and strategies	Complete and Ongoing 	Council launched its Gender Equity Strategy of 50/50 by 2020 and accompanying action plan in 2018. This strategy is focussed on what we need to do to improve gender equity in our organisation.



10.2. RECYCLING STATE GOVERNMENT GRANT OPPORTUNITY

Division: Infrastructure and Environment
Director: Darren Sadler
Author/Position: Darren Sadler – Acting Director Infrastructure and Environment

OFFICER RECOMMENDATION**Council resolves to:**

- 1. Note that an application has been submitted by the City of Ballarat to the expression of interest phase to the State Government Recycling Infrastructure Fund.**
- 2. Note the support provided to other applicants for this fund where the alignment of the proposal was considered to add value to Council's strategic directions for recycling.**

EXECUTIVE SUMMARY

Following the release of the Circular Economy Policy, the State Government has released a recycling infrastructure fund which is open via a competitive process for funding up to 25% of an overall capital cost for a project. It is recommended that Council acknowledge and note the application which has been lodged for funding through the Expression of Interest (EOI) phase. Further, Council are advised that other applicants for this fund have been supported in their application for funding to establish facilities in Ballarat where they were considered to align with Council's strategic directions for waste management and recycling.

RATIONALE

Following the release of the Circular Economy Policy, Sustainability Victoria has released funding for recycling infrastructure via a competitive process.

Fund Objectives

The fund has several objectives:

- to increase the recovery and local reprocessing of materials including paper and cardboard, glass, plastics and hazardous waste solvents;
- to increase the use and market demand of recovered materials in remanufacturing;
- to increase economic development opportunities such as jobs, economic performance and growth of precincts;
- to increase the use of recycled content to make new products; and
- to reduce the amount and environmental impact of waste going to landfill.

This will be achieved through funding streams under the Fund which:

- diversify and attract new investment to increase the quality of materials recovered for recycling; and
- attract reprocessing infrastructure to increase the quantity of materials re-entering manufacturing streams and improving the circularity of materials.

The Recycling Victoria Infrastructure Fund is a two-stage process:

- Stage 1 – this application is an Expression of Interest (**due Friday 3pm, 8 May 2020**).
- Stage 2 – short-listed applicants from stage one will be invited to submit a detailed application and business case. Project submissions will be subject to further competitive, merit-based assessment.

The funding has been broken up into the following streams:

1. Paper and cardboard – up to 25% of total project capital cost, capped at \$8 million per project.
2. Plastics (with a preference on low-value plastics codes 3-7) – up to 25% of total project capital cost, capped at \$3 million per project.
3. Glass – up to 25% total project capital cost, capped at \$3 million per project.
4. Cross product stream – up to 25% total project capital cost, with the State funding cap determined on a case-by-case basis
5. Hazardous waste (initially targeting solvent waste) – up to 25% total project capital cost, capped at \$6 million per project.

The funding ratio required for application is - applicant 3:1 State Government. This means that Council or other partners must contribute a minimum of 75% of the total project cost. Projects are to be operational by 2024.

Funding Opportunity for Ballarat

The funding guidelines specifically state that infrastructure for transfer stations is not eligible, hence from a Ballarat perspective the All Waste Interchange as a standalone project is not eligible. The requirement of a contribution from the applicants (and partners) for 75% of the total project cost also means that Council would require private sector investment to be able to leverage this grant opportunity.

Options

The following project options have been considered which would align to the objectives of the funding and be eligible projects:

Materials Recycling Facility as the Lead Applicant or Partner with a Commercial Entity

This project would target the construction of a new regional Material Recovery Facility (MRF) at the All Waste Interchange (AWI). The MRF would be a high-tech MRF with a deliberate focus on quality sort processes and likely to include on-site secondary processing to enable domestic remanufacturing markets, including local. This is in line with the adopted business case and previous resolution of Council to proceed with this project.

The project requires in-principle support from several Councils from Western Victoria at the EOI stage which has been successfully sought. If successful in obtaining funding support, the project would likely partner with a private MRF operator (i.e. not Council or LGA consortium ownership). The preliminary business case 2018, identified a capital cost of approx. \$20M to \$25M, however this may change during Stage 2 of the application process when an investment business case explores further options including the diversion of material into future Victorian Container Deposit Scheme (CDS) is explored. During the preliminary business case development, a number of companies expressed interest in a co-investment in an MRF including supportive local companies. Further, there has been strong interest in local Ballarat recyclers in co-investment also expressed.

Council has \$5M forward allocated toward the AWI. As mentioned, the 'transfer station' component of the AWI is not eligible through the RVIF. The regional MRF would however have shared infrastructure which may be considered as co-investment from a Council perspective.

Council will be pursuing an application through the EOI process outlining our intent to undertake a specific market testing process to agree on a partner to move forward to the second stage of this funding process.

Other applicants have also sought Council support for an application through the EOI process for this fund. The City of Ballarat will support proposals which have synergy with our intent in relation to the All Waste Interchange and Material Recovery Facility.

It is recommended that Council note and support the application which has been lodged by the City of Ballarat to the EOI process and to also acknowledge the support given to other aspirants for this fund.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/Cultural	Yes	Yes
Environmental/Sustainability	Yes	Yes
Economic	Yes	Yes
Financial/Resources	Yes	Yes
Risk Management	Yes	No
Implementation and Marketing	Yes	Yes
Evaluation and Review	Yes	Yes

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural – The ongoing commitment to recycling is embedded into Council's strategic directions and is an expectation of the Ballarat community such that this application for funding fits comfortably with Council's direction.

Environmental/Sustainability – The funding is directed at delivering an environmental / sustainability outcome.

Economic – The potential economic development outcomes for significant recycling activity in Ballarat is substantial.

Financial/Resources – The current process is managed within recurrent budget and Council will be kept informed in relation to any further commitments in respect to this process.

Risk Management – There are no adverse risk impacts identified as part of progressing the EOI for funding in relation to this State Government opportunity.

Implementation and Marketing – The decision taken and endorsed by Council in this instance will be subject to detailed communications.

Evaluation and Review – The process will be reviewed at the completion of the EOI phase.

CONSULTATION

As detailed within the body of the report, there will be detailed engagement to identify potential commercial partners to take this project forward.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- Nil

ATTACHMENTS

Nil

10.3. TREE PLANTING STRATEGY

Division: Infrastructure and Environment
Director: Darren Sadler
Author/Position: Daryl Wallis – Coordinator Parks and Gardens

OFFICER RECOMMENDATION

Council resolves to:

1. Note the officers update on the Urban Forest Action Plan implementation
2. Endorse the Officers recommendation to focus tree planting in Sebastopol and Delacombe in 2020-2021 financial year in accordance with the “Cool it Ballarat” Report.

EXECUTIVE SUMMARY

This report provides an update on the implementation of the Urban Forest Action Plan recommendation to increase the tree canopy cover across the municipality from current levels to a 40% cover by 2040, achieved through an increased planting program of street trees.

Tree plantings have commenced in suburbs identified in the “Cool it Ballarat” study, which identified urban heat island effects in Ballarat, requiring tree planting as a high priority to provide a cooling effect.

RATIONALE

The Urban Forest Action Plan, adopted by Council on 13 March 2019 (R58/19), recommended a significant increase to the City’s tree canopy cover from the current 17% to 40% by the year 2040. To achieve this, the largest tree planting program ever undertaken by the City of Ballarat needed to be instigated.

In the 2019-2020 financial year an additional \$500,000 was allocated to the Capital Works program to increase street tree canopy cover. The tree planting program to be undertaken for the next 10 years, will see an additional 25,000 street trees planted across the City.

Planning for the planting program started in 2019 and was guided by a State Government funded study that was commissioned by the Central Victorian Greenhouse Alliance for all of the partner councils and called ‘Cool It’.

This study investigated the urban heat island effect of each municipal area within the partner councils.

The study identified several areas within the City of Ballarat that generally had higher summertime temperatures than the average. Areas particularly noted were Wendouree, Wendouree West, Sebastopol, Delacombe and parts of North Ballarat. The study identified a direct link with the heat island effect and the lack of mature tree cover in these suburbs.

The study recommended the planting of street trees as a priority within these areas.

To maximise the efficiency and positive benefit of the program in the first year, the two suburbs of Wendouree and Wendouree West were chosen as the starting sites for the first year’s planting.

Year two plantings will be focused on Sebastopol and Delacombe and the third year of planting will focus on Ballarat North streets.

Species Selection.

A number of factors are considered in the tree species selection process including;

- Providing a mix of native and exotic species to improve habitat values;
- Select trees that are known to perform well in the Ballarat climate;
- Select trees that are considered to be viable long term species in respect to climate variation;
- Use trees that provide good canopy cover; and
- Select trees that are compatible with above ground electricity infrastructure.

The species selection list is attached as Appendix one.

Site Selection.

In the target suburbs of Wendouree and Wendouree West, the streets generally run North-South or East-West. This orientation can be taken advantage of to improve passive solar heating in winter and increased cooling in summer.

With species selection aligned with the orientation of the streets so that deciduous trees are planted in east-west streets and evergreen trees are planted in north-south streets, passive solar heating benefits can be realised in winter as deciduous trees drop their leaves allowing in more light and extra cooling realised in summer, due to extra canopy shadow as the sun moves towards the West in the afternoon.

The Program

The year one planting program has started and is being delivered by a qualified tree planting contractor. The contractor will have multiple crews planting over the next several weeks. The planting program will deliver 1,255 street trees into the streets listed at Appendix 2. Street tree planting in Miners Rest will include 160 trees planted in three streets.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/Cultural	Yes	Yes
Environmental/Sustainability	Yes	Yes
Economic	Yes	No
Financial/Resources	Yes	No
Risk Management	Yes	Yes
Implementation and Marketing	Yes	Yes
Evaluation and Review	Yes	Yes

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural – Ballarat is known as a green city, however there is a lack of street trees in many suburbs away from the central part of the City centre. These suburbs have a higher average land surface temperature throughout day and night than the surrounding suburbs which can have a detrimental effect on the health and wellbeing of residents. This program will increase the greening of the entire City.

Environmental/Sustainability – Trees not only enhance and cool surrounding streets, but they also bring a wide range of environmental, social and economic benefits to the whole community. Creating a strong tree canopy will improve our city’s livability, promote community wellbeing and will contribute to the creation of a climate resilient city.

Financial/Resources – Financial resource requirements are within the limits of the Council adopted 2019-2020 budget.

Risk Management – No additional risks as the tree planting will be inspected and maintained as part of Council’s Tree Management Plan.

Implementation and Marketing – Media releases have been delivered to the community.

Evaluation and Review – the tree planting program is aligned with the Council adopted Urban Forest Action Plan (R58/19) and the Ballarat Cool It report.

CONSULTATION

Consultation was undertaken during the development of the Urban Forest Action Plan.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- Urban Forest Action Plan.
- Cool it Ballarat Action Plan.

ATTACHMENTS

1. Appendix one Street Tree Species Selection List. [10.3.1 - 2 pages]
2. Appendix Two for report street list [10.3.2 - 1 page]

Appendix one. Street Tree species selection list for the Urban Forest Action Plan.

Australian Native Trees	Exotic Trees
<p>Acacia elata (Cedar Wattle) Acacia implexa (Light Wood) Acacia melanoxylon (Black Wood) Indigenous Acacia mearnsii (Black Wattle) Indigenous Acmena smithii (Lilly Pilly) Agonis flexuosa (Willow Myrtle) Agonis flexuosa 'Burgundy' (Burgundy Willow Myrtle) Allocasuarina littoralis (Black Sheoak) Indigenous Allocasurina verticillata (Drooping Sheoak) Indigenous Allocasurina torulosa (Rose She Oak) Angophora hispida (Dwarf Apple) Angophora costata (Smooth Barked Apple) Araucuria cunninghamii (Hoop Pine) Banksia integrifolia (Coastal Banksia) Banksia marginata (Silver Banksia) Indigenous Banksia serrata (Old Man Banksia) Brachychiton acerifolia (Illawarra Flame Tree) Brachychiton acerifolius 'Jerilderie Red' (Jerilderie Red) Brachychiton populneus (Kurrajong) Callistemon 'Kings Park Special' (Kings Park Special) Callistemon salignus (White Bottlebrush) Callistemon viminalis 'Dawson River' (Dawson River Weeper)</p>	<p>Acer campestre 'Elsrijk' (Field Maple) Acer buergerianum (Trident Maple) Acer negundo 'Sensation' (Bronze Leaf Box Elder Maple) Acer negundo 'Variegatum' (Variegated Box Elder) Acer platanoides 'Columnare' (Upright Maple) Acer platanoides 'Crimson Sentry' (Crimson Maple) Acer x freemanii 'Jeffersred' (Autumn Blaze Maple) Aesculus hippocastanum (Horse Chesnut) Araucaria heterophylla (Norfolk Island Pine) Calodendron capense (Cape Chestnut) Cedrus deodara (Himalayan Cedar) Cercis canadensis (Eastern Redbud) Fraxinus americana 'Sparzam' (Sperticus Ash) Fraxinus excelsior 'Aurea' (Golden Ash) Fraxinus pennsylvanica 'Cimmaron' (Cimmaron Ash) Fraxinus pennsylvanica 'Lednaw' Aerial (Fastigate Ash) Fraxinus pennsylvanica 'Urbanite' (Urbanite Ash) Ginko biloba (Maidenhair Tree) Lagerstroemia indica 'Tuscarora' (Crepe Myrtle) Liquidambar styraciflua 'Ward' Cherokee (Sweetgum) Malus ioensis 'Purpures' 'Rubra' (Crab Apple) Malus 'Sutyzam' Sugar Tyme (Crap Apple)</p>

Corymbia citriodora (Lemon Scented Gum)	Melia azadirach 'Elite' (White Cedar)
Corymbia ficifolia (Red Flowering Gum)	Olea europaea 'Swan Hill' (Swan Hill Olive)
Corymbia maculata (Spotted Gum)	Parrotia persica (Persian Ironwood)
Corymbia maculate 'Little Mac' (Dwarf Spotted Gum)	Pistacia chinensis (Chinese Pistachio)
Eucalyptus aromaphloia (Scent Bark) Indigenous	Platanus orientalis 'digitata' (Oriental Plane)
Eucalyptus camaldulensis (River Red Gum) Indigenous	Prunus cersifera 'Nigra' (Flowering Plum)
Eucalyptus cinerea 'Silver Shadow' (Silver Gum)	Prunus 'Sekiyama' syn 'Kanzen' (Ornamental Cherry)
Eucalyptus cladocalyx 'EUC78' Vintage Red TM (Sugar Gum)	Pyrus betulaefolia 'Southworth' (South Worth Dancer Pear)
Eucalyptus dives (Broad Leaf Peppermint) Indigenous	Pyrus calleryana 'Bradford' (Bradford Pear)
Eucalyptus leucoxylon megalocarpa (Yellow Gum)	Pyrus calleryana 'Capital' (Capital Pear)
Eucalyptus mannifera maculosa (Red Spotted Gum)	Pyrus calleryana 'Chanticleer' (Chanticleer Pear)
Eucalyptus obliqua (Messmate) Indigenous	Quercus canariensis (Algerian Oak)
Eucalyptus ovata (Swamp Gum) Indigenous	Quercus coccinea (Scarlet Oak) Quercus ilex (Holy Oak)
Eucalyptus pauciflora 'Little Snowman' (Dwarf Snow Gum)	Quercus nigra (Water Oak)
Eucalyptus polyanthemus (Red Box)	Quercus palustris (Pin Oak)
Eucalyptus radiata (Narrow Leaf Peppermint) Indigenous	Quercus palustris 'Pringreen' (Green Pillar Pin Oak)
Eucalyptus scoparia (Wallanara White Gum)	Quercus phellos (Willow Oak)
Eucalyptus sideroxylon (Mugga Iron Bark)	Quercus robar 'Fastigiata' (Fastigiata English Oak)
Eucalyptus tricarpa (Red Iron Bark)	Quercus robur (English Oak)
Eucalyptus viminalis (Manna Gum) Indigenous	Quercus rubra (Red Oak)
Grevillea robusta (Silky Oak)	Sophora japonica (Japanese Pagoda)
Hakea salicifolia (Willow Leaf Hakea)	Tilia cordata 'Greenspire' (Lime)
Hymenosporum flavum (Native frangipani)	Ulmus glabra 'Lutescens' (Golden Elm)
Leptospermum petersoni (Lemon Scented Tea tree)	Ulmus minor 'Variegata' (Silver Elm)
Lophostemon confertus (Queensland Box)	Ulmus parvifolia 'Burnley Select' (Chinese Elm)
Melaleuca linariifolia (Snow in Summer)	Ulmus procera (English Elm)
	Zelkova serrata 'Green Vase' (Japanese Zelkova)

Appendix two. List of Streets to be planted in the first round of the Urban Forest Action Plan.

Wendouree and Wendouree West Planting sites.

Grevillea Street	Grevillea Street road reserve next to the school,
Marigold Street	Forest Street
Gillies Street	Aster Street
Azalea Street	Birch Street
Clover Street	Daphne Street
Elm Street	Gerbera Street
Hazel Street	Lilac Street
Maple Street	McNulty Street
Palm Street	Paragon Street
Sunflower Street	Tulip Street
Verdena Street	Violet Street
Wattle Street	Willow Street
Yew Street	Bogart Street
Browns Parade	Carpenter Street at the shopping Strip
College Street	Cornwall Street
Edlyn Street	Gilbert Street
Godwin Street	Harrow Street
Head Street	Langsaffe Drive
Lincoln Street	Margaret Street
Oswald Street	Rickey Street
Rowan Parade	Rozel Street
Sherwood Street	Shirley Street
Sidbury Street	Symons Street
Wamba Street	Wyndholm Street

Miners Rest

Creek Street

Howe Street

Raglan Street.

10.4. GRANTS POLICY

Division: Community Development
Director: Neville Ivey
Author/Position: Jenny Fink – Executive Manager Learning and Community Hubs

OFFICER RECOMMENDATION

Council resolves to:

Adopt the 2020 City of Ballarat Grants Policy.

EXECUTIVE SUMMARY

The 2020 City of Ballarat Grants Policy seeks to implement a streamlined and efficient grants process for community organisations and businesses, whilst providing Council with a robust and transparent policy position for grants programs being coordinated across the organisation.

The revised policy seeks to put into place key learnings from the last three years when the original Grants Policy was adopted. The latest revised version notes feedback from community organisations, internal discussions with Council grant administrators and recommendations from a recent Grants Policy and Acquittals Review.

The new policy provides three clear funding avenues for community organisations and business to explore with Council: Strategic Partnerships, Tourism Grants and Community Impact Grants. It also introduces a raft of measures to improve processes and transparency whilst reducing risk, particularly with regard to strengthening the acquittal process across all grant programs.

RATIONALE

Council at its ordinary meeting on 12 April 2017 adopted the initial City of Ballarat Grants Policy (R113/17). The policy was developed to ensure that recipients are able to deliver quality programs, events, products and services which are of great benefit to Ballarat and which bring a wide range of social, environmental and economic returns to the City.

On 21 February 2018 Council endorsed an amended policy (R46/18) reducing the number of funding programs to eleven by merging the Community Infrastructure Grants Program and the Community Events and Festivals Grants Program with the Community Impact Grants Program.

Comprising three funding programs, the policy revision provides for a more consistent approach to administering grants. In addition to the programs listed within the policy, Council may also continue to provide for specific contributions within its annual budget to groups, organisations and businesses that align with the Council Plan and Council strategies.

Grants Policy and Acquittals Review

In April 2020 Florence Audit & Assurance conducted a Grants Policy and Acquittals Review on behalf of the City of Ballarat. The objective of the review was to gain reasonable reassurance that the protocols and processes in place within the existing Grants Policy have been adhered to, and that suitable accountability measures are in place. The review also suggests potential areas for improvement and strengthening.

The scope of the review process was on the grants policy document, various grant programs and funding guidelines, and grants (randomly selected by the auditor) for sighting and documentation review since April 2017.

The following table provide a snapshot of the results from the review:

Grants Policy and Program Guidelines	Communicated Effectively
Application Processes	Effective and Documented
Approval / Agreement Processes	Appropriate
Acquittals	In need of Strengthening
Storage of Process Documentation	Requires Consistency

A number of policy enhancements are being proposed in response to the review notably with regard to acquittals and the consistent storage of grant documentation.

KEY POLICY CHANGES

The following key changes to the current policy are recommended:

Funding Programs

- Streamline the number of funding programs from 11 to three to increase clarity for groups, organisations and businesses about which program to apply to. If a group, organisation or business is seeking a grant of over \$20,000 or support over multiple financial years then it should apply for a Strategic Partnership and be considered by Council at a full Council meeting. Any applicants seeking a one-off grant under \$20,000 has a choice of either a Tourism Grant or a Community Impact Grant which will then be considered by a new Delegated Committee.

Community Grant Allocations Delegated Committee

- Form a new Community Grant Allocations Delegated Committee operating under Section 63 of the *Local Government Act 2020*. The Delegated Committee under Council delegation and within relevant policy and guidelines will determine projects to be funded and the level of funding to be provided for the project for all Tourism Grants and Community Impact Grants. The new Committee will replace the existing Community Impact Special Committee.

Acquittals

The recent Grant Policy and Acquittals Review highlighted a significant opportunity to improve the acquittal process across all programs. In response to this, the revised policy builds on the intent of the existing policy but includes a number of additional elements to directly strengthen the acquittals process. These full proposed acquittals process is listed below.

- Funded organisations must submit a signed acquittal report to Council within one month of completion of the funded project as detailed in the funding agreement.
- Organisations who fail to provide an acquittal report may not be eligible to make any further funding applications.
- Where organisations fail to acquit a grant, City of Ballarat may request that the funding be returned.
- Acquittals are required from all grant recipients. All acquittals should be submitted using an official City of Ballarat template and include evidence of agreed expenditure.
- Completion of an official acquittal assessment form is to be completed by Council officers upon receipt of acquittal documents from grant recipients.
- Acquittals are subject to an ongoing audit process whereby each individual grant is reviewed with the aim of ensuring a consistent approach to the grants policy, processes and documentation.
- An assessment review outlining outcomes from grants (essentially a summary of the acquittal document) be provided to Councillors on an annual basis via a Council Report as part of an overall grants summary report.

Documentation

- Section 3.8 of the new policy confirms that the SmartyGrants online platform is to be used across all funding programs, including the filing and retention of all documentation within the platform.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	No	No
Social/Cultural	Yes	Yes
Environmental/Sustainability	Yes	Yes
Economic	Yes	Yes
Financial/Resources	Yes	Yes
Risk Management	Yes	Yes
Implementation and Marketing	Yes	Yes
Evaluation and Review	Yes	Yes

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social / Cultural – Whilst reducing the overall number of individual grant programs available, the revised arrangements still provide access for Council to support a broad range of projects that benefit the community.

Environmental/Sustainability – Whilst a specific individual environmental / sustainability grant program no longer exists, environmental / sustainability based applications are eligible across all of the proposed programs in the new policy.

Economic – The intent of Council’s Grant Programs is to stimulate further investment in the Ballarat economy through matched funds, investment from local participants and visitors to the city, and via in-kind community contributions.

Financial / Resources – An annual budget allocation is required to implement the Grants Policy. All applications will be assessed on a case by case basis and will be subject to the availability of budget.

Risk Management – A number of risk management practices are proposed within revised policy. These include:

- A revised Schedule of Payments for funded projects. This includes split payment arrangements for all grants over \$5,000 and that any final payments only be actioned upon completion of projects and receipt of satisfactory acquittals. This process reduces risk by increasing the accountability on groups to deliver agreed outcomes prior to receiving final payments.
- That acquittals are subject to an ongoing audit process whereby each individual grant is reviewed. This process aims to reduce risk by ensuring a consistent approach to all grant acquittals.
- An assessment report outlining outcomes from grants (essentially a summary of the acquittal document) be provided to Councillors on an annual basis via a Council Report as part of an overall grants summary report. This action reduces risk by ensuring Councillors and the community are kept informed of processes and grant outcomes.
- That the SmartyGrants online platform is to be used across all funding programs, including the filing and retention of all documentation within the platform. This reduces risk by designating a central location for all documentation in relation to the grants in the future.

Implementation and Marketing – It is proposed that Council promote the availability of grants and the process through Council publications, website and social media. Council officers will provide a series of face-to-face and online sessions on Council grants each year.

Evaluation and Review – Section 3.8 of the new policy highlights a number of actions to be taken to ensure ongoing evaluations and reviews are built into the policy and programs. These include ongoing audit processes, checklists, formalised milestone reporting, and an annual grant summary report to Council demonstrating progress made against agreed outputs and outcomes.

CONSULTATION

Council officers have received feedback on the current Grants Policy from a number of sources including applicants, community organisations, industry groups and Councillors and this information has been used to develop the changes recommended in the new policy.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- City of Ballarat Grants Policy and Acquittals Review
Florence Audit & Assurance
April 2020
- City of Ballarat Grants Policy
February 2018
- City of Ballarat Grants Policy
April 2017

ATTACHMENTS

1. Grants Policy June 2020 [**10.4.1** - 6 pages]

GRANTS POLICY

1.0 Purpose

The intent of the Grants Policy is to ensure that recipients are able to deliver quality programs, events, products and services which are of great benefit to Ballarat and which bring a wide range of social, environmental and economic returns to the City.

2.0 Scope

The Grants Policy includes 3 funding programs that target specific need and provides for a consistent approach to administering grants. Each funding program provides for administrative arrangements relating to that program detailed in the policy and guideline documents (refer Clause 7 - "References and Related Policies" below).

In addition to the programs listed within this policy, Council may also provide for specific contributions within its annual budget to groups, organisations and businesses that align with the Council Plan, Council strategies and the purposes/principles in this policy.

3.0 Policy Statement

3.1 Grant Programs

3.1.1 Strategic Partnership Program

Strategic Partnerships operate as a non-competitive process to fund organisations or businesses to deliver Council identified initiatives. Strategic Partnerships are considered for requests exceeding \$20,000. They can be applied for at any time and can operate over multiple years.

Decisions about Strategic Partnership funding is made via a Council Report at a Council meeting, noting that any commercial in confidence information provided by applicants will be considered under Section 66 of the *Local Government Act 2020* as a confidential attachment.

Strategic Partnerships must align with community needs and Council's Strategic Objectives, as articulated in the Council Plan and based on the following principles:

- Partnerships are with sole providers or identified strategic partners that Council is able to work with collaboratively to deliver community outcomes.
- Submitters will have to complete an Investment Logic Map to define the core problem, benefit and solution.
- City of Ballarat has no direct responsibility to deliver these initiatives.
- Strategic partners are identified to make the most of opportunities to meet the needs of the community and deliver on outcomes identified in the Council Plan
- Strategic partnerships are negotiated by Council officers and approved via the annual budget and planning processes with transparent decisions made in open meetings and published on the Council website.
- Strategic partnerships have consistent reporting and contractual agreements. Recipients are required to enter into a Funding Agreement with Council that outlines reporting requirements and a mutually agreed evaluation framework that focuses on performance and outcome measures.

- Recommendations on the term of the Funding Agreement for Strategic Partnerships will be made by management, taking into consideration the time required to have an impact on outcomes and the term of the strategic documents to which they align.

Assessment:

There are three (3) phases of the assessment process for the Strategic Partnership Program.

Phase 1- The application is reviewed by Council officers checking that it is complete and that it contains all the necessary supporting documentation. All incomplete applications will be returned to the applicant for further development.

Phase 2 - The application is assessed by Council's Executive Leadership Team in accordance with Council's Strategic Objectives as articulated in the Council Plan, and in line with the principles highlighted above. Applications which fail to meet Council's Strategic Objectives as articulated in the Council Plan or the principles highlighted above will be returned to the applicant for further development.

Phase 3 - Projects recommended for funding are considered at the Council meeting and applicants will be advised within two weeks of the outcome.

It is expected that the assessment process will be completed within twelve (12) weeks of commencement.

The Director Business Services is responsible for this program.

3.1.2 Tourism Event Grants Program

Tourism Event Grants are for projects, festivals, events or activities which advance and encourage increased visitation, participation and yield and / or contribute to the presentation or marketing of Ballarat as a tourism destination of choice. Applications from not-for-profit and for-profit organisations and businesses will be considered for up to \$20,000. Applications will be considered via a quarterly rounds process with the requirement for grants to be acquitted within a twelve-month period. Tourism Event Grants are not available over multiple years. Applications will be considered by Council's Grant Allocations Delegated Committee.

Specific assessment criteria will apply regarding value for money, increased visitor numbers and increased yield, this may include sporting events.

Assessment:

The Tourism Event Grants Program has up to four rounds of application for funding per year. Dates of round opening and closure will be published in advance. Rounds will cease when all allocated funds for the program for the year have been distributed.

There are two (2) phases of the assessment process:

Phase 1 - The application is forwarded to Council's Grant Allocations Delegated Committee for assessment in accordance with the criteria relevant to the program.

Phase 2 - The Grant Allocations Delegated Committee will determine projects to be funded and the level of funding to be provided for the project. Applicants will be advised of the outcome of their application within two weeks of the determination of the Grant Allocations Delegated Committee.

It is expected that the assessment process will be completed within eight (8) weeks of commencement.

The Director Development and Planning is responsible for this program.

3.1.3 Community Impact Grants Program

Community Impact Grants are for local community projects and initiatives which increase community participation, encourage connected communities, promote healthy lifestyles and build resilient communities. Applications from not-for-profit organisations will be considered for up to \$20,000. Applications will be considered via a quarterly rounds process with the requirement for grants to be acquitted within a twelve-month period. Community Impact Grants are not available over multiple years, although groups are welcome to submit multiple applications each year up to a maximum of \$20,000 of grant funding each financial year. Applications will be considered by Council's Grant Allocations Delegated Committee.

Specific assessment criteria will apply regarding value for money and community need for the project. The Community Impact Grants Program will accept Arts & Culture, Sport and Active Living, Youth, Environmental Sustainability, and Heritage themed applications.

Assessment:

The Community Impact Grants Program has up to four rounds of application for funding per year. Dates of round opening and closure will be published in advance. Rounds will cease when all allocated funds for the program for the year have been distributed.

There are two (2) phases of the assessment process:

Phase 1 - The application is forwarded to Council's Grant Allocations Delegated Committee for assessment in accordance with the criteria relevant to the program.

Phase 2 - The Grant Allocations Delegated will determine projects to be funded and the level of funding to be provided for the project. Applicants will be advised of the outcome of their application within two weeks of the determination of the Grant Allocations Delegated Committee.

It is expected that the assessment process will be completed within eight (8) weeks of commencement.

The Director Community Development is responsible for this program.

3.2 Budget and Timing

Council budget allocations are made each financial year and each funding program has its own dedicated budget. The Strategic Partnerships Program will be open from the first Monday in August each new financial year.

The Tourism Event Grants Program and the Community Impact Grants Program will be run over four rounds annually in August, October, February and April. Both programs will be closed when the budget allocated to those specific programs is exhausted.

3.3 Equity of Grant Distribution

To ensure an equitable distribution of funding through each funding program and to extend the benefits of Council funding most broadly across the community, the following limits to the number of applications will apply:

- Any eligible organisation can make one application per year in each of the funding programs for a specific project.
- Multiple applications across funding programs for the same project will not be accepted.
- Organisations applying for Tourism Grants are welcome to submit multiple applications as long as the funding is sought for different and unrelated events or activities.
- Groups are welcome to submit multiple applications to the Community Impact Grants Program and can access up to a maximum \$20,000 each financial year.

3.4 Fundraising Events

Events that have a primary purpose to raise funds and the majority of profits generated are distributed to third-party organisations, agencies or charities without limited direct benefits to City of Ballarat residents, are not eligible for funding from the Council.

Where an event includes fundraising as a secondary purpose to a community event or activity with high local and visitor attendance (e.g. tourism event) and the fundraising will directly benefit City of Ballarat residents, aligns with the Council Plan or is seed funding, it may be considered.

3.5 Ongoing Funding

The City of Ballarat grant programs are not designed for ongoing funding. Organisations and groups seeking funding through the grant programs should consider the grant as seed funding and events or activities funded should have reasonable potential to be self-sustainable following initial funding support by the Council.

With regard to the Strategic Partnership Program, the level of funding and period of support will be determined on the following criteria:

- Level of community benefit.
- Level of economic benefit.
- Extent of alignment with the Council Plan.
- Amount of funding previously provided.
- Potential to be self-sustainable.

3.6 Grant Conditions

- Funded organisations will be required to sign a funding agreement prior to commencement of any funded project.
- All funded projects must be based in the City of Ballarat or otherwise provide evidence that the project/event/activity will involve and support a significant amount of people from the municipality
- Council funding must be used in accordance to the project approved by the Council as detailed in the funding agreement.
- All funded projects must include all relevant and required consents, permits or approvals prior to commencement.
- Funded organisations are required to meet all relevant legislative requirements (e.g. Occupational Health & Safety, Risk, Equal Opportunity, Workers Compensation).

- The support of the City of Ballarat for funded projects must be acknowledged as detailed in the funding agreement and the City of Ballarat must be provided with an opportunity to speak at launches and openings.
- Funded organisations are required to ensure volunteers are registered with the organisation and adequately covered by insurance as detailed in the funding agreement.
- Funds are required to be expended within 12 months of the signing of the funding agreement, unless otherwise provided for within that agreement.
- Funds not expended within the agreed timeframe are to be returned to the City of Ballarat unless a written extension is obtained from Council.
- Funded organisations will be required to provide Council with a tax invoice if they are registered for GST, or an invoice if they have an ABN but not registered for GST, or an invoice and signed 'statement by supplier' if they do not have an ABN.

3.7 Schedule of Payments

The schedule of payments for funded projects shall include:

- In relation to Strategic Partnership agreements, actual amount payments will be determined by the level of complexity and risk of the funded project.
- All one-off grant payments over \$5,000 will receive a maximum of 50% of the grant up front. The remainder of the funding will be provided upon completion of the project and on receipt of a satisfactory acquittal.
- For projects receiving under \$5,000 in Council funding, recipients will receive a single full payment. All projects under \$5,000 will be still be required to submit a satisfactory acquittal upon completion of a project.

3.8 Acquittals

- Funded organisations must submit a signed acquittal report to Council within one month of completion of the funded project as detailed in the funding agreement. Organisations who fail to provide an acquittal report will not be eligible to make any further funding applications.
- Where organisations fail to acquit a grant, City of Ballarat may request that the funding be returned.
- Acquittals are required from all grant recipients. All acquittals should be submitted using an official City of Ballarat template and include evidence of agreed expenditure.
- Completion of an official acquittal assessment form is to be completed by Council officers upon receipt of acquittal documents from grant recipients.
- Acquittals are subject to an ongoing audit process whereby each individual grant is reviewed with the aim of ensuring a consistent approach to the grants policy, processes and documentation.
- An assessment review outlining outcomes from grants (essentially a summary of the acquittal document) be provided to Councillors on an annual basis via a Council Report as part of an overall grants summary report.

The Director Community Development is responsible for the co-ordination of an annual grants summary report to Council which will provide a review of acquittal information received over the preceding 12 months.

3.9 Checklists, Monitoring, Evaluation and Reporting

- The SmartyGrants online platform is to be used across all funding programs, including the filing and retention of all documentation within the platform. This includes but is not limited to: application forms, quotes, supporting letters, assessment reports, Committee or Council decisions, milestone reports, variations, acquittals and general correspondence.

- The use of a full detailed checklist charting all phases of documentation requirements within the grant process shall be subject to an internal annual review.
- On occasions the figure allocated to an organisation via a Strategic Partnership may change from the original application as a result of discussion in the Council Chamber. Where this is the case the Council meeting minutes should reflect the rationale or reasoning for the variation in the grant award.
- Satisfactory annual milestone reports for Strategic Partnerships grants funded over multiple years are required before recipient's drawdown additional years of funding. Milestone reports should be submitted using an official City of Ballarat template and include evidence of agreed expenditure.
- Summary information from received milestone reports is to be used within the annual grants summary report to Council demonstrating progress made against agreed outputs.

The Director Community Development is responsible for the co-ordination of an annual grants summary report to Council which will include information on monitoring, evaluation and reporting from across the organisation.

3.10 Ensuring Community Capacity to apply for grants

Council will promote the availability of grants and the process through Council publications, website, videos, social media and information sessions.

All grant applications must be made online the SmartyGrants platform.

Council support will be available to organisations and individuals who have difficulty in accessing the Council's website and navigating the SmartyGrants platform.

4 Supporting documents and references

4.1 Legislation

- *Local Government Act 2020*

4.2 Associated Documents

- *Council Plan 2017-2021*
- *Grant Programs Guidelines and Assessment Criteria*

4.3 Definitions

5 Policy owner

Chief Executive Officer. Any enquires regarding this policy can be directed to the Executive Manager Engaged Communities.

6 Authorisation

Adopted by Ballarat City Council on XX.

10.5. CONTRACTS SPECIAL COMMITTEE MINUTES - 25 MARCH 2020 AND 6 MAY 2020

Division: Director Business Services
Director: Glenn Kallio
Author/Position: Lorraine Sendall - Executive Assistant, Director Business Services

OFFICER RECOMMENDATION**Council resolves to:**

1. Note, as per the *Local Government Act 2020* Section 66 that this matter is designated confidential.
2. Receive the Special Contracts Committee minutes of the meetings held on 25th March and 6 May, 2020.

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with copies of minutes of Council's Special Contracts Committee in accordance with the adopted Terms of Reference. At the meetings of these Committees held on 25 March and 6 May, 2020, four contracts were endorsed by the Committee and variations to one contract. This report provides a copy of these minutes of these meetings as well as detailing summary information in relation to these Contracts.

RATIONALE

To ensure good governance and transparent decision making, minutes of meetings of the Special committees are presented to Council and kept in accordance with the adopted Terms of Reference and Meeting Procedure Local Law 2018. This report advises that minutes of the Special Contracts Committee (the Committee) are attached to this report for the meetings held on 25 March and 6 May, 2020

The Committee has been established to more effectively facilitate Council's Capital Works Program. To that end, the Committee has been established and will meet weekly, as required, in order to provide Council Officers with necessary decisions of Council to enable procurement processes to be completed.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- *Local Government Act 1989*
- *Local Government Act 2020*
- City of Ballarat Council Plan 2017-21
- City of Ballarat Industry Participation Program
- City of Ballarat Purchasing/Procurement Policies and Procedures

LOCAL CONTENT

Contract	Awarded to	Value	Outcomes	Local Content Outcome
2019/20-178	S.F. Pearce & Co Pty Ltd	\$634,967.29 (excluding GST)	Rural Road Resheet	Yes
19/2494 – Brimbank Council Tender	Bing Technologies	Schedule of Rates	Outsourced Digital Mail	No
2019/20-251	Enoch Pty Ltd	\$845,042.60 (excluding GST)	Lake Street Reconstruction	Yes
2019/20-145	McMahons Pty Ltd	\$859,870.86 (excluding GST)	Construction of 2 Soccer Pitches at Royal Park, Buninyong	No
Variation to Contract				
2018/19-26	Resicare Pty Ltd	\$644,243.25 (excluding GST)	Fernery within Ballarat Botanical Gardens	Yes

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/cultural	Yes	Yes
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	Yes	Yes
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights - It is considered that this Report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural - The inclusion of the minutes in the Council agenda and their availability to the public will increase awareness of the activities of the Special Contracts Committee and could increase community involvement in decision making at Council.

Risk Management – To ensure good governance and transparent decision making, minutes of meetings of the Special committees are presented to Council and kept in accordance with the adopted Terms of Reference and Meeting Procedure Local Law 2018.

Financial – As contained within the report.

OFFICER' DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- City of Ballarat Purchasing/Procurement Policy
- Contracts Approval Special Committee Terms of Reference

ATTACHMENTS

1. Contracts Minutes Wednesday 25 March 2020 [**10.5.1** - 4 pages]
2. Contracts Minutes Wednesday 6 May 2020 [**10.5.2** - 6 pages]



CONTRACTS SPECIAL COMMITTEE

MINUTES

25 March 2020

MINUTES OF THE MEETING OF THE SPECIAL CONTRACTS COMMITTEE
OF THE BALLARAT CITY COUNCIL, HELD IN COMMITTEE ROOM 2,
TOWN HALL, STURT STREET, BALLARAT
ON WEDNESDAY 25 MARCH 2020 AT 4:30PM

Justine Linley
(Chief Executive Officer)

MINUTES

ORDER OF BUSINESS:

PRESENT

Cr Mark Harris (Chair)
Cr Ben Taylor

IN ATTENDANCE

Terry Demeo (Director Infrastructure and Environment)
Glenn Kallio (Director Business Services)

APOLOGIES

Cr Grant Tillett

RESOLUTION:

That the apology from Cr Grant Tillett be received.

Moved Cr Ben Taylor
Seconded Cr Mark Harris

CARRIED

DECLARATIONS OF INTEREST

No declarations of interest were received.

CONFIRMATION OF MINUTES

RESOLUTION:

That the minutes of the Contracts meeting held on 11 March, 2020 as circulated, be confirmed.

Moved Cr Ben Taylor
Seconded Cr Mark Harris

CARRIED

SECTION 89 MATTERS

RESOLUTION:

That the Committee resolves, pursuant to Section 89(2) of the Local Government Act 1989, that the meeting be closed to members of the public, whilst the Committee is dealing with the following matters, that may include matters that are Commercial in Confidence that may prejudice Council: -

Moved Cr Ben Taylor
Seconded Cr Mark Harris

CARRIED

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	PAGE(S)
5.1 TENDER 2019/20-178 RURAL ROAD RESHEET (RO TERRY DEMEO / ROBIN HAND)	4

5.1 TENDER 2019/20-178 RURAL ROAD RESHEET
(RO – Terry Demeo / Robin Hand)

SUMMARY

This report recommended that the Contracts Special Committee enter into a Contract for the Rural Road Resheet and Drainage to various locations.

RESOLUTION

The Contracts Approval Special Committee resolves to:

- 1. Award Contract 2019/20-178 'Rural Road Resheet and Drainage Various Locations' to SF Pearce and Co Pty Ltd for the total tendered price of \$634,967.29 (ex GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Ben Taylor
Seconded Cr Mark Harris

CARRIED

SECTION 89

RESOLUTION:

That the Committee resolves to come out of Section 89 and adopt the resolutions made therein.

Moved Cr Ben Taylor
Seconded Cr Mark Harris

CARRIED

There being no further business, the Chairperson declared the meeting closed at 4.32 pm

Confirmed this 6th day of May, 2020

.....
Cr Mark Harris
Chairperson



CONTRACTS SPECIAL COMMITTEE

MINUTES

6 May 2020

**MINUTES OF THE MEETING OF THE SPECIAL CONTRACTS COMMITTEE
OF THE BALLARAT CITY COUNCIL, HELD VIA A VIRTUAL MEETING
ON WEDNESDAY 6 MAY 2020 AT 4:30PM**

**Justine Linley
(Chief Executive Officer)**

<i>MINUTES</i>

ORDER OF BUSINESS:

PRESENT

Cr Mark Harris (Chair)
Cr Ben Taylor
Cr Grant Tillett

IN ATTENDANCE

Terry Demeo (Director Infrastructure and Environment)
Glenn Kallio (Director Business Services)
Angelique Lush
Jenny Fink
Mark Powell

APOLOGIES

RESOLUTION:

Nil

Moved Cr
Seconded Cr

CARRIED

DECLARATIONS OF INTEREST

No declarations of interest were received.

CONFIRMATION OF MINUTES

RESOLUTION:

That the minutes of the Contracts meeting held on 25 March, 2020 as circulated, be confirmed.

Moved Cr Tillett
Seconded Cr Harris

CARRIED

SECTION 89 MATTERS

RESOLUTION:

That the Committee resolves, pursuant to Section 89(2) of the Local Government Act 1989, that the meeting be closed to members of the public, whilst the Committee is dealing with the following matters, that may include matters that are Commercial in Confidence that may prejudice Council: -

Moved Cr Tillett
Seconded Cr Harris

CARRIED

TABLE OF CONTENTS

	PAGE(S)
5.1 BING TECHNOLOGIES AS SUPPLIER FOR OUTSOURCED DIGITAL MAIL (RO GLENN KALLIO / SARAH SAINSBURY)	4
5.2 TENDER 2019/20-251 LAKE STREET RECONSTRUCTION (RO TERRY DEMEO / ROBIN HAND)	4
5.3 VARIATION TO CONTRACT 2018/19-26 - BALLARAT BOTANICAL GARDENS FERNERY (RO TERRY DEMEO / ROBIN HAND)	4
5.4 CONTRACT 2019/20-92 PANEL OF APPROVED SUPPIERS PLANNING AND ASSOCIATED SERVICES DESIGN AND ECONOMIC DEVELOPMENT (RO ANGELIQUE LUSH / LISA KENDAL)	4
5.5 TENDER 2019/20-145 - CONSTRUCTION OF 2 SOCCER PITCHES ROYAL PARK, BUNINYONG (RO NEVILLE IVEY / MARK POWELL)	4

5.1 BING TECHNOLOGIES AS SUPPLIER FOR OUTSOURCED DIGITAL MAIL
(RO – Glenn Kallio / Sarah Sainsbury)

SUMMARY

This report recommended that the Contracts Special Committee enter into a Contract for the outsourcing of digital mail.

RESOLUTION

The Contracts Approval Special Committee resolves to:

- 1. Enter into a Contract with BING Technologies Pty Ltd for provision of outsourced digital mail as per the tender 19/2494**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Tillett
Seconded Cr Harris

CARRIED

5.2 TENDER 2019/20-251 LAKE STREET RECONSTRUCTION
(RO – Terry Demeo / Robin Hand)

SUMMARY

This report recommended that the Contracts Special Committee enter into a Contract for the reconstruction of Lake Street.

RESOLUTION

The Contracts Approval Special Committee resolves to:

- 1. Award Contract 2019/20-251 'Lake Street Reconstruction to Enoch Pty Ltd for the total tendered price of \$845,042.60 (ex GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Tillett
Seconded Cr Taylor

CARRIED

**5.3 VARIATION TO CONTRACT 2018/19-26
- BALLARAT BOTANICAL GARDENS FERNERY
(RO – Terry Demeo)**

SUMMARY

This report recommended that the Contracts Special Committee awards a variation to the Contract previously awarded for the Ballarat Botanical Gardens Fernery.

RESOLUTION

The Contracts Approval Special Committee resolves to:

- 1. Award a Variation to Contract 2018/19-26 for the Fernery within the Ballarat Botanical Gardens to Resicare Pty Ltd for the total contract price of \$644,243.25 (ex GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Taylor
Seconded Cr Harris

CARRIED

**5.4 PANEL OF APPROVED SUPPLIERS
- PLANNING AND ASSOCIATED SERVICES
- DESIGN AND ECONOMIC DEVELOPMENT
(RO – Angelique Lush / Lisa Kendal)**

SUMMARY

This report recommended that the Contracts Special Committee awards various companies and/or individuals with the expertise and resources to provide a range of professional services for planning and associated services; economic development and design services.

RESOLUTION

The Contracts Approval Special Committee resolves to:

Abandon this tender.

Moved Cr Tillett
Seconded Cr Harris

CARRIED

**5.5 TENDER 2019/20-145
- CONSTRUCTION OF 2 SOCCER PITCHES
- ROYAL PARK, BUNINYONG
(RO – Neville Ivey / Mark Powell)**

SUMMARY

This report recommended that the Contracts Special Committee award a contract for the construction of two (2) soccer pitches at Royal Park, Buninyong.

RESOLUTION

The Contracts Approval Special Committee resolves to:

1. Award Contract number 2019/20-145 for the construction of two (2) soccer pitches at Royal Park Buninyong to McMahons Pty Ltd for the total tendered price of \$859,870.86 (ex GST)
2. Delegate to the Chief Executive Officer authority to execute the associated contract on behalf of Council.

Moved Cr Taylor
Seconded Cr Tillett

CARRIED

SECTION 89

RESOLUTION:

That the Committee resolves to come out of Section 89 and adopt the resolutions made therein.

Moved Cr Tillett
Seconded Cr Harris

CARRIED

There being no further business, the Chairperson declared the meeting closed at 4.50 pm

Confirmed this day of , 2020

.....
**Cr Mark Harris
Chairperson**

10.6. OUTSTANDING QUESTION TIME ITEMS

Division: Business Services
Director: Glenn Kallio
Author/Position: Sarah Anstis -Administration Officer Statutory Compliance

OFFICER RECOMMENDATION

Council resolves to:

Endorse the Outstanding Question Time report.

EXECUTIVE SUMMARY

This report provides Council with an update of response to questions taken on notice and outstanding unanswered questions from public question time.

RATIONALE

The City of Ballarat Meeting Procedure Local Law, Division 8, calls for a standard agenda item at each Council Meeting that reflects unanswered questions from public question time.

LEGISLATION, COUNCIL PLAN, STRATEGY AND POLICY IMPLICATIONS

- City of Ballarat Meeting Procedure Local Law

CONSULTATION

Nil

OFFICERS DECLARATION OF INTERESTS

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this report.

REFERENCE DOCUMENTS

Nil

ATTACHMENTS

1. Outstanding Question Time Items [**10.6.1** - 1 page]
2. QT46/20 - Jon Kanoa [**10.6.2** - 1 page]
3. QT47/20 - Merle Hathaway [**10.6.3** - 1 page]
4. QT49/20 - Penelope Greenslade [**10.6.4** - 1 page]
5. QT50/20 - Steve Koop [**10.6.5** - 2 pages]
6. QT51/20 - Rachel Muir [**10.6.6** - 1 page]

Outstanding Question Time Items					
Meeting	Status	Requested	Question	Officer Responsible	Response
QT44/20 27/05/2020	Open	John Barnes Brown Hill	Is this same return sought for the National Road Cycling Championships which are reviewed in Item 10.12 on tonight's agenda, and what have been the returns for the three years of the review, and what is the return anticipated for the 2021 championships (particularly in light of mass gatherings still being prohibited)? If another method of assessing the return on the total investment as outlined in the Financial/Resources section of tonight's report is used, what is it, and what are the relative figures for the four years mentioned above?	Angelique Lush Director Development and Planning	A written response to be provided.
QT45/20 27/5/2020	Open	John Barnes Brown Hill	What is the methodology and targets used for assessment of the ROI on Mars Stadium (taking account of the full cash and in-kind support of BCC via sponsorships, ground maintenance, marketing an other costs, including asset depreciation) and what are the figures since it commenced operation, including projections for the current and next financial years?	Neville Ivey Acting Chief Executive Officer	A written response to be provided.
QT46/20 27/5/2020	Closed	Jon Kanoa Ballarat	In the spirit of reconciliation and partnership, would council consider rotating the acknowledgment of country between members, as opposed to just being conducted by the Mayor/ Would council members commit to attending at least two Koorie Engagement Action Group (KEAG) meetings or per year to show genuine commitment to the city's Reconciliation Action Plan?	Jenny Fink Acting Director Community Development	Jenny Fink, Acting Director Community Development provided a written response (see attached)
QT47/20 27/5/2020	Closed	Merle Hathaway	The Gong & Botanic Gardens, Buninyong: Council has been advised to replace the west bank of trees, currently a rich habitat for wildlife with a wall of bare rocks Will an environmental study be done on the effects on habitat and water quality, of permanently replacing all trees with a wall of bare rocks on the east facing side, and the possibility of those rocks warming the water, further increasing the likelihood of the lake drying out in summer?	Darren Sadler Acting Director Infrastructure and Environment	Darren Sadler, Acting Director Infrastructure and Environment provided a written response (see attached)
QT48/20 27/5/2020	Open	Merle Hathaway	Will the general community be consulted in the next phase of developing a Masterplan for this entire heritage area, or it is to be only a handpicked selection of people?	Angelique Lush Director Development and Planning	A written response to be provided.
QT49/20 27/5/2020	Closed	Penelope Greenslade	Lake Wendouree Lights: Can the Council provide some information on the current status of this project? We understand that Biosis were contracted to provide a report on the environmental impacts of lights, but that they have not yet submitted their report. We would expect that this report be submitted to the Council for discussion before any action is taken to proceed with this project. We understand that a decision has been made to order lights, possibly without Councillors' endorsement. In view of the recent changes in senior council staff, the absence of the Biosis report and the lack of an environmental field assessment of any proposed lights, we request, if this is correct, that any orders be cancelled and the whole project be reassessed.	Darren Sadler Acting Director Infrastructure and Environment	Darren Sadler, Acting Director Infrastructure and Environment provided a written response (see attached)
QT50/20 27/5/2020	Closed	Steve Koop	Could your proposed tree planting program be utilised to generate employment for the aboriginal community?	Darren Sadler Acting Director Infrastructure and Environment	Darren Sadler, Acting Director Infrastructure and Environment provided a written response (see attached)
QT51/20 27/5/2020	Closed	Rachel Muir	Today marks the start of Reconciliation Week in the spirit of Reconciliation and Community relation would the council consider cancelling 2021 Fireworks on Jan 26 for the following reason Out of respect for Aboriginal & Torres Strait Islander peoples Protection of our unique wildlife we have in Ballarat Care for our population who have sensory issue like Autism Fire danger period is high period in January take a look at this years situation.	Jenny Fink Acting Director Community Development	Jenny Fink, Acting Director Community Development provided a written response (see attached)

Mr Jon Kanoa
[REDACTED]

Dear Mr Kanoa,

Thank you for your questions raised at Ordinary Council Meeting 27 May 2020. Specifically, you asked the following:

1. In the spirit of reconciliation and partnership, would council consider rotating the acknowledgment of country between members, as opposed to just being conducted by the Mayor?
2. Would council members commit to attending at least two Koorie Engagement Action Group (KEAG) meetings or per year to show genuine commitment to the city's Reconciliation Action Plan?

A discussion was held around your two questions and the following answers were recorded.

- Mayor Taylor commented it was an interesting idea and will be taken to next Agenda briefing.
- Cr Harris commented that Councillors can attend any meeting and the offer is open to Councillors.

Please note that an invitation will be extended to all Councillors through Civic Support to attend KEAG meetings if they wish to attend.

I would like to thank you for your interest and time taken in submitting these questions to Council.

Yours sincerely,

Jenny Fink
Acting Director of Community Development

PO Box 655
Ballarat Vic 3353
AUSTRALIA

Telephone: 03 5320 5500
Facsimile: 03 5333 4061



Date: 03 June 2020
Our Ref: DS:vn:bk
Your Ref: QT46/20
Enquiries: (61) 03 5320 5500
Email: info@ballarat.vic.gov.au

Ms Merle Hathaway
[REDACTED]

Dear Ms Hathaway

RE: ENVIRONMENTAL STUDY – THE GONG DAM, BUNINYONG

Thank you for your question addressed to the Council at its meeting held on 27 May 2020 as follows: *“The Gong & Botanic Gardens, Buninyong: Council has been advised to replace the west bank of trees, currently a rich habitat for wildlife with a wall of bare rocks - Will an environmental study be done on the effects on habitat and water quality, of permanently replacing all trees with a wall of bare rocks on the east-facing side, and the possibility of those rocks warming the water, further increasing the likelihood of the lake drying out in summer?”*

I can advise that as part of the Gong dam wall reconstruction project, permits will be required. These may include a Working in Waterways Permit and a Planning Permit. Either or both permits may include a condition where a Flora and Fauna Assessment report is required. Also, prior to construction commencing, an Environment Management plan will be required.

For further information, please contact Vaughn Notting, Council’s Executive Manager Infrastructure, [REDACTED].

Yours sincerely

A handwritten signature in black ink, appearing to read "Darren Sadler".

Darren Sadler
Acting Director Infrastructure and Environment

CC: Mayor and Councillors
Civic Support
Agenda Review
Vaughn Notting, Executive Manager Infrastructure

PO Box 655
Ballarat Vic 3353
AUSTRALIA

Telephone: 03 5320 5500
Facsimile: 03 5333 4061



Date: 02 June 2020
Our Ref: DS:bb:bk
Your Ref: QT48/20
Enquiries: (61) 03 5320 5500
Email: info@ballarat.vic.gov.au

Ms Penelope Greenslade
[REDACTED]

Dear Ms Greenslade

RE: COUNCIL QUESTION QT48/20 LAKE WENDOUREE LIGHTS

I refer to the question provided to be asked at the Council meeting held on 27 May 2020 as follows: *“Lake Wendouree Lights: Can the Council provide some information on the current status of this project? We understand that Biosis were contracted to provide a report on the environmental impacts of lights, but that they have not yet submitted their report. We would expect that this report be submitted to the Council for discussion before any action is taken to proceed with this project. We understand that a decision has been made to order lights, possibly without Councillors’ endorsement. In view of the recent changes in senior council staff, the absence of the Biosis report and the lack of an environmental field assessment of any proposed lights, we request, if this is correct, that any orders be cancelled and the whole project be reassessed.”*

Biosis is in the process of completing their report on the environmental impact of the lighting project around Lake Wendouree. This report is currently in the draft stage and the final document should be completed within the coming month.

The designer has completed an investigation for the power supply for this project and the design is currently being finalised and once this has been completed public consultation will be undertaken. At this point in time, no lights have been ordered.

Please contact Bernard Blood, Council’s Supervisor Lake Wendouree, on [REDACTED] if you wish to discuss this matter further.

Yours sincerely

A handwritten signature in black ink, appearing to read "Darren Sadler".

Darren Sadler
Acting Director Infrastructure and Environment

CC: Mayor and Councillors
Civic Support
Agenda Review
Bernard Blood, Supervisor Lake Wendouree

PO Box 655
Ballarat Vic 3353
AUSTRALIA

Telephone: 03 5320 5500
Facsimile: 03 5333 4061



Date: 04 June 2020
Our Ref: TD:dw:bk
Your Ref: D-20-47060, QT49/20
Enquiries: (61) 03 5320 5500
Email: info@ballarat.vic.gov.au

Mr Steve Koop



Dear Mr Koop

**RE: REQUEST FOR CONSIDERATION FOR POTENTIAL ABORIGINAL
EMPLOYMENT THROUGH COUNCIL'S TREE PLANTING PROGRAM**

I refer to your email addressed to former Director Terry Demeo received 23 May 2020 and your question raised at the Council meeting held on 27 May 2020 as follows: *"Could your purposed tree planting program be utilised to generate employment for the aboriginal community?"*

I would be happy for you to submit a quotation for the supply, planting, maintenance including watering for two years and a warranty period of five years of advanced street tree stock based on a 30 litre container size, planted into structural soil with two 1.8 meter by 38 mm square hardwood stakes and black nylon ties. The tree base is to be mulched with a durable chip mulch arranged into a berm to retain water. Any loose stakes are to be re-set and broken ties are to be replaced and weeds are to be controlled by hand removal at each maintenance visit within the two-year period. I have attached the City of Ballarat's standard tree planting diagram for your information.

Council will specify the tree species and variety for each site for street and park tree planting. 30 litre container size trees are generally 1.5 to 2.5 meters tall.

Please provide a cost as above per tree. Please also provide a cost per tree for the above service allowing for Council to provide the tree stock.

I would also welcome a price for tube stock revegetation planting including the costs for site preparation, weed matting, plastic tree guard (or similar) and three 750mm by 25mm square hardwood stakes per tree. Generally, the tube stock is supplied by Council but if you could indicate the cost of supplying suitable local indigenous tube stock as an additional cost it would be appreciated.

All works and work sites are to be set up in compliance with Occupational Health and Safety regulations and would be subject to random audits as per Council's contractor management systems.

2.

Please return your quotation to Daryl Wallis, Council's Coordinator Parks and Gardens, who can be contacted on [REDACTED] or via email: info@ballarat.vic.gov.au.

Yours sincerely



Darren Sadler
Acting Director Infrastructure and Environment

CC: Mayor and Councillors
Civic Support
Agenda Review
Daryl Wallis, Coordinator Parks and Gardens

Ms Rachel Muir
[REDACTED]

Dear Ms Muir,

Thank you for your question raised at Ordinary Council Meeting 27 May 2020. Specifically, you asked the following:

Today marks the start of Reconciliation Week in the spirit of Reconciliation and Community relation would the council consider cancelling 2021 Fireworks on Jan 26 for the following reason
Out of respect for Aboriginal & Torres Strait Islander peoples
Protection of our unique wildlife we have in Ballarat
Care for our population who have sensory issue like Autism
Fire danger period is high period in January take a look at this years situation.

On the night of the Council meeting there was an opportunity to discuss this matter in relation to an officer report on January 26. The resolution from this discussion is outlined below:

Council resolves to:

- 1. Note the officers report on a review of 2020 Australia Day weekend.**
- 2. Acknowledge the City of Ballarat's implementation of Reconciliation Victoria's January 26 protocols recognising the honoured place Aboriginal and Torres Strait Islanders have in our Nation's history.**
- 3. Acknowledge that Aboriginal and Torres Strait Islander People may see the day as one of mourning, which is therefore an opportunity to promote understanding, respect and reconciliation.**
- 4. Work in collaboration with both the Koorie Engagement Action Group – KEAG and the wider Aboriginal and Torres Strait Islander Community to plan for future January 26 activities.**
- 5. Explore how to transition the fireworks event to include other options such as a sound and light show, an element of the show to pay respect to the Aboriginal and Torres Strait Islander Community.**

Moved: Cr Grant Tillet CARRIED

Seconded: Cr Amy Johnson

I would like to thank you for your interest and time taken in submitting this question to Council.

Yours sincerely,

Jenny Fink
Acting Director of Community Development

11. NOTICE OF MOTION

Nil

12. URGENT BUSINESS

Nil

13. SECTION 66 (IN CAMERA)

10.5. CONTRACTS SPECIAL COMMITTEE AGENDA - 25 MARCH 2020 AND 6 MAY 2020

Division: Business Services
Director: Glenn Kallio
Author/Position: Lorraine Sendall - Executive Assistant, Director Business Services

(confidential information)

13.1. AUDIT ADVISORY COMMITTEE - 4 DECEMBER 2019

Division: Business Services
Director: Glenn Kallio
Author/Position: Lorraine Sendall - Executive Assistant, Director Business Services

(confidential information)

14. CLOSE