



Ordinary Council Meeting

19 February 2020

Council Chamber, Town Hall, Sturt Street, Ballarat

AGENDA

Public Copy

NOTICE IS HEREBY GIVEN THAT A MEETING OF BALLARAT CITY COUNCIL WILL BE HELD IN THE COUNCIL CHAMBER, TOWN HALL, STURT STREET, BALLARAT ON WEDNESDAY 19 FEBRUARY 2020 AT 7:00PM.

This meeting is being broadcast live on the internet and the recording of this meeting will be published on council's website www.ballarat.vic.gov.au after the meeting.

Members of the public attending this meeting may be filmed. By remaining in the public gallery once the meeting commences, members of the public give their consent to being filmed, and for the recording of them to be made publicly available and used by council.

Information about the broadcasting and publishing recordings of council meetings is available in council's broadcasting and publishing recordings of council meetings procedure which is available on the council's website.

AGENDA

ORDER OF BUSINESS:

1. Opening Declaration.....	4
2. Apologies For Absence.....	4
3. Disclosure Of Interest	4
4. Confirmation Of Minutes.....	4
5. Matters Arising From The Minutes.....	4
6. Public Question Time	5
7. Reports From Committees/Councillors.....	6
8. Chief Executive Officer Report.....	6
9. Assemblies Of Councillors.....	9
9.1. Assemblies of Councillors.....	9
10. Officer Reports.....	15
10.1. Planning Scheme Amendment C216.....	15
10.2. Quarterly Financial Report - 2nd Quarter Ending 31 December 2019.....	20
10.3. Contracts Special Committee of Council Minutes - 19th December 2019 and 17th January 2020	67
10.4. Outstanding Question Time Items	79
11. Notice Of Motion	81

12. Urgent Business81
13. Section 89 (In Camera)81
14. Close81

The next Ordinary Meeting of the Ballarat City Council will be held on Wednesday 11 March 2020.

1. OPENING DECLARATION

Councillors: *"We, the Councillors of the City of Ballarat, declare that we will carry out our duties in the best interests of the community, and through collective leadership will maintain the highest standards of good governance."*

Mayor: *"I respectfully acknowledge the Wadawurrung and Dja Dja Wurrung People, the traditional custodians of the land, and I would like to welcome members of the public in the gallery."*

2. APOLOGIES FOR ABSENCE

3. DISCLOSURE OF INTEREST

4. CONFIRMATION OF MINUTES

5. MATTERS ARISING FROM THE MINUTES

6. PUBLIC QUESTION TIME

Note – all public representations will be heard before each item on the agenda.

QUESTION TIME

- Question Time will be for a period of 30 minutes;
- Questions submitted must begin with the submitters name and suburb;
- No person may submit more than two questions at any one meeting;
- If two questions are submitted, the second question may be deferred until all other questions have been asked, or may not be asked if the time allotted for public question time has expired.
- A question may be disallowed if the chair determines that it:
 - Relates to a matter outside of Councils responsibility;
 - Is defamatory, indecent, abusive, offensive, irrelevant, trivial or objectionable in language or substance;
 - Deals with a subject matter already answered;
 - Is aimed at embarrassing a Councillor or a member of Council Staff;
 - Relates to personnel matters;
 - Relates to the personal hardship of any resident or rate payer;
 - Relates to industrial matters;
 - Relates to contractual matters;
 - Relates to proposed developments;
 - Relates to legal advice;
 - Relates to matters affecting the security of Council property: and/or
 - Relates to any other matter which Council considers would prejudice Council or any other person.
- A Councillor or the Chief Executive Officer may require a question to be put on notice. If a question is taken on notice, the answer to it must be incorporated in the minutes of Council and a written copy of the answer sent to the person who asked the question: and
- A Councillor or the Chief Executive Officer may advise Council that an answer should be given in a meeting closed to members of the public and why.

PUBLIC SUBMISSIONS

1. Representatives must register by 4:30pm on the day of a Council meeting by contacting the City of Ballarat on (03) 5320 5875. No unregistered public representative will be allowed to speak.
2. The Representative will be given three to five minutes to address the meeting, with extension of time at the discretion of the Chair.
3. Any Councillor can ask questions of the Representative.
4. The Chair may limit the number of representatives on any particular Agenda item.
5. All representations must relate to items on the Agenda and will be heard prior to each respective Agenda item.

7. REPORTS FROM COMMITTEES/COUNCILLORS

8. CHIEF EXECUTIVE OFFICER REPORT

Division: Executive Unit
Director: Justine Linley
Author/Position: Justine Linley – Chief Executive Officer

OFFICER RECOMMENDATION

Council resolves to:

Receive and note the CEO's Operational Report.

EXECUTIVE SUMMARY

The CEO's Operational Report highlights issues and outcomes affecting the organisation's performance as it delivers services and implements the Council's strategies and policy decisions.

RATIONALE

The Council of the City of Ballarat is responsible for setting the municipality's strategic direction. The CEO of the City of Ballarat is the sole employee of the Council and is responsible for establishing the organisational structure and resource implementation to achieve the objectives set by the Council. This operational report provides a greater level of access to not only the organisation's achievements, but also the challenges and issues confronting staff and officers in the delivery of services.

Key achievements, projects and events delivered:

Cycling Australia - Road National Cycling Championships

The highlight of this year's event was the news that Ballarat had secured the RoadNats for a further three years from 2021. The announcement shows the confidence in Ballarat's capacity to host Australia's largest and most inclusive cycling event, and the strength of the City of Ballarat's working relationship with Cycling Australia, local retailers and the Ballarat and Buninyong communities. This year's RoadNats were a resounding success, with early indications of spectator numbers showing the time trials days and Saturday increased, while numbers were stable on Sunday and down on Friday (due to weather). As for participants, Cycling Australia recorded over 2,000 entries through the weekend and competitors from all states and territories plus Thailand and Germany. The Gran Fondo and Para-cycling events doubled in size this year and the club events were up by 25 per cent.

Pause Fest Event

The Pause Fest Regional Ambassador Program returned to Ballarat earlier in February. This year, we welcomed an award-winning digital branding expert, Halli Thorleifsson, who travelled to Ballarat all the way from Iceland, where his start-up UENO was born. The company is now a global powerhouse in digital branding and creativity, with offices in San Francisco and New York, and clients including Airbnb, Facebook, Google and Samsung. This year's presentation, built on the successful 2019 event where Amazon Head of Creative Cecilia Ambros spoke

about creativity, Halli expanded on this, exploring digital branding and disruption, and provided his insights on rebranding and repositioning for continued creative success.

Summer Sundays

Three Summer Sunday's events were successfully delivered in January, with the first two events attracting healthy crowds at the Ballarat Botanical Gardens and the third transferred to the Civic Hall due the threat of thunderstorms. Attendees enjoyed music from local and visiting artists along with great food and wine from a range of local providers.

Ongoing community consultation

Living Corridors Action Plan (Ballarat East)

The development of an action plan to improve biodiversity and habitat links across the east of Ballarat emerged as a key community priority through the recently adopted Ballarat East Local Area Plan, emerging projects of Brown Hill Local Area Plan and Buninyong Township Plan. Living Corridors Action Plan will include actions that can be delivered by the City of Ballarat, State Agencies, landowners, developers and the community. The plan will include recommendations to improve planning controls for vegetation and to protect biodiversity across eastern Ballarat. Consultation started in late 2019 with the establishment of a Community Working Group, which met again this month.

Continuous Voices

Community members are now being asked to contribute to Continuous Voices, a project that connects trauma and creativity to stand for change and resistance against sexual assault and sexual abuse. The project acknowledges the courage of those who have stood for change and provides hope for these continuous voices to be heard. The project will work towards creating a space in Ballarat to reflect. The shape of this space will be determined through creative collaborations with community.

Ongoing projects, initiatives and works

Spring Event Expression of Interest

A public Expression Interest was released for creative and event management professionals to develop and deliver a creative focused Festival and or Activation, in Spring 2020. The event will be held in spring, during the off year to the Ballarat International Foto Biennale. The brief is for a powerful yet simple city-wide activity that will express the unique and authentic experience for locals and visitors in line with Council's Creative City Strategy and the 2018 – 2028 Events Strategy obligations.

Cherry Flat Road Stage Two Duplication works

Stage 2 of duplication works on Cherry Flat Road have started. The \$1.5 million project has been funded by the Ballarat West Development Contributions Plan. Located to the south of Valiant Road, the works will include 300m of new road pavement, kerb and channel, new footpaths, minor drainage works, nature strip and tree planting.

UNESCO City of Craft – Ballarat Open Studios

The Ballarat Open Studios program is taking place in April, throwing open the doors to studios around the city to celebrate Ballarat's status as a city of Craft & Folk Art. Strategic relationships have been forged with Craft Victoria, Federation University, the Art Gallery of Ballarat, Sovereign Hill and Fibre Arts Australia. The program will include a network of workshops, open studios, talks, exhibitions and masterclasses.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017-2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/Cultural	No	No
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	Yes	No
Risk Management	No	No
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Financial/Resources – No additional financial implications have arisen from the preparation of a CEO Operational Report.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

ATTACHMENTS

Nil

9. ASSEMBLIES OF COUNCILLORS

9.1. ASSEMBLIES OF COUNCILLORS

Division: Business Services
Director: Glenn Kallio
Author/Position: Christian Dymock - Administration Officer – Statutory Compliance

OFFICER RECOMMENDATION

Council resolves to approve the report on Assemblies of Councillors as listed:

- Prosperity Portfolio held 17 January 2020
- Strategic Briefing held 22 January 2020

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with copies of Assembly of Councillor Records as required under section 80A(2) of the *Local Government Act 1989*.

RATIONALE

Section 80A(2) of the *Local Government Act 1989* requires the record of an Assembly of Councillors to be reported at an Ordinary Council meeting. Assembly of Councillors Records are attached to this report.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*;
- *Local Government Act 1989*; and
- City of Ballarat Council Plan 2017-2021.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/cultural	Yes	Yes
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	No	No
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights - It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural - The inclusion of the attached Assembly of Councillor Records in the Council Agenda and the availability to the community increase awareness of the activities of Council and could increase community involvement in decision making at Council level.

Risk Management - There are implications with regards to Council's compliance with the *Local Government Act 1989* if Assembly of Councillor Records are not reported to Council.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- Nil

ATTACHMENTS

1. Prosperity Portfolio held 17 January 2020 [9.1.1 - 2 pages]
2. Strategic Briefing held 22 January 2020 [9.1.2 - 2 pages]

ASSEMBLY OF COUNCILLORS RECORD


This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Prosperity Portfolio Meeting – Events and the Arts & Economic Partnerships
Date of meeting:	17 January 2020
Start time:	7.36am
Finish time:	8.59am

Councillors present:
Cr McIntosh, Cr Moloney, Cr Taylor
Apologies:
Justine Linley – CEO, Cr Rinaldi, Jeff Johnson – Executive Manager, Events and the Arts, James Guy – Executive Manager Economic Partnership
Council staff present:
Angelique Lush – Director Development and Planning, Heidi Zukauskas – Creative Arts and Events Manager
Other attendees present:

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Nil	[Type & details declared]	Left Meeting [Yes/No]	[Time left]	[Time returned]

Matters Considered: <i>*Provide dots points of matters discussed.</i>
<p>Events and the Arts</p> <ul style="list-style-type: none"> • RoadNats – General Review • Moving Summer Sundays to Civic Hall • Begonia Update • Spring EOI • Easter Working Group Update • Date Set for Pathway of Remembrance • Civic Hall Booking Update • HMT Capital Works Stage 3 <p>Economic Partnerships</p> <ul style="list-style-type: none"> • Lake Wendouree Outdoor Gym Equipment • Albert Street Pop Up • Little Bridge Street Bus Interchange • Former RR Site • Freight Hub • 18th Amendment Bar

Record completed by:	
Signed: 	Position: Director Development and Planning
Name: Angelique Lush	Date: 23 January 2020

ASSEMBLY OF COUNCILLORS RECORD

This record must be completed by the attending Council Officer and returned to the Statutory Compliance Unit within 48 hours after the meeting for recording in the register.

Description of meeting:	Strategic Briefing
Date of meeting:	22 January 2020
Start time:	6:10pm
Finish time:	8:51pm

Councillors present: Cr Daniel Moloney Cr Ben Taylor Cr Grant Tillett Cr Mark Harris Cr Samantha McIntosh Cr Belinda Coates Cr Jim Rinaldi Cr Amy Johnson (left at 8.15pm)
Apologies: Cr Des Hudson
Council staff present: Justine Linley – Chief Executive Officer Terry Demeo – Director Infrastructure and Environment Glenn Kallio – Director Business Services Neville Ivey – Director Community Development Angelique Lush – Director Development and Planning (left at 7.50pm) Megan Franzo – Manager Communications and Marketing Lucy Ibrahim – Communications and Marketing
Other attendees present: Nil

Conflict of Interests:				
Pursuant to Sections 77, 78 and 79 of the <i>Local Government Act 1989</i> (as amended), if a Councillor has a conflict of interest in a matter which is to be considered or discussed at a meeting, the Councillor must, if he or she is attending the meeting, disclose the conflict of interest.				
A Councillor who has declared a conflict of interest, must leave the meeting and remain outside the room while the matter is being considered, or any vote is taken.				
Name of person(s) declaring the conflict	Type & details declared	Left Meeting Yes/No	Time left	Time returned
Cr McIntosh	Family Property			

Matters Considered:**External Presentations - Nil****Portfolio Updates****Planning Committee Agenda Review****Strategic Briefing Reports**

- Autumn Marketing Campaign
- Glysophate
- Tree Management Status
- Swimming Pool and Spa Regulations


Draft Council Reports 29 January 2020

- Chief Executive Officer Report
- Assemblies of Councillors
- Lal Lal and Elsworth Street Petition
- Rate Cap and Variation
- 2020 Australian Polocrosse Championships - Tourism Event Grant submission
- 2020 Ballarat Gift - Tourism Event Grant Program Submission
- Red Hot Summer Tour Event - Changes to Local Law
- Rationalisation of Title Boundaries 5 Inkerman Street Newington
- Australian Local Government Women's Association (ALGWA)
- Ballarat Friends of Ainaro Special Committee Minutes
- Contracts Special Committee of Council Minutes - 2 October, 16 October and 20 November 2019
- S11A Instrument of Appointment and Authorisation (Planning and Environment Act 1987)
- S6 Instrument of Delegation – Members of Staff
- Outstanding Question Time Items

In camera

- 2020 National Polocrosse Championships - Tourism Event Grant Submission Confidential Documents
- 2020 Ballarat Gift - Tourism Event Grant Submission Confidential Documents
- Contracts Special Committee of Council - 2 October, 16 October and 20 November 2019
- Deed of Variation Gordon Building Lease
- Supply of Natural Gas - Large Market for Council Sites
- Audit Advisory Committee - 4 September 2019
- Appointment of Electricity Bridging Contract Post June 2020
- Tender 2019/20-176 Ring Road Reconstruction, Stage 3

Record completed by:

Signed: 	Position: Director Business Services
Name: Glenn Kallio	Date: 24 January 2020

10. OFFICER REPORTS

10.1. PLANNING SCHEME AMENDMENT C216

Division: Development and Planning
Director: Angelique Lush
Author/Position: Virginia McLeod – Senior Strategic Planner / Lisa Kendal – Manager Strategic Planning

OFFICER RECOMMENDATION

Council resolves to:

1. Split Ballarat Planning Scheme Amendment C216ball into two parts:
 - Part 1 - Rezone part of Lot 1 PS545482N at Giot Drive Wendouree from Public Park and Recreation Zone (PPRZ) to General Residential Zone Schedule 1 (GRZ1) and rezone land at 12A Albert Street, Sebastopol, from Public Use Zone Schedule 6 and GRZ1 to Mixed Use Zone and apply the Environmental Audit Overlay (EAO) in accordance with Ministerial Direction No. 1.
 - Part 2 - Rezone land at 15 Lake View Court, Ballarat North, Wendouree from PPRZ to General Residential Zone Schedule 1
2. Adopt Ballarat Planning Scheme Amendment C216ball (Part 1) as exhibited and submit the Amendment to the Minister for Planning for approval.
3. Request that the Minister for Planning appoint an independent Planning Panel pursuant to Section 23 and the provisions of Part 8 of the *Planning and Environment Act 1987* to consider the submissions received to Amendment C216ball (Part 2) to the Ballarat Planning Scheme.
4. Notify submitters of Council's resolution to request the appointment of an independent Planning Panel by the Minister of Planning for Planning Scheme Amendment C216ball (Part 2).

EXECUTIVE SUMMARY

In 2016 Council undertook a review of vacant and underutilised Council land and identified several properties that were considered surplus. Notification of Council's intent to sell these properties was undertaken in accordance with the *Local Government Act 1989*. On 26 August 2016 and 12 December 2018, Council resolved to commence and satisfy statutory processes to dispose of the 3 surplus properties listed below which were required to be rezoned to remove the Public Use Zone.

Note this report deals only with the rezoning of the identified land parcels. A final decision to sell the properties is made by Council through a separate process under separate legislation.

On 3 July 2019 Council resolved to seek authorisation for and exhibit Planning Scheme Amendment C216ball in order to rezone the above properties to allow for the sale. Amendment C216ball seeks to:

- rezone part of Lot 1 PS545482N at Giot Drive Wendouree from PPRZ to GRZ1
-

- rezone land at 12A Albert Street, Sebastopol, from Public Use Zone Schedule 6 and GRZ1 to Mixed Use Zone and apply the Environmental Audit Overlay (EAO) in accordance with Ministerial Direction No. 1.
- rezone land at 15 Lake View Court, Ballarat North, Wendouree from Public Park and Recreation Zone (PPRZ) to General Residential Zone Schedule 1 (GRZ1)

Public exhibition for Amendment C216ball was held from 21 November to 23 December 2019. A total of 3 submissions were received during the public exhibition.

It is recommended that the amendment be split into Part 1 and Part 2.

- Part 1 is to rezone land at Giot Drive, Wendouree, and 12A Albert Street Sebastopol. As there are no outstanding submissions for these sites it is recommended Council resolve to adopt the amendment and submit to the Minister for Planning for approval.
- Part 2 is to rezone land at 15 Lake View Court, Ballarat North. As there is one submission that Council maybe unable to resolve it is recommended that Council resolve to appoint an independent planning panel. Panel recommendations can then assist Council to make a final decision on Part 2.

RATIONALE

In accordance with planning guidance material published by the State Government, a public land zone is only suitable for land that is Crown Land or is owned by public authority or a municipal council. As Council has resolved to sell these properties, the public land zone must be removed and replaced with a zone that is consistent with the type of development outcome expected for the property.

The properties are proposed to be rezoned in accordance the suitable use and development outcomes for the site:

- 15 Lake View Court, Ballarat North is 907 square metres, located in an established residential area. The property has no public recreation infrastructure. The property supports trees along the boundaries and is subject to Environmental Significance Overlay Schedule 5. The proposed rezoning to GRZ1 is consistent with the zoning of surrounding properties and wider neighbourhood.
- Giot Drive, Wendouree forms approximately half of the Ealing Avenue Reserve (the remainder of the Reserve being zoned GRZ1). The Reserve is 10,123 square metres in size located within an established residential area. The Reserve remains undeveloped for recreational purposes and is located 50 metres from the Ballarat Secondary College – Wendouree Campus oval. The proposed rezoning to GRZ1 is consistent with the zoning of surrounding properties and acknowledges the suitability of the site for residential development.
- 12A Albert Street, Sebastopol is an irregular-shaped property located at the rear of a row of shops fronting onto Albert Street. The property has a narrow frontage to Albert Street and is currently used as a car park for the surrounding businesses with access to both Albert and Rubicon Street. The property is 2,522 square metres with a small portion of northern part of the site zoned GRZ1, consistent with the adjoining property to the north with the remainder of the site zoned Public Use Zone Schedule 6 (Local Government). The proposed Mixed Use Zone would allow for a number of redevelopment outcomes including for commercial and residential use and is consistent with the existing zoning of commercial properties facing Albert Street.

- The Environmental Audit Overlay (EAO) is proposed to be applied to 12A Albert Street, Sebastopol, in accordance with Ministerial Direction No. 1. The land is known to have been used for gold mining without record of remediation and is potentially contaminated. The proposed Mixed Use Zone may allow the site to be used for a sensitive use, therefore the EAO is required to ensure that before a sensitive use or associated development starts, the site is assessed for contamination and remediated appropriately. As the land could be used for a range of purposes under the MUZ, it is considered appropriate to allow the audit to occur prior to sensitive use or development rather than through this rezoning

Through the public exhibition process three submissions were received. Two submissions were from public authorities advising they have no objection to the amendment. This included a submission from the Environment Protection Authority concerning the introduction of the Environmental Audit Overlay for 12A Albert Street Sebastopol.

One submission was received objecting to the rezoning of 15 Lake View Court, Ballarat North. The submission was objecting on the following grounds:

- Loss of amenity for the submitter and for the surrounding neighbourhood from the resulting residential development.
- Previous assurances that the site would not be sold or developed.

This submission requests that Council retain the site as a park or introduce design controls through the amendment to protect character and amenity.

Council officers will seek to resolve this submission however it is noted that Council is able to sell property assets under the *Local Government Act 1989*, and that a residential development outcome (including multiple dwellings) on the site is consistent with the Ballarat Planning Scheme. It is recommended that Council resolve to request an independent Planning Panel to consider this submission and make recommendations to Council.

In accordance with section 29 of the *Planning and Environment Act 1987*, Council can adopt an amendment in part and progressively adopt outstanding parts as issues are resolved. It is recommended that Amendment C216ball be adopted in part as it will allow Council to proceed with the sale of two sites, once rezoned, while submissions for the remaining site are resolved.

As this report recommends adoption (in part) of an amendment, resolution of Ordinary Council is required. Planning Special Committee are unable to adopt an amendment in accordance with the Instrument of Delegation.

Next Steps

It is recommended Council by splitting the Amendment C216ball into two parts proceed by:

- lodging C216 (Part 1) with the Minister for Planning for approval; and
- requesting that the Minister for Planning appoint a Panel to consider the submissions and Amendment C216ball (Part 2) to the Ballarat Planning Scheme with the Minister then required to make the ultimate decision as to whether to approve or abandon the Amendment.

Options

Council has three options at this stage:

1. Adopt Amendment C216ball accepting all the Officer recommendations.
2. Adopt Amendment C216ball accepting some / none of the Officer recommendations.
3. Abandon Amendment C216ball.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017 – 2021
- *Planning and Environment Act 1987* - the proposed amendment is consistent with Council's obligations as a planning authority under the *Planning and Environment Act 1987*.
- *Local Government Act 1989* - Council has undertaken the statutory processes required under Section s189 and s223 of the *Local Government Act 1989* relating to the identification, classification and notification of surplus Council owned land.

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Right	Yes	No
Social/Cultural	Yes	No
Environmental/Sustainability	Yes	No
Economic	Yes	No
Financial/ Resources	Yes	Yes
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	Yes	No

Human Rights – the proposed amendment does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural - the amendment is not anticipated to have any direct social or cultural implications. Council has been through a process of review, including public notice, to identify these properties as surplus to need. The properties are currently vacant of infrastructure and any community use is of an ad-hoc nature.

Environmental/Sustainability – the amendment is not expected to have any environmental impacts. Environmental impacts of future development of the subject properties will be managed by the *Planning and Environment Act 1987* and/or the *Building Act 1993*.

Financial/Resources – the amendment is expected to have positive financial implications for Council as it will allow the sale of surplus properties.

Economic – the amendment is not expected to have significant broad economic impacts.

Risk Management – the amendment ensures proper use of the provisions of the planning system.

CONSULTATION

Public consultation of Amendment C216ball was undertaken from 21 November to 23 December 2019 with 2 'drop-in' consultation sessions held on the 22 November 2019 and 20 December 2019. During this open house session residents and interested parties were invited to drop-in and view the proposed rezoning. Council staff were available to talk one-on-one to people about the proposed rezoning. 3 submissions were received during the exhibition period.

OFFICERS DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- Nil

ATTACHMENTS

Nil

10.2. QUARTERLY FINANCIAL REPORT - 2ND QUARTER ENDING 31 DECEMBER 2019

Division: Business Services
Director: Glenn Kallio
Author/Position: Glenn Kallio - Director Business Services

OFFICER RECOMMENDATION

Council resolves to:

- 1. Receive the 2nd Quarter Financial Report for the 2019/20 financial year and note the financial issues contained within the report.**

EXECUTIVE SUMMARY

This report sets out the 2nd Quarter financial results for the 2019/20 financial year of the Ballarat City Council. The report highlights the major financial issues for the quarter.

RATIONALE

Pursuant to Section 138(1) of the *Local Government Act 1989*, at least every three months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public.

The quarterly financial report provides the financial statements as prescribed by the appropriate accounting standards and regulations. Accompanying explanation for the significant issues contained within the financial statements is provided. This report also provides a listing of the major financial issues currently being dealt with by management.

1. Overview

The tables below provide a summary of financial results for the period ending 31 December 2019. The first table provides details of the year to date actual results for the period and the second table sets out the predicted results as at year end.

Detailed notes on variations in the financial statements can be found in the attached finance report for the quarter.

Financial issues for the period are:

1. Depreciation levels will be in excess of the budget as a result of the 2018/19 revaluation. It is expected that depreciation will exceed the budget by \$6.483 million. The depreciation amount for the budget is calculated prior to the revaluation of assets, as such, a fluctuation of this amount can occur dependent on the outcome of the revaluation. This result will have no impact on the delivery of services or impact on the Council's financial viability.
2. The Developer Contribution Scheme will be underspent for the year. This will not have any financial impact on the City over the long term as Council's Long Term Financial Strategy will be modified to reflect the change in timing of the income and expenditure.

3. A new accounting software system was implemented on 2 December 2019. This system replaces the former system (Computron) which Council had operated for 18 years. The new accounting system is Microsoft Dynamics and is used in conjunction with the various applications provided in Microsoft O365, which enables the organisation to deliver a more user friendly and functional solution.
4. As part of the implementation of the new accounting system we are experiencing a short term issue where payments due to some suppliers have been delayed. Additional resources have been sourced to resolve this issue and more frequent payments runs are being carried out to reduce the impact on suppliers.
5. The annual review of forecasts for all business units will be carried out in the coming months in the lead up to the 2020/21 budget to ensure accurate results are incorporated.
6. In November 2019 Council received advice from Vision Super that the defined benefits scheme had forecasted a VBI result of 107.3% which means that at this stage there will be no call on Council finances to prop up any shortfall of funds that has occurred in the past.

Year to Date:

	Year to Date		
	Budget	Actual	Variance
	2020 \$'000	2020 \$'000	2020 \$'000
Comprehensive Income Statement	75,629	69,910	↓ (5,719)
Net Capital Works	42,963	33,420	↑ 9,543
Cash and Investments	76,324	83,486	↑ 7,162
Net cash provided by (used in) operating activities	24,091	14,987	↓ (9,104)
Net cash provided by (used in) investing activities	(33,609)	(16,906)	↑ 16,703
Net cash provided by (used in) financing activities	(2,330)	(2,768)	↓ (438)
Debt Levels	38,205	37,797	↑ 408
Rate Receivables	76,523	76,755	↓ (232)
Working Capital	127,460	143,771	↑ 16,311
Working Capital %	457%	583%	↑ 126%

Financial Year (forecast):

	Full Year		
	Budget	Forecast	Variance
	2020 \$'000	2020 \$'000	2020 \$'000
Comprehensive Income Statement	40,492	31,741 ↓	(8,751)
Net Capital Works	80,097	81,345 ↓	(1,248)
Cash and Investments	52,045	50,978 ↓	(1,067)
Net cash provided by (used in) operating activities	41,790	47,314 ↑	5,524
Net cash provided by (used in) investing activities	(82,192)	(88,783) ↓	(6,591)
Net cash provided by (used in) financing activities	4,274	4,274 →	0
Debt Levels	45,717	45,717 →	0
Rate Receivables	4,582	4,582 →	0
Working Capital	31,368	30,301 ↓	(1,067)
Working Capital %	188%	185% ↓	-3%

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- City of Ballarat Council Plan 2017 – 2021

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/Cultural	No	No
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	Yes	Yes
Risk Management	No	No
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights – It is considered that this report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Financial/Resources – All issues regarding financial resources have been covered in the attached report.

OFFICERS DECLARATIONS OF INTEREST

Under section 80C of the *Local Government Act 1989* officers providing advice to Council must disclose any interests, including the type of interest.

Director Business Services – Glenn Kallio

In providing this advice as the Director of Business Services and Author, I have no disclosable interests in this report.

REFERENCE DOCUMENTS

- City of Ballarat Council Budget 2019 - 2020

ATTACHMENTS

1. Financial Report [**10.2.1** - 23 pages]
2. 2020 FY Q 2 Performance Statement [**10.2.2** - 20 pages]



Quarterly Financial Report
Period Ending 31 December 2019

**Financial Statements & Performance
Statements**

Table of Contents

Notes to Financial Statements

Comprehensive Income Statement	1
Balance Sheet	2
Cash Flow Statement	3
Statement of Capital Works	5
Net Capital Report - Expenditure	6
Net Capital Report - Revenue	8
Net Capital Report - Net Position	10
Notes to Financial Statements	12

Comprehensive Income Statement
Period Ending 31 December 2019

	Full Year			Year to Date		
	(\$'000's) Budget	(\$'000's) Forecast	(\$'000's) Var	(\$'000's) Budget	(\$'000's) Actual	(\$'000's) Var
Income						
Rates and charges	122,778	122,778	0	122,625	122,903	278
Statutory fees and fines	4,424	4,440	16	1,799	1,869	70
User Fees	24,959	25,006	47	12,246	11,881	(365)
Grants Operating	16,729	17,122	393	9,041	11,391	2,350
Grants Capital	2,000	5,428	3,428	1,000	363	(637)
Contributions Monetary	10,708	12,968	2,260	6,838	3,321	(3,517)
Contributions Non Monetary	32,315	24,523	(7,792)	9,017	1,118	(7,899)
Net Gain/(Loss) on disposal of property	0	0	0	(1,500)	1,166	2,666
Other Income	3,914	4,957	1,043	1,957	2,970	1,013
Total income	217,827	217,222	(605)	163,023	156,982	(6,041)
Expenses						
Employee Costs	70,227	71,409	(1,182)	33,303	31,367	1,936
Materials and services	69,793	70,287	(494)	35,435	34,613	822
Bad and doubtful debts	1,051	1,019	32	525	255	270
Depreciation and amortisation	32,411	38,894	(6,483)	16,206	19,046	(2,840)
Borrowing Costs	1,816	1,816	0	908	938	(30)
Other expenses	2,037	2,056	(19)	1,018	854	164
Total expenses	177,335	185,481	(8,146)	87,394	87,072	322
Comprehensive result	40,492	31,741	(8,751)	75,629	69,910	(5,719)

Balance Sheet
As at 31 December 2019

	Full Year			Year to Date		
	(\$'000's) Budget	(\$'000's) Forecast	(\$'000's) Var	(\$'000's) Budget	(\$'000's) Actual	(\$'000's) Var
Assets						
Current assets						
Cash and cash equivalents	52,045	50,978	(1,067)	76,325	83,485	7,161
Rates Receivables	4,582	4,582	0	76,523	76,755	232
Trade and other receivables	8,249	8,249	0	8,249	5,957	(2,293)
Fire Services Levy	367	367	0	367	6,750	6,383
Inventories	418	418	0	418	387	(30)
Other assets	1,237	1,237	0	1,237	174	(1,063)
Total current assets	66,897	65,830	(1,067)	163,119	173,508	10,389
Non-current assets						
Trade and other receivables	4	4	0	4	2	(2)
Property, infrastructure, plant and equipment	1,778,018	1,770,335	(7,683)	1,720,843	1,676,173	(44,670)
Intangible Assets	1,340	1,340	0	1,340	1,046	(294)
Works in Progress-Current Year	0	0	0	0	20,189	20,189
Total non-current assets	1,779,362	1,771,679	(7,683)	1,722,187	1,697,410	(24,776)
Total assets	1,846,259	1,837,509	(8,750)	1,885,305	1,870,918	(14,387)
Liabilities						
Current liabilities						
Trade and other payables	9,416	9,416	0	9,546	(960)	10,506
Trust funds and deposits	5,178	5,178	0	5,178	4,579	598
Provisions	15,499	15,499	0	15,499	15,648	(149)
Interest-bearing loans and borrowings	3,910	3,910	0	3,910	1,984	1,927
Fire Services Levy	1,526	1,526	0	1,526	8,487	(6,960)
Total current liabilities	35,529	35,529	0	35,659	29,737	5,922
Non-current liabilities						
Provisions	10,291	10,291	0	10,291	10,291	0
Interest-bearing loans and borrowings	41,807	41,807	0	34,295	35,813	(1,518)
Total non-current liabilities	52,098	52,098	0	44,586	46,105	(1,518)
Total liabilities	87,627	87,627	0	80,246	75,842	4,403
Net Assets	1,758,632	1,749,882	(8,750)	1,805,060	1,795,076	(9,984)
Equity						
Accumulated surplus	1,181,111	1,172,361	(8,750)	1,227,540	1,217,556	(9,984)
Reserves	577,520	577,520	0	577,520	577,520	0
Total Equity	1,758,632	1,749,882	(8,750)	1,805,060	1,795,076	(9,984)

Cash Flow Statement

Period Ending 31 December 2019

	Full Year			Year to Date		
	Inflows/(Outflows)		(\$'000's) Var	Inflows/(Outflows)		(\$'000's) Var
	(\$'000's) Budget	(\$'000's) Forecast		(\$'000's) Budget	(\$'000's) Actual	
Cash flows from operating activities						
Rates and charges	122,164	122,164	0	50,069	50,116	46
Statutory fees and fines	4,424	4,440	16	1,799	1,869	70
User Fees	24,959	25,006	47	11,721	12,689	968
Grants Operating	16,729	17,122	393	9,041	11,391	2,350
Grants Capital	2,000	5,428	3,428	1,000	2,656	1,656
Contributions Monetary	10,708	12,968	2,260	6,838	3,321	(3,517)
Interest received	1,800	1,800	0	900	1,094	194
Other receipts	2,114	3,157	1,043	1,057	1,906	849
Trust funds	0	0	0	0	(598)	(598)
Fire Services Levy	0	0	0	0	577	577
Payments to suppliers	(69,793)	(70,287)	(494)	(24,014)	(37,962)	(13,948)
Payments to employees	(70,227)	(71,409)	(1,182)	(33,303)	(31,217)	2,085
Other payments	(3,088)	(3,075)	13	(1,018)	(854)	164
Net cash provided by (used in) operating activities	41,790	47,314	5,524	24,091	14,987	(9,104)
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment	(85,542)	(92,133)	(6,591)	(33,784)	(19,072)	14,712
Proceeds from sale of property, infrastructure, plant and equipment	3,350	3,350	0	175	2,164	1,989
Loans and advances to community organisations	0	0	0	0	0	0
Repayment of loans and advances from community organisations	0	0	0	0	2	2
Net cash provided by (used in) investing activities	(82,192)	(88,783)	(6,591)	(33,609)	(16,906)	16,703

Cash Flow Statement

Period Ending 31 December 2019

	Full Year Inflows/(Outflows)			Year to Date Inflows/(Outflows)		
	(\$'000's) Budget	(\$'000's) Forecast	(\$'000's) Var	(\$'000's) Budget	(\$'000's) Actual	(\$'000's) Var
Cash flows from financing activities						
Finance costs	(1,816)	(1,816)	0	(908)	(938)	(30)
Proceeds from interest bearing loans and borrowings	10,000	10,000	0	505	0	(505)
Repayment of interest bearing loans and borrowings	(3,910)	(3,910)	0	(1,927)	(1,830)	97
Net cash provided by (used in) financing activities	4,274	4,274	0	(2,330)	(2,768)	(438)
Net increase/(decrease) in cash and cash equivalents	(36,128)	(37,195)	(1,067)	(11,848)	(4,687)	7,162
Cash and cash equivalents at the beginning of the financial year	88,173	88,173	0	88,173	88,173	0
Cash and cash equivalents at the end of the financial year	52,045	50,978	(1,067)	76,324	83,486	7,162

Statement of Capital Works
Period Ending 31 December 2019

	Full Year			Year to Date		
	(\$'000's)	(\$'000's)	(\$'000's)	(\$'000's)	(\$'000's)	(\$'000's)
	Budget	Forecast	Var	Budget	Actual	Var
Property						
Land	0	0	0	0	0	0
Land improvements	0	0	0	0	0	0
Total land	0	0	0	0	0	0
Buildings						
Heritage buildings	1,955	1,955	0	1,511	159	1,352
Building improvements	9,416	10,247	(831)	6,041	6,022	19
Leasehold improvements	0	0	0	0	0	0
Total buildings	11,371	12,202	(831)	7,552	6,181	1,371
Total property	11,371	12,202	(831)	7,552	6,181	1,371
Plant and equipment						
Heritage plant and equipment	0	0	0	0	0	0
Plant, machinery and equipment	5,270	4,779	491	3,421	3,843	(422)
Fixtures, fittings and furniture	5	426	(421)	5	302	(297)
Computers and telecommunications	6,876	7,036	(160)	3,400	631	2,769
Library books	386	386	0	171	165	6
Total plant and equipment	12,537	12,627	(90)	6,997	4,941	2,056
Infrastructure						
Roads	17,944	19,950	(2,006)	13,745	10,321	3,424
Bridges	301	301	0	50	0	50
Footpaths and cycleways	1,253	1,253	0	642	472	170
Drainage	4,063	4,063	0	2,179	1,092	1,087
Recreational, leisure and community facilities	21,468	22,477	(1,009)	8,230	5,918	2,312
Waste management	7,156	7,254	(98)	2,854	294	2,560
Parks, open space and streetscapes	2,174	2,154	20	1,377	377	1,000
Aerodromes	0	0	0	0	0	0
Off street car parks	681	1,075	(394)	300	551	(251)
Other infrastructure	6,595	6,822	(227)	3,244	4,903	(1,659)
Total infrastructure	61,635	65,349	(3,714)	32,621	23,928	8,693
Total capital works expenditure	85,543	90,178	(4,635)	47,170	35,050	12,120
Represented by:						
New asset expenditure	15,203	19,568	(4,365)	8,398	9,267	(869)
Asset renewal expenditure	53,581	53,319	262	36,095	25,018	11,077
Asset expansion expenditure	2,185	2,185	0	410	270	140
Asset upgrade expenditure	14,574	15,106	(532)	2,267	495	1,772
Total capital works expenditure	85,543	90,178	(4,635)	47,170	35,050	12,120

Net Capital Report
Period Ending 31 December 2019

Project	Project Description	Expense							
		Annual Budget	June Forecast	Forecast Variance	YTD Budgets	YTD Actuals	Commitment	YTD Total Committed	Variance
801520	Equipment	0	4,000	(4,000)	0	3,422	0	3,422	(3,422)
801540	Library Books	386,316	386,316	0	171,000	165,335	0	165,335	5,665
802940	Furniture	0	4,000	(4,000)	0	3,672	0	3,672	(3,672)
803770	Subdividers Contribution	14,280,000	14,280,000	0	0	0	0	0	0
820040	Parking Meter Replacement Program	164,832	86,832	78,000	68,816	0	0	0	68,816
820700	Plant Replacement Program	3,504,911	3,088,031	416,880	1,752,455	1,685,314	984,581	2,669,895	(917,440)
820750	BALC Assets & Equipment	412,205	412,205	0	201,750	108,686	21,389	130,074	71,676
820760	Outdoor Swimming Pool Upgrade	274,444	274,444	0	161,738	17,369	20,585	37,954	123,784
821970	Parks Development Program	298,429	278,429	20,000	233,429	44,289	5,765	50,054	183,375
822010	Land Development Council Contribut.	106,121	106,121	0	15,000	29,801	101,929	131,730	(116,730)
822430	IT Infrastructure Strategy	2,493,498	2,493,498	0	1,246,750	12,000	0	12,000	1,234,750
822460	Desktop Replacement Program	495,803	395,803	100,000	247,902	146,689	3,745	150,434	97,468
823120	Landfill Upgrade	2,184,840	2,184,840	0	410,000	59,635	210,520	270,156	139,844
823330	City Entrances	168,794	168,794	0	90,794	41,445	0	41,445	49,349
831700	Playground Improvement Program	62,424	62,424	0	62,424	9,612	0	9,612	52,812
833550	Street and Park Furniture Renewal	172,171	172,171	0	97,171	50,444	25,107	75,551	21,620
833570	Ballarat Botanical Gardens - Asset	0	62,424	(62,424)	0	34,408	0	34,408	(34,408)
833650	Street Irrigation	168,545	106,121	62,424	146,121	0	0	0	146,121
833660	Public Place Recycling	11,478	11,478	0	11,478	0	0	0	11,478
833670	Civic Hall Redevelopment Project	1,955,493	1,955,493	0	1,511,493	159,456	0	159,456	1,352,037
833760	School Crossing Supervisor Shelters	22,956	22,956	0	5,000	0	0	0	5,000
833820	Playspace Upgrades	286,951	286,951	0	286,951	5,276	0	5,276	281,675
833990	Art Gallery Ballarat	0	0	0	0	0	0	0	0
834040	Facilities Upgrade	3,288,668	3,226,668	62,000	1,229,336	734,354	817,270	1,551,624	(322,288)
834520	Bicycle Strategy Projects	386,407	386,407	0	135,200	16,456	53,670	70,126	65,074
834530	Federal Blackspot Funding	1,334,854	3,029,858	(1,695,004)	700,000	33,693	1,328	35,021	664,979
834540	Major New Capital Road Projects	520,200	520,200	0	520,200	0	315,237	315,237	204,963
834550	Major Infrastructure Renewal Projec	11,370,030	11,370,030	0	8,408,265	3,966,799	3,331,792	7,298,591	1,109,674
834570	Federal Roads to Recovery Funding	1,000,000	1,532,909	(532,909)	1,000,000	0	1,629,982	1,629,982	(629,982)
834610	Public Art Program	257,599	262,299	(4,700)	108,590	63,035	4,500	67,535	41,055
835810	Monument Renewal Program	212,076	212,076	0	89,822	0	11,217	11,217	78,605
835870	Ball West Employment Zone Stage 2	0	0	0	0	0	0	0	0
835990	Recreation Capital Improvement	8,048,931	8,951,857	(902,926)	6,075,390	3,082,410	2,101,194	5,183,604	891,786
836000	Replacement Bin Program	344,341	344,341	0	134,780	80,915	550	81,465	53,315
836030	IT System Development	3,402,210	3,402,210	0	1,701,105	90,893	14,000	104,893	1,596,212
836040	Median Strip Landscaping	108,243	108,243	0	45,000	10,120	0	10,120	34,880
836050	Major Rural Roads Infrastructure Wo	2,033,175	2,033,175	0	1,683,175	296,888	496,459	793,347	889,828
836080	ICT Mobility	0	100,000	(100,000)	0	50,084	0	50,084	(50,084)
836300	Wendouree Sports & Events Centre	0	800,185	(800,185)	0	701,846	101,927	803,773	(803,773)
836320	DCP Construction WIK	14,120,454	10,472,402	3,648,052	7,060,228	714,170	0	714,170	6,346,058
836330	DCP Land WIK	3,914,090	1,724,924	2,189,166	1,957,046	404,058	0	404,058	1,552,988
836380	Sebastopol Library	0	0	0	0	1,583	0	1,583	(1,583)
836730	Fernery	955,586	955,586	0	600,000	106,925	0	106,925	493,075
836760	Lucas Community Hub	0	0	0	0	0	2,368	2,368	(2,368)
836980	Bicycle Paths	374,544	374,544	0	167,200	0	0	0	167,200
836990	Bridge Rehabilitation	300,944	300,944	0	50,000	0	0	0	50,000
837000	Bus Shelter repair and replacement	166,464	166,464	0	10,000	46,583	81,108	127,690	(117,690)
837010	Drainage Projects	843,764	843,764	0	460,042	273,627	260,236	533,863	(73,821)
837020	Lake Wendouree Infrastructure Works	215,712	215,712	0	131,856	60,260	7,796	68,056	63,800
837030	Kerb and channelling	457,776	457,776	0	50,000	149,687	59,508	209,195	(159,195)
837040	Footpath Works	561,816	561,816	0	250,000	170,796	33,893	204,689	45,311
837050	Minor Road improvements /upgrades	1,199,581	899,581	300,000	1,199,581	930	0	930	1,198,651
837060	DCP Construction	2,972,693	3,129,360	(156,667)	1,663,509	785,681	3,233,843	4,019,524	(2,356,015)
837110	DCP Land Purchase	3,914,090	3,505,989	408,101	3,914,090	3,505,989	0	3,505,989	408,101
837130	Girrabanya Upgrade	97,696	176,966	(79,270)	97,696	176,967	2,130	179,097	(81,401)
837150	Wendouree West Rec Reserve	11,668	11,668	0	11,668	5,349	0	5,349	6,319
837160	Gardens House Relocation	0	0	0	0	0	0	0	0
837170	HMT Conservation Works	1,719,197	1,719,197	0	1,719,197	499,561	58,276	557,837	1,161,360

Net Capital Report
Period Ending 31 December 2019

Project	Project Description	Expense							
		Annual Budget	June Forecast	Forecast Variance	YTD Budgets	YTD Actuals	Commitment	YTD Total Committed	Variance
837180	Flood Repairs Sept 16	0	393,695	(393,695)	0	234,619	0	234,619	(234,619)
837200	Social Infrastructure Capital Impro	1,318,234	1,328,234	(10,000)	855,042	65,154	75,392	140,546	714,496
837220	Ballarat Animal Shelter Equipment	0	80,000	(80,000)	0	78,218	0	78,218	(78,218)
837260	SSRIP Safer Cyclists & Pedestrian F	95,422	95,422	0	0	23,415	0	23,415	(23,415)
837290	Town Hall - Living Heritage	173,500	173,500	0	173,500	0	0	0	173,500
837320	Marveloo	0	0	0	0	0	0	0	0
837330	Eureka Centre Equipment	0	0	0	0	0	0	0	0
837350	Waste to Energy Plant	4,864,503	4,864,503	0	2,432,250	0	0	0	2,432,250
837360	Bridges	0	0	0	0	0	0	0	0
837370	CBD Parking Action Plan	681,437	681,437	0	300,000	0	316,028	316,028	(16,028)
837380	Art Aquisitions For AGB	8,655	57,002	(48,347)	8,655	57,092	0	57,092	(48,437)
837390	NBN Reinstatement	316,612	316,612	0	225,000	244,838	22,230	267,068	(42,068)
837410	White Flat Public Safety Upgrade	123,368	179,684	(56,316)	123,368	92,519	92,068	184,587	(61,219)
837420	SMART CITY LoRaWAN Gateway	0	0	0	0	0	0	0	0
837440	Wendouree Childcare Centre Extensio	0	500,292	(500,292)	0	51,696	0	51,696	(51,696)
837450	Girrabanya Equipment	5,473	5,473	0	5,473	0	0	0	5,473
837470	BWOW Design	0	416,880	(416,880)	0	197,845	100,000	297,845	(297,845)
837490	Electronic Waste Storage Shed	0	97,910	(97,910)	0	910	0	910	(910)
837500	SMART City & Suburbs Grant	139,743	238,420	(98,677)	69,870	102,160	75,936	178,096	(108,226)
837510	MPavilion	78,243	78,243	0	78,243	63,726	0	63,726	14,517
837530	Phoenix Deck	0	62,000	(62,000)	0	36,942	16,591	53,533	(53,533)
837540	Safer Communities CCTV	18,926	18,926	0	18,926	0	0	0	18,926
837550	Charlesworth St Retarding Basin	1,500,000	1,500,000	0	0	0	0	0	0
837570	Lake Lighting & Fitness Equipment	200,000	200,000	0	100,000	32,071	63,920	95,991	4,009
837590	Christmas Decorations	200,000	200,000	0	160,000	96,556	4,230	100,786	59,214
837600	LED Residential Street Lighting	500,000	500,000	0	0	0	0	0	0
837610	Bakery Hill	1,000,000	1,003,734	(3,734)	300,000	10,232	0	10,232	289,768
837620	Town Hall restoration (Ball room)	1,000,000	1,000,000	0	388,000	12,969	0	12,969	375,031
837630	Central Library	950,000	950,000	0	246,000	22,698	0	22,698	223,302
837650	Parking Equipment	1,600,000	1,600,000	0	1,600,000	9,640	1,159,583	1,169,223	430,777
837660	Street Trees & Planting	500,000	500,000	0	0	0	0	0	0
837670	Recreation Loan Funds	10,000,000	9,920,000	80,000	1,210,000	96,339	60,371	156,709	1,053,291
837680	Vic Park Soccer & Pravillion	0	0	0	0	0	0	0	0
837690	Wendouree West Rec Reserve	0	31,700	(31,700)	0	31,726	0	31,726	(31,726)
837700	Mars Stadium Stage 2	0	21,600	(21,600)	0	21,600	0	21,600	(21,600)
837710	Miners Rest - Land Acquisition	1,000,000	1,000,000	0	0	0	0	0	0
Grand Total		117,857,136	116,655,749	1,201,387	56,187,575	20,189,476	15,978,253	36,167,728	20,019,847

Net Capital Report
Period Ending 31 December 2019

Project	Project Description	Revenue							
		Annual Budget	June Forecast	Forecast Variance	YTD Budgets	YTD Actuals	Commitment	YTD Total Committed	Variance
801520	Equipment	0	0	0	0	0	0	0	0
801540	Library Books	0	0	0	0	0	0	0	0
802940	Furniture	0	0	0	0	0	0	0	0
803770	Subdividers Contribution	(14,280,000)	(14,280,000)	0	0	0	0	0	0
820040	Parking Meter Replacement Program	0	0	0	0	0	0	0	0
820700	Plant Replacement Program	(350,004)	(350,004)	0	(175,002)	(114,082)	0	(114,082)	(60,920)
820750	BALC Assets & Equipment	0	0	0	0	0	0	0	0
820760	Outdoor Swimming Pool Upgrade	0	0	0	0	0	0	0	0
821970	Parks Development Program	0	0	0	0	0	0	0	0
822010	Land Development Council Contribut.	0	0	0	0	0	0	0	0
822430	IT Infrastructure Strategy	0	0	0	0	0	0	0	0
822460	Desktop Replacement Program	0	0	0	0	0	0	0	0
823120	Landfill Upgrade	0	0	0	0	0	0	0	0
823330	City Entrances	0	0	0	0	0	0	0	0
831700	Playground Improvement Program	0	0	0	0	0	0	0	0
833550	Street and Park Furniture Renewal	0	0	0	0	0	0	0	0
833570	Ballarat Botanical Gardens - Asset	0	0	0	0	0	0	0	0
833650	Street Irrigation	0	0	0	0	0	0	0	0
833660	Public Place Recycling	0	0	0	0	0	0	0	0
833670	Civic Hall Redevelopment Project	0	0	0	0	0	0	0	0
833760	School Crossing Supervisor Shelters	0	0	0	0	0	0	0	0
833820	Playspace Upgrades	0	0	0	0	0	0	0	0
833990	Art Gallery Ballarat	0	0	0	0	0	0	0	0
834040	Facilities Upgrade	0	0	0	0	0	0	0	0
834520	Bicycle Strategy Projects	0	0	0	0	0	0	0	0
834530	Federal Blackspot Funding	(999,996)	(2,695,000)	1,695,004	(499,998)	0	0	0	(499,998)
834540	Major New Capital Road Projects	0	0	0	0	0	0	0	0
834550	Major Infrastructure Renewal Projec	0	0	0	0	0	0	0	0
834570	Federal Roads to Recovery Funding	(999,996)	(1,532,905)	532,909	(499,998)	0	0	0	(499,998)
834610	Public Art Program	0	(4,700)	4,700	0	(4,700)	0	(4,700)	4,700
835810	Monument Renewal Program	0	0	0	0	0	0	0	0
835870	Ball West Employment Zone Stage 2	0	0	0	0	0	0	0	0
835990	Recreation Capital Improvement	0	(118,770)	118,770	0	(118,770)	330	(118,440)	118,440
836000	Replacement Bin Program	0	0	0	0	0	0	0	0
836030	IT System Development	0	0	0	0	0	0	0	0
836040	Median Strip Landscaping	0	0	0	0	0	0	0	0
836050	Major Rural Roads Infrastructure Wo	0	0	0	0	0	0	0	0
836080	ICT Mobility	0	0	0	0	(50,084)	0	(50,084)	50,084
836300	Wendouree Sports & Events Centre	(2,968,579)	(3,768,764)	800,185	(2,968,579)	0	0	0	(2,968,579)
836320	DCP Construction WIK	(14,120,460)	(8,518,329)	(5,602,131)	(7,060,230)	(714,170)	0	(714,170)	(6,346,060)
836330	DCP Land WIK	(3,914,088)	(1,724,924)	(2,189,164)	(1,957,044)	(404,058)	0	(404,058)	(1,552,986)
836380	Sebastopol Library	0	0	0	0	0	0	0	0
836730	Fernery	0	0	0	0	(173)	0	(173)	173
836760	Lucas Community Hub	0	0	0	0	0	0	0	0
836980	Bicycle Paths	0	0	0	0	0	0	0	0
836990	Bridge Rehabilitation	0	0	0	0	0	0	0	0
837000	Bus Shelter repair and replacement	0	0	0	0	0	0	0	0
837010	Drainage Projects	(37,008)	(37,008)	0	(18,504)	0	0	0	(18,504)
837020	Lake Wendouree Infrastructure Works	0	0	0	0	0	0	0	0
837030	Kerb and channelling	(34,428)	(34,428)	0	(17,214)	0	0	0	(17,214)
837040	Footpath Works	(5,352)	(5,352)	0	(2,676)	(37,849)	0	(37,849)	35,173
837050	Minor Road improvements /upgrades	0	0	0	0	0	0	0	0
837060	DCP Construction	0	(886,896)	886,896	0	(886,896)	0	(886,896)	886,896
837110	DCP Land Purchase	0	0	0	0	0	0	0	0
837130	Girrabanya Upgrade	0	0	0	0	0	0	0	0
837150	Wendouree West Rec Reserve	0	0	0	0	0	0	0	0
837160	Gardens House Relocation	0	0	0	0	0	0	0	0
837170	HMT Conservation Works	0	0	0	0	0	0	0	0

Net Capital Report
Period Ending 31 December 2019

Project	Project Description	Revenue							
		Annual Budget	June Forecast	Forecast Variance	YTD Budgets	YTD Actuals	Commitment	YTD Total Committed	Variance
837180	Flood Repairs Sept 16	0	(393,695)	393,695	0	(0)	0	(0)	0
837200	Social Infrastructure Capital Impro	0	(10,000)	10,000	0	(10,000)	0	(10,000)	10,000
837220	Ballarat Animal Shelter Equipment	0	0	0	0	0	0	0	0
837260	SSRIP Safer Cyclists & Pedestrian F	0	0	0	0	(7,249)	0	(7,249)	7,249
837290	Town Hall - Living Heritage	0	0	0	0	0	0	0	0
837320	Marveloo	0	0	0	0	0	0	0	0
837330	Eureka Centre Equipment	0	0	0	0	0	0	0	0
837350	Waste to Energy Plant	0	0	0	0	0	0	0	0
837360	Bridges	0	0	0	0	0	0	0	0
837370	CBD Parking Action Plan	0	(250,000)	250,000	0	(250,000)	0	(250,000)	250,000
837380	Art Aquisitions For AGB	0	(44,291)	44,291	0	(44,291)	0	(44,291)	44,291
837390	NBN Reinstatement	0	0	0	0	(200)	0	(200)	200
837410	White Flat Public Safety Upgrade	0	(56,316)	56,316	0	(37,544)	0	(37,544)	37,544
837420	SMART CITY LoRaWAN Gateway	(50,004)	0	(50,004)	(25,002)	0	0	0	(25,002)
837440	Wendouree Childcare Centre Extensio	0	(350,000)	350,000	0	0	0	0	(0)
837450	Girrabanya Equipment	0	0	0	0	0	0	0	0
837470	BWOW Design	0	0	0	0	0	0	0	0
837490	Electronic Waste Storage Shed	0	(97,000)	97,000	0	(68,005)	0	(68,005)	68,005
837500	SMART City & Suburbs Grant	0	(98,677)	98,677	0	0	0	0	0
837510	MPavilion	0	0	0	0	0	0	0	0
837530	Phoenix Deck	0	0	0	0	0	0	0	0
837540	Safer Communities CCTV	0	0	0	0	0	0	0	0
837550	Charlesworth St Retarding Basin	0	0	0	0	0	0	0	0
837570	Lake Lighting & Fitness Equipment	0	0	0	0	0	0	0	0
837590	Christmas Decorations	0	0	0	0	0	0	0	0
837600	LED Residential Street Lighting	0	0	0	0	0	0	0	0
837610	Bakery Hill	0	0	0	0	0	0	0	0
837620	Town Hall restoration (Ball room)	0	0	0	0	0	0	0	0
837630	Central Library	0	0	0	0	0	0	0	0
837650	Parking Equipment	0	0	0	0	0	0	0	0
837660	Street Trees & Planting	0	0	0	0	0	0	0	0
837670	Recreation Loan Funds	0	0	0	0	0	0	0	0
837680	Vic Park Soccer & Pravillion	0	0	0	0	(0)	0	(0)	0
837690	Wendouree West Rec Reserve	0	(31,700)	31,700	0	0	0	0	(0)
837700	Mars Stadium Stage 2	0	(21,600)	21,600	0	(0)	0	(0)	0
837710	Miners Rest - Land Acquisition	0	0	0	0	0	0	0	0
Grand Total		(37,759,915)	(35,310,359)	(2,449,556)	(13,224,247)	(2,748,070)	330	(2,747,740)	(10,476,507)

Net Capital Report
Period Ending 31 December 2019

Project	Project Description	Net Position							
		Annual Budget	June Forecast	Forecast Variance	YTD Budgets	YTD Actuals	Commitments	YTD Total Committed	Variance
801520	Equipment	0	4,000	(4,000)	0	3,422	0	3,422	(3,422)
801540	Library Books	386,316	386,316	0	171,000	165,335	0	165,335	5,665
802940	Furniture	0	4,000	(4,000)	0	3,672	0	3,672	(3,672)
803770	Subdividers Contribution	0	0	0	0	0	0	0	0
820040	Parking Meter Replacement Program	164,832	86,832	78,000	68,816	0	0	0	68,816
820700	Plant Replacement Program	3,154,907	2,738,027	416,880	1,577,453	1,571,232	984,581	2,555,812	(978,359)
820750	BALC Assets & Equipment	412,205	412,205	0	201,750	108,686	21,389	130,074	71,676
820760	Outdoor Swimming Pool Upgrade	274,444	274,444	0	161,738	17,369	20,585	37,954	123,784
821970	Parks Development Program	298,429	278,429	20,000	233,429	44,289	5,765	50,054	183,375
822010	Land Development Council Contribut.	106,121	106,121	0	15,000	29,801	101,929	131,730	(116,730)
822430	IT Infrastructure Strategy	2,493,498	2,493,498	0	1,246,750	12,000	0	12,000	1,234,750
822460	Desktop Replacement Program	495,803	395,803	100,000	247,902	146,689	3,745	150,434	97,468
823120	Landfill Upgrade	2,184,840	2,184,840	0	410,000	59,635	210,520	270,156	139,844
823330	City Entrances	168,794	168,794	0	90,794	41,445	0	41,445	49,349
831700	Playground Improvement Program	62,424	62,424	0	62,424	9,612	0	9,612	52,812
833550	Street and Park Furniture Renewal	172,171	172,171	0	97,171	50,444	25,107	75,551	21,620
833570	Ballarat Botanical Gardens - Asset	0	62,424	(62,424)	0	34,408	0	34,408	(34,408)
833650	Street Irrigation	168,545	106,121	62,424	146,121	0	0	0	146,121
833660	Public Place Recycling	11,478	11,478	0	11,478	0	0	0	11,478
833670	Civic Hall Redevelopment Project	1,955,493	1,955,493	0	1,511,493	159,456	0	159,456	1,352,037
833760	School Crossing Supervisor Shelters	22,956	22,956	0	5,000	0	0	0	5,000
833820	Playspace Upgrades	286,951	286,951	0	286,951	5,276	0	5,276	281,675
833990	Art Gallery Ballarat	0	0	0	0	0	0	0	0
834040	Facilities Upgrade	3,288,668	3,226,668	62,000	1,229,336	734,354	817,270	1,551,624	(322,288)
834520	Bicycle Strategy Projects	386,407	386,407	0	135,200	16,456	53,670	70,126	65,074
834530	Federal Blackspot Funding	334,858	334,858	0	200,002	33,693	1,328	35,021	164,981
834540	Major New Capital Road Projects	520,200	520,200	0	520,200	0	315,237	315,237	204,963
834550	Major Infrastructure Renewal Projec	11,370,030	11,370,030	0	8,408,265	3,966,799	3,331,792	7,298,591	1,109,674
834570	Federal Roads to Recovery Funding	4	4	0	500,002	0	1,629,982	1,629,982	(1,129,980)
834610	Public Art Program	257,599	257,599	0	108,590	58,335	4,500	62,835	45,755
835810	Monument Renewal Program	212,076	212,076	0	89,822	0	11,217	11,217	78,605
835870	Ball West Employment Zone Stage 2	0	0	0	0	0	0	0	0
835990	Recreation Capital Improvement	8,048,931	8,833,087	(784,156)	6,075,390	2,963,640	2,101,524	5,065,164	1,010,226
836000	Replacement Bin Program	344,341	344,341	0	134,780	80,915	550	81,465	53,315
836030	IT System Development	3,402,210	3,402,210	0	1,701,105	90,893	14,000	104,893	1,596,212
836040	Median Strip Landscaping	108,243	108,243	0	45,000	10,120	0	10,120	34,880
836050	Major Rural Roads Infrastructure Wo	2,033,175	2,033,175	0	1,683,175	296,888	496,459	793,347	889,828
836080	ICT Mobility	0	100,000	(100,000)	0	0	0	0	(0)
836300	Wendouree Sports & Events Centre	(2,968,579)	(2,968,579)	0	(2,968,579)	701,846	101,927	803,773	(3,772,352)
836320	DCP Construction WIK	(6)	1,954,073	(1,954,079)	(2)	0	0	0	(2)
836330	DCP Land WIK	2	0	2	2	0	0	0	2
836380	Sebastopol Library	0	0	0	0	1,583	0	1,583	(1,583)
836730	Fernery	955,586	955,586	0	600,000	106,752	0	106,752	493,248
836760	Lucas Community Hub	0	0	0	0	0	2,368	2,368	(2,368)
836980	Bicycle Paths	374,544	374,544	0	167,200	0	0	0	167,200
836990	Bridge Rehabilitation	300,944	300,944	0	50,000	0	0	0	50,000
837000	Bus Shelter repair and replacement	166,464	166,464	0	10,000	46,583	81,108	127,690	(117,690)
837010	Drainage Projects	806,756	806,756	0	441,538	273,627	260,236	533,863	(92,325)
837020	Lake Wendouree Infrastructure Works	215,712	215,712	0	131,856	60,260	7,796	68,056	63,800
837030	Kerb and channelling	423,348	423,348	0	32,786	149,687	59,508	209,195	(176,409)
837040	Footpath Works	556,464	556,464	0	247,324	132,947	33,893	166,840	80,484
837050	Minor Road improvements /upgrades	1,199,581	899,581	300,000	1,199,581	930	0	930	1,198,651
837060	DCP Construction	2,972,693	2,242,464	730,229	1,663,509	(101,215)	3,233,843	3,132,628	(1,469,119)
837110	DCP Land Purchase	3,914,090	3,505,989	408,101	3,914,090	3,505,989	0	3,505,989	408,101
837130	Girrabanya Upgrade	97,696	176,966	(79,270)	97,696	176,967	2,130	179,097	(81,401)
837150	Wendouree West Rec Reserve	11,668	11,668	0	11,668	5,349	0	5,349	6,319
837160	Gardens House Relocation	0	0	0	0	0	0	0	0
837170	HMT Conservation Works	1,719,197	1,719,197	0	1,719,197	499,561	58,276	557,837	1,161,360

Net Capital Report
Period Ending 31 December 2019

Project	Project Description	Net Position							
		Annual Budget	June Forecast	Forecast Variance	YTD Budgets	YTD Actuals	Commitments	YTD Total Committed	Variance
837180	Flood Repairs Sept 16	0	0	0	0	234,619	0	234,619	(234,619)
837200	Social Infrastructure Capital Impro	1,318,234	1,318,234	0	855,042	55,154	75,392	130,546	724,496
837220	Ballarat Animal Shelter Equipment	0	80,000	(80,000)	0	78,218	0	78,218	(78,218)
837260	SSRIP Safer Cyclists & Pedestrian F	95,422	95,422	0	0	16,166	0	16,166	(16,166)
837290	Town Hall - Living Heritage	173,500	173,500	0	173,500	0	0	0	173,500
837320	Marveloo	0	0	0	0	0	0	0	0
837330	Eureka Centre Equipment	0	0	0	0	0	0	0	0
837350	Waste to Energy Plant	4,864,503	4,864,503	0	2,432,250	0	0	0	2,432,250
837360	Bridges	0	0	0	0	0	0	0	0
837370	CBD Parking Action Plan	681,437	431,437	250,000	300,000	(250,000)	316,028	66,028	233,972
837380	Art Aquisitions For AGB	8,655	12,711	(4,056)	8,655	12,801	0	12,801	(4,146)
837390	NBN Reinstatement	316,612	316,612	0	225,000	244,638	22,230	266,868	(41,868)
837410	White Flat Public Safety Upgrade	123,368	123,368	0	123,368	54,975	92,068	147,043	(23,675)
837420	SMART CITY LoRaWAN Gateway	(50,004)	0	(50,004)	(25,002)	0	0	0	(25,002)
837440	Wendouree Childcare Centre Extensio	0	150,292	(150,292)	0	51,696	0	51,696	(51,696)
837450	Girrabanya Equipment	5,473	5,473	0	5,473	0	0	0	5,473
837470	BWOW Design	0	416,880	(416,880)	0	197,845	100,000	297,845	(297,845)
837490	Electronic Waste Storage Shed	0	910	(910)	0	(67,095)	0	(67,095)	67,095
837500	SMART City & Suburbs Grant	139,743	139,743	0	69,870	102,160	75,936	178,096	(108,226)
837510	MPavilion	78,243	78,243	0	78,243	63,726	0	63,726	14,517
837530	Phoenix Deck	0	62,000	(62,000)	0	36,942	16,591	53,533	(53,533)
837540	Safer Communities CCTV	18,926	18,926	0	18,926	0	0	0	18,926
837550	Charlesworth St Retarding Basin	1,500,000	1,500,000	0	0	0	0	0	0
837570	Lake Lighting & Fitness Equipment	200,000	200,000	0	100,000	32,071	63,920	95,991	4,009
837590	Christmas Decorations	200,000	200,000	0	160,000	96,556	4,230	100,786	59,214
837600	LED Residential Street Lighting	500,000	500,000	0	0	0	0	0	0
837610	Bakery Hill	1,000,000	1,003,734	(3,734)	300,000	10,232	0	10,232	289,768
837620	Town Hall restoration (Ball room)	1,000,000	1,000,000	0	388,000	12,969	0	12,969	375,031
837630	Central Library	950,000	950,000	0	246,000	22,698	0	22,698	223,302
837650	Parking Equipment	1,600,000	1,600,000	0	1,600,000	9,640	1,159,583	1,169,223	430,777
837660	Street Trees & Planting	500,000	500,000	0	0	0	0	0	0
837670	Recreation Loan Funds	10,000,000	9,920,000	80,000	1,210,000	96,339	60,371	156,709	1,053,291
837680	Vic Park Soccer & Pravillion	0	0	0	0	(0)	0	(0)	0
837690	Wendouree West Rec Reserve	0	0	0	0	31,726	0	31,726	(31,726)
837700	Mars Stadium Stage 2	0	0	0	0	21,600	0	21,600	(21,600)
837710	Miners Rest - Land Acquisition	1,000,000	1,000,000	0	0	0	0	0	0
Grand Total		80,097,221	81,345,390	(1,248,169)	42,963,328	17,441,406	15,978,583	33,419,989	9,543,339

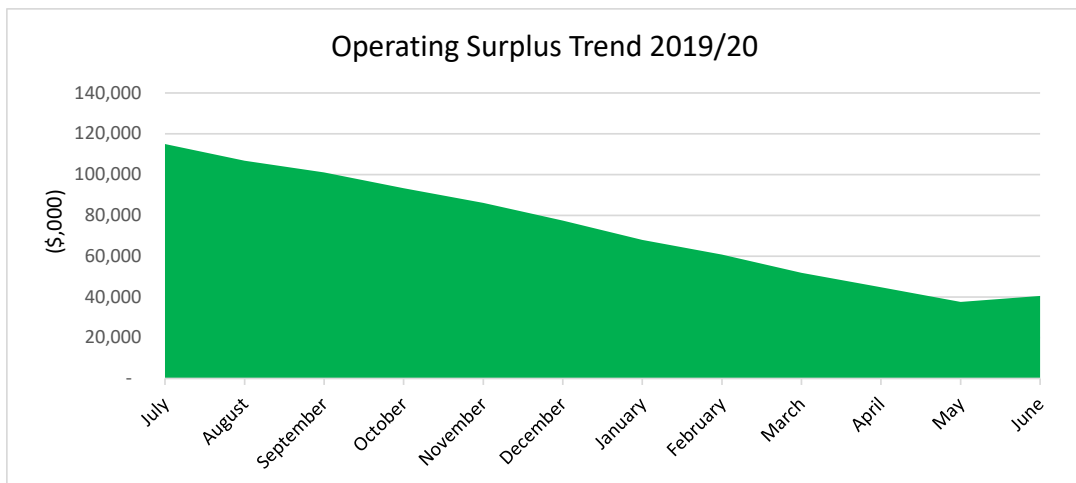
Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's)	Year to Date Var (\$'000's)
Comprehensive Income Statement		

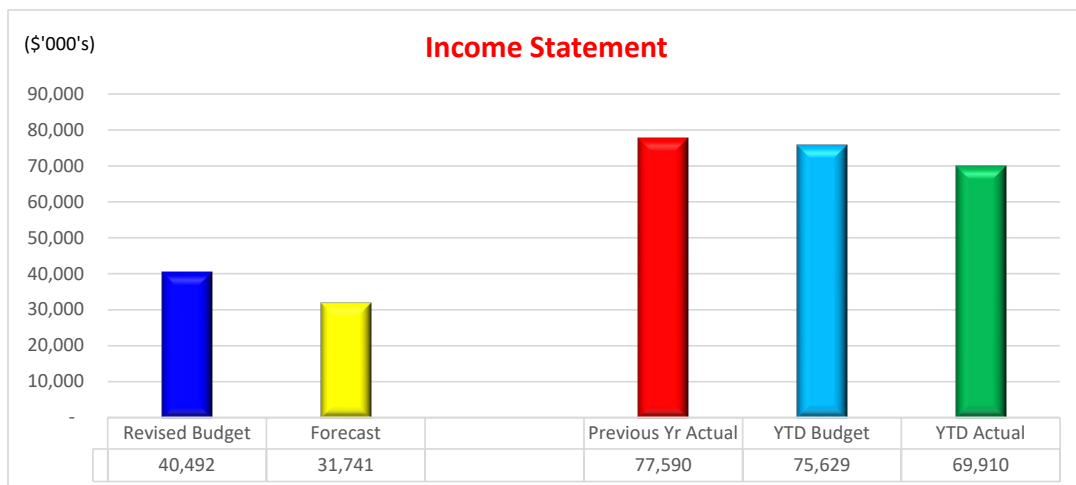
The income statement result provides a summary of the financial impact of providing general services to the community.

Trend:

The trend for the operating result of the organisation is to record a significant surplus in the first two months of the financial year, this surplus will then be reduced over the remainder of the financial year. The surplus occurs when general rates are raised. The full amount of the rates is recognised as revenue raised immediately, even though the cash will not be collected immediately. The surplus is then reduced as expenditure is committed during the financial year in the delivery of general services. The following graph illustrates the forecast trend during the financial year.



Results:



Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's) Forecast Var	Year to Date Var (\$'000's) YTD Variance
1 Rates and charges	0	278
<p>Full Year Forecasts: No issues are predicted at this time.</p> <p>Year to Date: Variance to date is due to additional funds received from the environmental levy. The forecast result has not been changed to reflect this at this time due to the uncertainty around valuation objections. At this time it is considered that the broader category of Rates and Charges will not achieve a break even result.</p>		
2 Statutory fees and fines	16	70
<p>Full Year Forecasts: No issues are predicted at this time.</p> <p>Year to Date: It is considered there are no issues, the variation can be contributable to timing issues between the expected profile and the actual expenditure</p>		
3 User Fees	47	(365)
<p>Full Year Forecasts: For the full year it is expected that the result will be in line with the budget however within the category there are a number of variations, both positive and negative that will be assessed during the remainder of the year.</p> <p>Year to Date: Year to date, due to the implementation of the parking system within the municipality both fees and fines from parking are \$420k behind the proposed budget. Currently the forecast is set at achieving the full year budget, there is concern this will not be achieved, as such, this area will be subject to a review over the next month.</p>		
4 Grants Operating	393	2,350
<p>Full Year Forecasts: It is expected that operating grants will exceed the budget however this will be offset by increased expenditure thus not having an impact on the final financial position of Council. The major increases in these grants are in the areas of:</p> <ul style="list-style-type: none"> - Infrastructure \$200k - Regional Assessment Service \$148k - Waste Services \$130k <p>The remaining variance being due to smaller increases in grants across a number of services.</p> <p>Year to Date: The year to date variance is attributable to the earlier receipt of a number of operating grants for the period.</p>		
5 Grants Capital	3,428	(637)
<p>Full Year Forecasts: Council expects to receive additional funding from the State Government for projects that were indicated during the Election, at budget time these allocations were not confirmed thus were not budgeted for.</p>		

Notes to Financial Statements
Period Ending 31 December 2019

Note **Forecast Var** **Year to Date Var**
(\$'000's) **(\$'000's)**

Listed below are those projects that additional funds are expected to be received:

Project No	Project Name	FY Budget	Forecast
834530	Federal Blackspot Funding	1,000	2,695
834570	Federal Roads to Recovery Funding	1,000	1,533
837180	Flood Repairs Sept 16	-	394
837370	CBD Parking Action Plan	-	250
837410	White Flat Public Safety Upgrade	-	56
837440	Wendouree Childcare Centre Extensio	-	350
837490	Electronic Waste Storage Shed	-	97
837690	Wendouree West Rec Reserve	-	32
837700	Mars Stadium Stage 2	-	22

Year to Date:

Year to date results are less than budgeted for the period due to timing issues and is not expected to have a financial impact by year end.

6 Contributions Monetary **2,260** **(3,517)**

Full Year Forecasts:

It is expected to receive additional funds compared to budget for both Subdividers Contribution and Developers Contributions. If these funds are not expended during 2019/20 they are required to be transferred to the appropriate Reserves. Additional funds will be received for BSEC (these will be offset by additional capital expenditure).

DCP contributions are expected to be \$1m less than expected, again offset by less expenditure, the DCP program forms part of the 20 year financial strategy thus the timing of of both expenditure and receipt of income is not critical to occur in any particular financial year.

Year to Date:

The year to date results reflects the issues discussed under Full Year Forecasts.

7 Contributions Non Monetary **(7,792)** **(7,899)**

Full Year Forecasts:

The forecasts results reflects the changing environment in relation to the delivery of the DCP program. As stated within the issue discussed under Contributions Monetary, the delivery within a particular financial year is not critical as it has been planned over the 20 Financial Startegy.

Year to Date:

The year to date results reflects the changing environment in relation to the delivery of the DCP program. As stated within the issue discussed under Contributions Monetary, the delivery within a particular financial year is not critical as it has been planned over the 20 Financial Startegy.

8 Net Gain/(Loss) on disposal of property **0** **2,666**

Full Year Forecasts:

No issues are predicted at this time.

Year to Date:

Year to date results reflects the fact that the asset value of land sld year to date has not been recognised, this will occur in Feb 2020.

Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's)	Year to Date Var (\$'000's)
9 Other Income	1,043	1,013
<p>Full Year Forecasts: No issues are predicted at this time.</p> <p>Year to Date: Variances year to date relate to timing differences between the expected receipt of funds and the actual receipt of those funds.</p>		
10 Employee Costs	(1,182)	1,936
<p>Full Year Forecasts: Though the forecast result is in excess of \$1m over budget, when reviewing the year to date results it is considered doubtful that this level of overexpenditure will occur. The Finance unit will be completing a review with Business Unit managers to ascertain the level of accuracy of this forecast. This will be completed for the 3rd quarter financial report and before an accurate result is required for the formulation of the 2020/21 Budget.</p> <p>Year to Date: The year to date result is impacted by two factors, the first being the number of vacancies during the year, secondly EB negotiations are still ongoing though the monthly budgets reflect that an increase would have been paid.</p>		
11 Materials and services	(494)	822
<p>Full Year Forecasts: No issues are predicted at this time.</p> <p>Year to Date: The variance to date reflects timing differences in the delivery of projects compared to that of when the budget was formulated.</p>		
12 Bad and doubtful debts	32	270
<p>Full Year Forecasts: No issues are predicted at this time.</p> <p>Year to Date: Issues exist in the profiling of the budgeted expenditure. It appears this was profiled evenly over the 12 months instead of the majority of bad debts occur in the last quarter of the financial year.</p>		
13 Depreciation and amortisation	(6,483)	(2,840)
<p>Full Year Forecasts: Depreciation amounts will exceed the budget allocations as a direct result of the revaluations of assets that occurred during the year end process for the 2018/19 accounts. Whilst this will deliver a lower than budgeted result, there will no impact on delivery of services.</p> <p>Year to Date: Depreciation amounts have exceeded the budget allocations as a direct result of the revaluations of assets that occurred during the year end process for the 2018/19 accounts. Whilst this will deliver a lower than budgeted result, there will no impact on delivery of services.</p>		
14 Borrowing Costs	0	(30)
<p>Full Year Forecasts: No issues are predicted at this time.</p>		

Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's)	Year to Date Var (\$'000's)
<p>Year to Date: No issues exist at this time.</p>		
<p>15 Other expenses</p>	(19)	164
<p>Full Year Forecasts: No issues are predicted at this time.</p>		
<p>Year to Date: No issues exist at this time.</p>		

Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's)	Year to Date Var (\$'000's)
Cash and Investments		

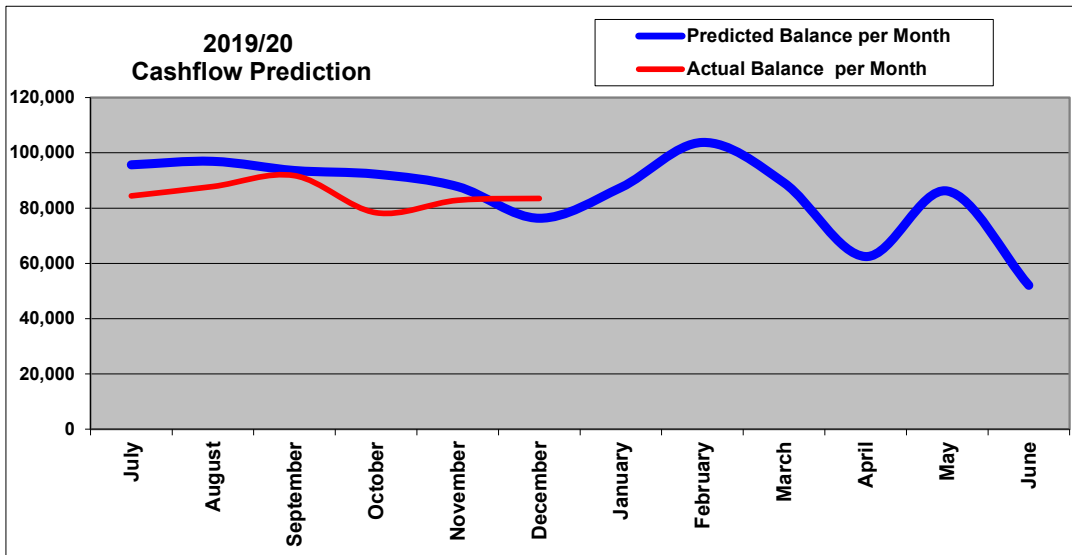
This indicator shows the level of cash held by the organisation at a point in time compared to the budget.

Trend:

The trend for cash levels over the first seven (7) months of the financial year is a negative cash flow. This occurs due to the delay in receiving payments of general rates. This is the reason why it is essential to maintain a strong cash balance at the end of June each year which will enable the organisation to deliver projects and services without the need to utilise an overdraft facility.

During the months of January and February there is a positive cashflow due to the payment of the general rates, until the receipt of most of cash from rates, it is expected that there will be a reduction in cash for the period July to January.

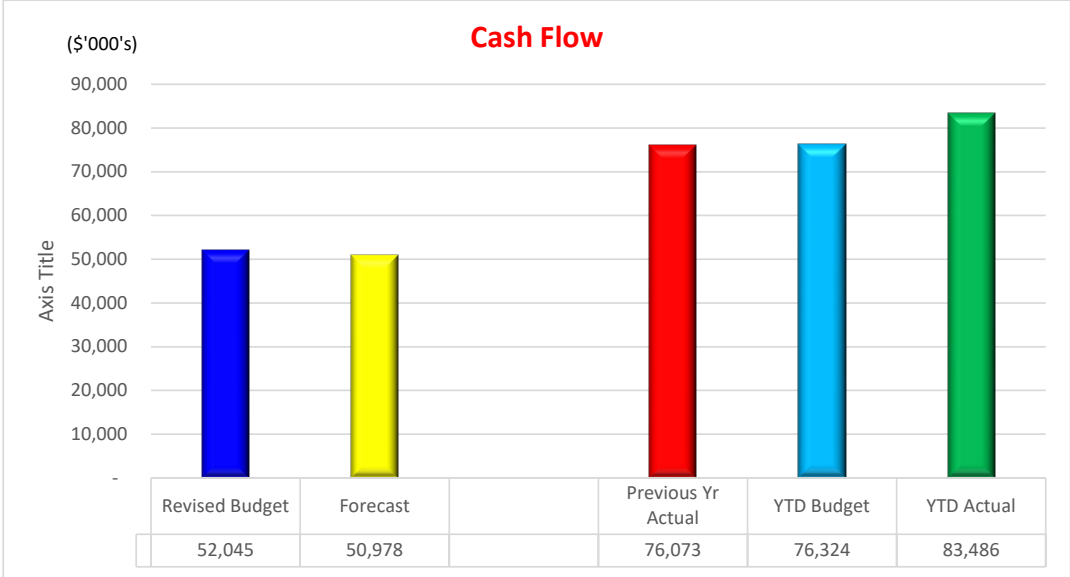
The cashflow trend for the financial year is illustrated below:



Notes to Financial Statements
Period Ending 31 December 2019

Note **Forecast Var** **Year to Date Var**
(\$'000's) (\$'000's)

Results:



The forecast shows a reduction in cash at year end, at this stage it is considered some forecasts are not accurate and will be reviewed by the Finance unit. It is not expected that there are any significant issues at this point.

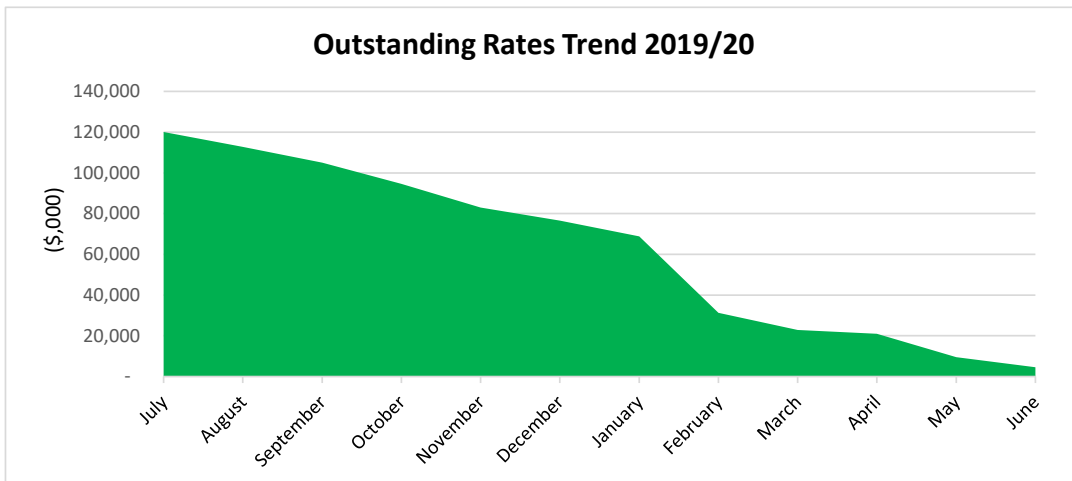
Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's)	Year to Date Var (\$'000's)
Rate Receivables		

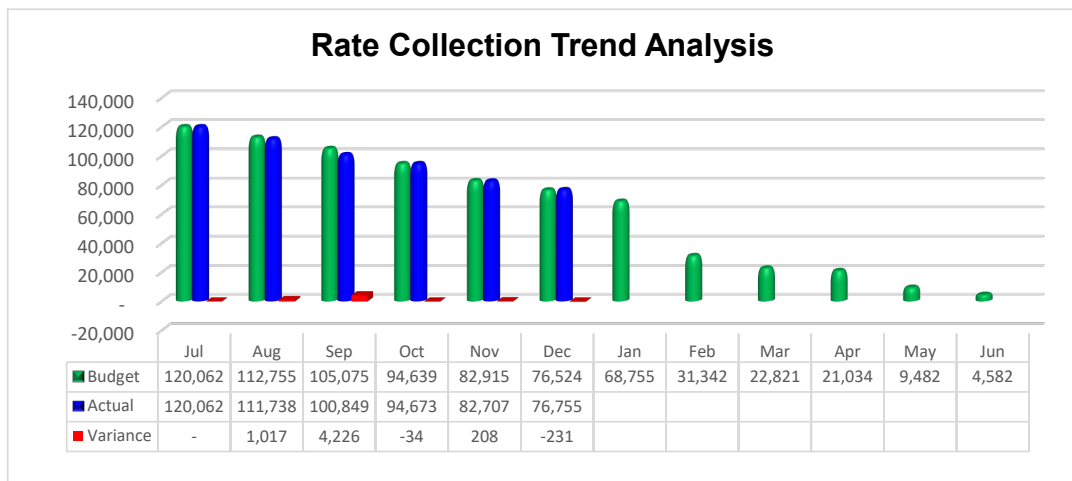
This indicator shows the level of money owed to the organisation from rates.

Trend:

The biggest influence on the trend for the collection of outstanding monies owed to the organisation is the payment of general rates. As the main payment date for general rates is not until February, the reduction of the outstanding debt is slow over the first seven (7) months of the financial year. During the month of February there is a dramatic reduction in the outstanding balance as this month is the due date for general rates.



Result:

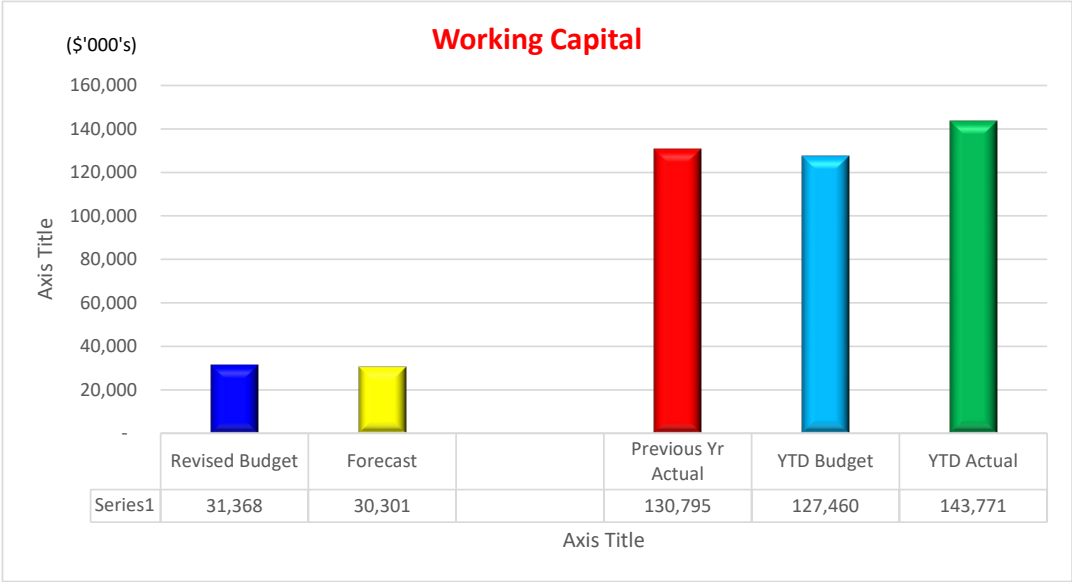


Notes to Financial Statements
Period Ending 31 December 2019

Note **Forecast Var (\$'000's)** **Year to Date Var (\$'000's)**

For the period ending December it is not considered that any issues are present in the collection of rates. The period for collection is in the period February to June, as such, such a variation is not considered material.

Working Capital



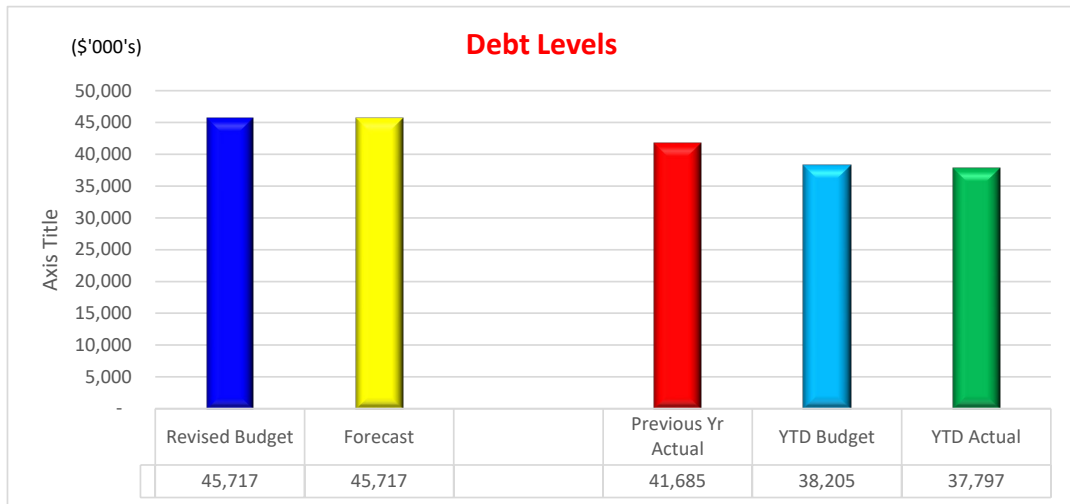
Working capital continues to be in a strong position.

Notes to Financial Statements
Period Ending 31 December 2019

Note	Forecast Var (\$'000's)	Year to Date Var (\$'000's)
Debt Levels		

This indicator shows the level of debt owed by the City of Ballarat.

Result:



The level of debt owed by the City of Ballarat maintains within the parameters of the Long Term Financial Strategy.

City of Ballarat

Performance Statement Report

For the Period Ended 31 December 2019

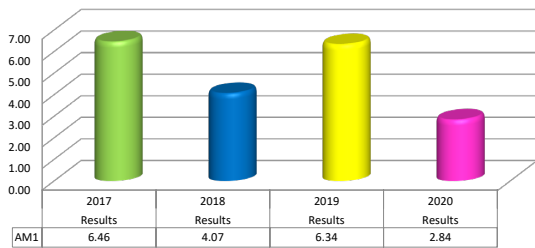
SERVICE PERFORMANCE INDICATORS - AQUATIC FACILITIES



Service Performance Indicators	Results 2017	Results 2018	Results 2019	Results 2020	Comments
Satisfaction AF1 <i>User satisfaction with aquatic facilities (optional)</i> [User satisfaction with how council has performed on provision of aquatic facilities]	0.93	82.30%	81.90%	0.00%	In the 2018FY, the question was added to our annual satisfaction survey, whereas prior results have come from internal Aquatic Centre membership surveys. Due to this change, this indicator now represents a more accurate cross section of the community, as members are more inclined to be satisfied with the service. The annual community satisfaction survey for the 2020FY result is yet to be undertaken.
Service standard AF2 <i>Health inspections of aquatic facilities</i> [Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]	1.50	1.38	1.00	0.88	
Health and Safety AF3 <i>Reportable safety incidents at aquatic facilities</i> [Number of WorkSafe reportable aquatic facility safety incidents]	0.00	0.00	0.00	0.00	
Service cost AF4 <i>Cost of indoor aquatic facilities</i> [Direct cost of indoor aquatic facilities less income received / Number of visits to indoor aquatic facilities]	\$1.55	\$0.69	\$0.42	-\$0.19	In the 2020FY, the reduction in costs are due to the implementation of the new finance system, we have had some processing delays in invoices. This should normalise back to similar levels of 2019FY in the next quarterly report.
Service Cost AF5 <i>Cost of outdoor aquatic facilities</i> [Direct cost of outdoor aquatic facilities less income received / Number of visits to outdoor aquatic facilities]	\$25.40	\$25.45	\$6.65	\$1.40	In the 2020FY, the reduction in costs are due to the implementation of the new finance system, we have had some processing delays in invoices. This should normalise back to similar levels of 2019FY in the next quarterly report. In the 2019FY, there was a significant reduction in costs of the operation of outdoor pools, which has remained the same for the 2020FY. In addition, the trend is also decreasing due to an increase in the number of visitors to the outdoor pools due to better weather conditions.
Utilisation AF6 <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	3.10	2.72	2.86	3.06	Despite the many changes that have occurred across our aquatic facilities (such as taking back the management of the Ballarat Aquatic and Lifestyle Centre in September 2015, realigning software to get accurate results and the discontinuation of some services) this indicator has remained very consistent.

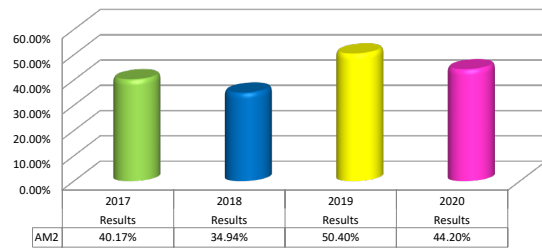
SERVICE PERFORMANCE INDICATORS - ANIMAL MANAGEMENT

Time Taken to Action Animal Management Requests



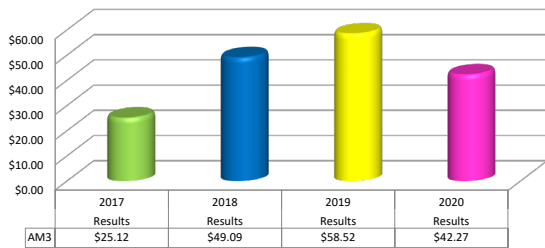
AM1

Animals Reclaimed



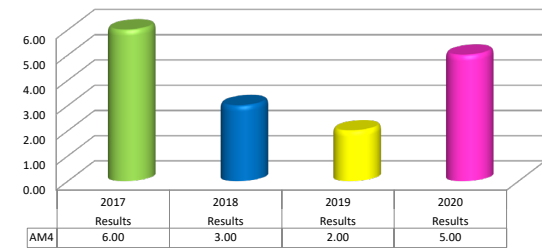
AM2

Cost of Animal Management Service



AM3

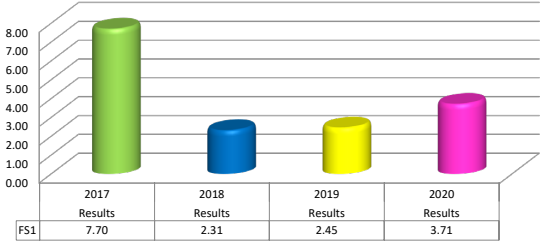
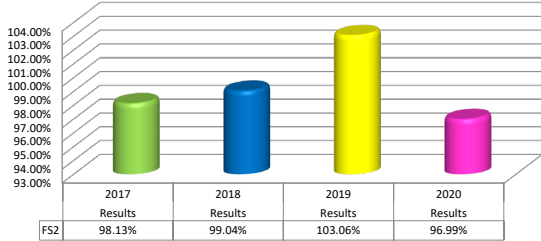
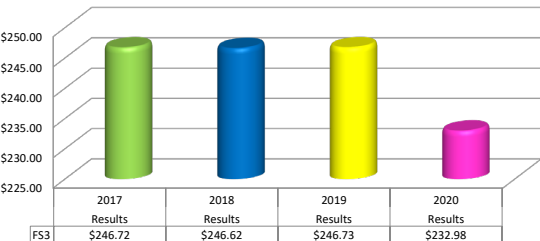
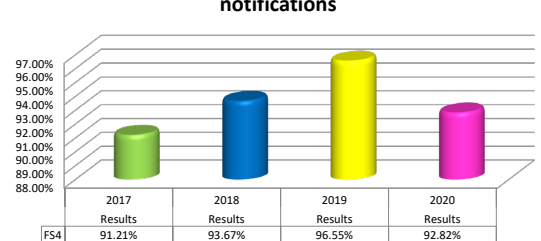
Animal Management Prosecutions



AM4

Service Performance Indicators	Results 2017	Results 2018	Results 2019	Results 2020	Comments
Timeliness					
AM1 <i>Time taken to action animal management requests</i> [Number of days between receipt and first response action for all animal management requests / Number of animal management requests]	6.46	4.07	6.34	2.84	The increasing trend for 2019FY is mainly due to operator error and the requests not being actioned in pathway when completed. Council is currently undertaking a review to ensure that this is actioned when completed going forward. A sharp improvement can be seen for the 2020FY due to the continual improvement of processes
Service standard					
AM2 <i>Animals reclaimed</i> [Number of animals reclaimed / Number of animals collected] x100	40.17%	34.94%	50.40%	44.20%	In September 2017, the City of Ballarat resumed management of the Ballarat Animal Shelter from the RSPCA, which has resulted in more accurate recording of animals going in and out of the shelter. In addition, our opening hours are longer which has also seen an increase in reclaimed animals. This trend fluctuates over the months, seeing a decrease in the 2020FY but reclaimed percentages are still up on prior to the City of Ballarat resuming management of the Ballarat Animal Shelter
Service cost					
AM3 <i>Cost of animal management service</i> [Direct cost of the animal management service / Number of registered animals]	\$25.12	\$49.09	\$58.52	\$42.27	In September 2017, the City of Ballarat resumed management of the Ballarat Animal Shelter from the RSPCA, which have resulted in higher costs. However, we are receiving increased income (which this indicator doesn't take into account) to cover some of these costs. The cost of operation has dropped in the 2019FY and continues to drop in the 2020FY due to settling down the processes at the Animal Shelter.
Health and safety					
AM4 <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	6.00	3.00	2.00	5.00	

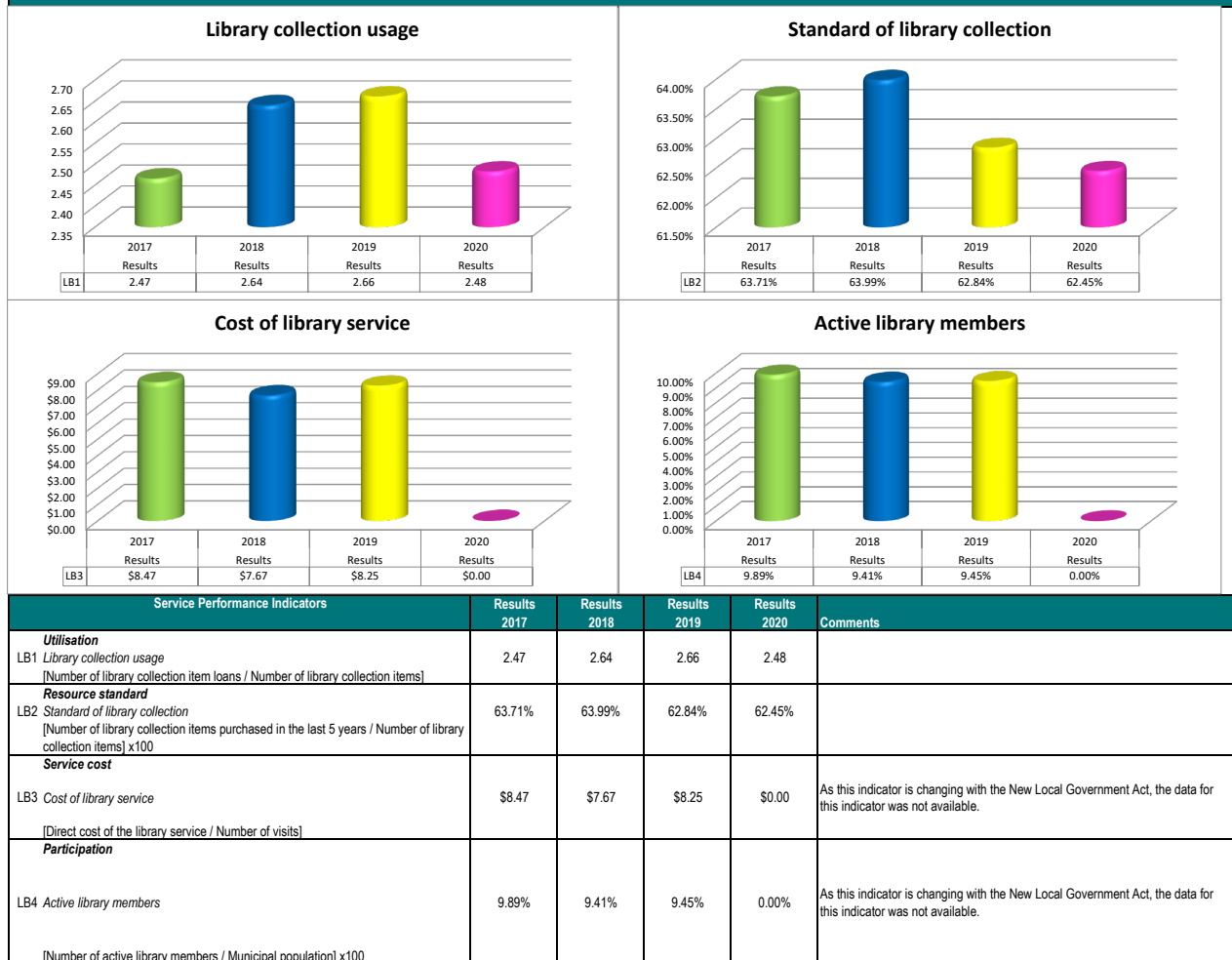
SERVICE PERFORMANCE INDICATORS - FOOD SAFETY

Time taken to action food complaints		Food safety assessments																			
 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <th>Year</th> <th>Results</th> </tr> <tr> <td>2017</td> <td>7.70</td> </tr> <tr> <td>2018</td> <td>2.31</td> </tr> <tr> <td>2019</td> <td>2.45</td> </tr> <tr> <td>2020</td> <td>3.71</td> </tr> </table>	Year	Results	2017	7.70	2018	2.31	2019	2.45	2020	3.71	 <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <th>Year</th> <th>Results</th> </tr> <tr> <td>2017</td> <td>98.13%</td> </tr> <tr> <td>2018</td> <td>99.04%</td> </tr> <tr> <td>2019</td> <td>103.06%</td> </tr> <tr> <td>2020</td> <td>96.99%</td> </tr> </table>	Year	Results	2017	98.13%	2018	99.04%	2019	103.06%	2020	96.99%
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Service Performance Indicators		Results 2017	Results 2018	Results 2019	Results 2020	Comments															
Timeliness																					
FS1	Time taken to action food complaints [Number of days between receipt and first response action for all food complaints / Number of food complaints]	7.70	2.31	2.45	3.71	From the 2017FY, there has been training on how data is entered to ensure that we get greater accuracy on reporting for this indicator, as delays in data entry were skewing the original data.															
Service standard																					
FS2	Food safety assessments [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100	98.13%	99.04%	103.06%	96.99%																
Service cost																					
FS3	Cost of food safety service [Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]	\$246.72	\$246.62	\$246.73	\$232.98	In the 2020FY, the reduction in costs are due to the implementation of the new finance system, we have had some processing delays in invoices. This should normalise back to similar levels of 2019FY in the next quarterly report.															
Health and safety																					
FS4	Critical and major non-compliance outcome notifications [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100	91.21%	93.67%	96.55%	92.82%	Separate follow-up inspections are not always practical with non-compliances identified at events or markets which account for the majority of major non-compliances without a separate follow-up inspection. These are commonly followed up with education and/or immediate corrective action. The food business operator is also recorded as non-compliant with their registering authority to aid further monitoring through the StreaTrader system. Some variances may be due to some businesses closing before outstanding non-compliances are corrected.															

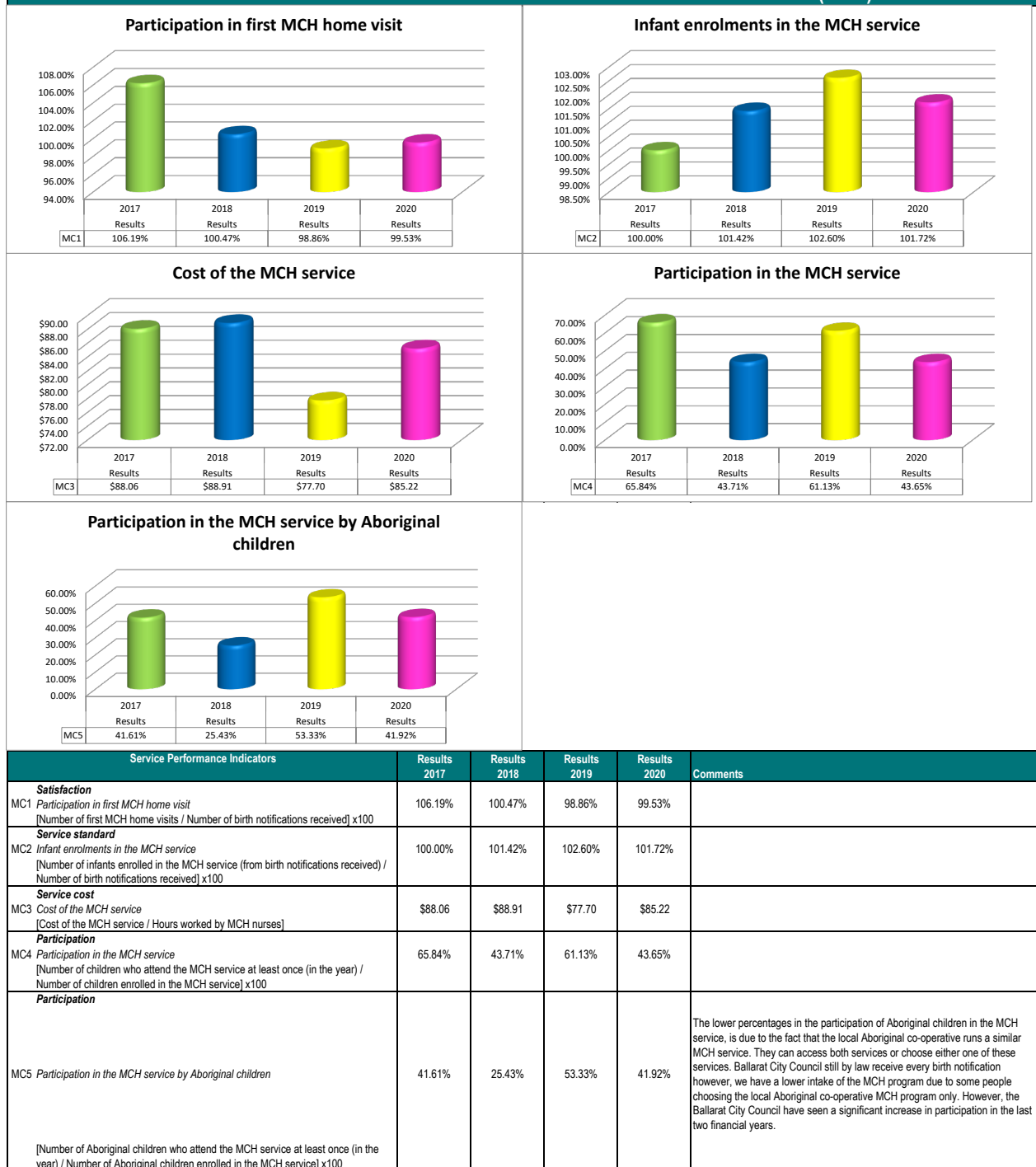
SERVICE PERFORMANCE INDICATORS - GOVERNANCE

Service Performance Indicators		Results 2017	Results 2018	Results 2019	Results 2020	Comments
<p>Transparency</p> <p>G1 <i>Council decisions made at meetings closed to the public</i></p> <p>[Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100</p>		20.63%	19.25%	17.89%	17.93%	The trend indicates a decrease in resolutions made in camera since 2017FY. this is due to the reintroduction of the contracts committee on the 01/01/2019 therefore requiring less contracts needing to go to council. However, In November 2018, the meeting procedures changed to allow Councillors to pass multiple reports in one "block" therefore only using one resolution. We have utilised this since November 2018 for public related resolutions, therefore leading to an increase in this indicator. For example, The City of Ballarat has actually had less resolutions made in camera in the first six months of 2020FY (33) compared to the first six months of 2018FY (44) which highlights the effect the new "block" resolutions is having on the figures.
<p>Consultation and engagement</p> <p>G2 <i>Satisfaction with community consultation and engagement</i></p> <p>Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement</p>		58.00	58.90	59.40	0.00	The annual community satisfaction survey for the 2020FY result is yet to be undertaken.
<p>Attendance</p> <p>G3 <i>Councillor attendance at council meetings</i></p> <p>[The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) × (Number of Councillors elected at the last Council general election)] x100</p>		92.22%	94.02%	70.94%	93.83%	
<p>Service cost</p> <p>G4 <i>Cost of governance</i></p> <p>[Direct cost of the governance service / Number of Councillors elected at the last Council general election]</p>		\$17,766.33	\$23,472.13	\$22,098.60	\$24,021.18	
<p>Satisfaction</p> <p>G5 <i>Satisfaction with council decisions</i></p> <p>[Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</p>		56.50	55.00	55.70	0.00	The annual community satisfaction survey for the 2020FY result is yet to be undertaken.

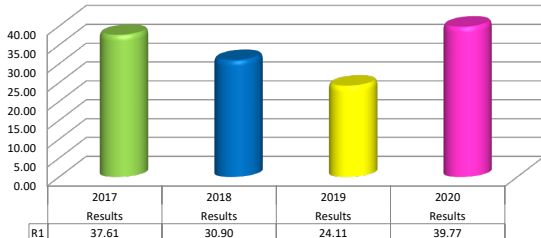
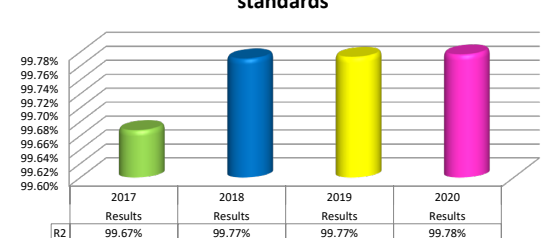
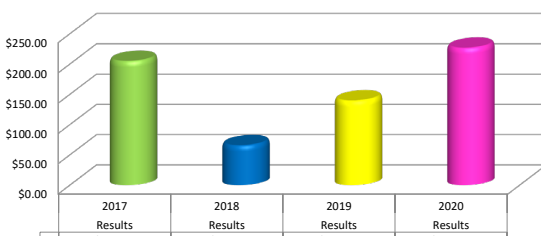
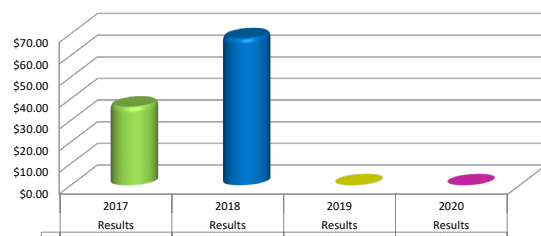
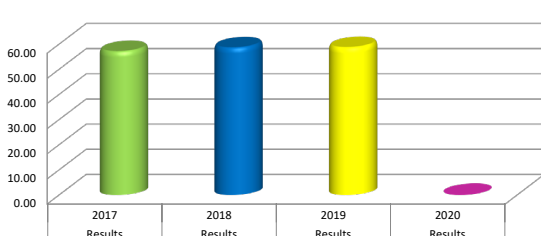
SERVICE PERFORMANCE INDICATORS - LIBRARIES



SERVICE PERFORMANCE INDICATORS - MATERNAL & CHILD HEALTH (MCH)



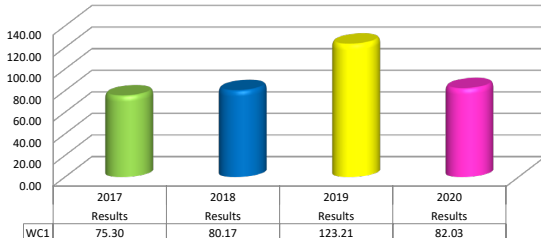
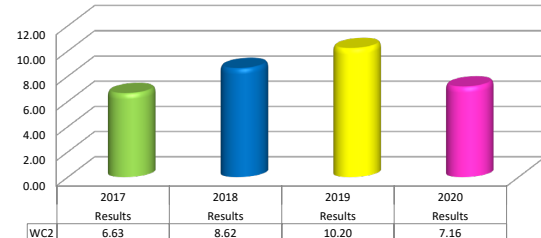
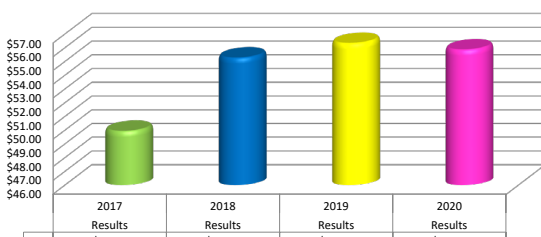
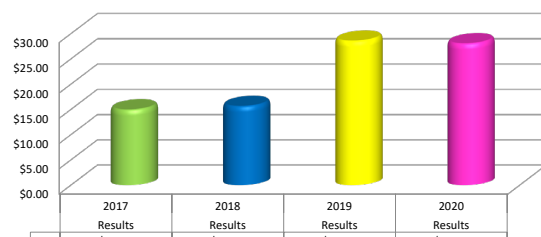
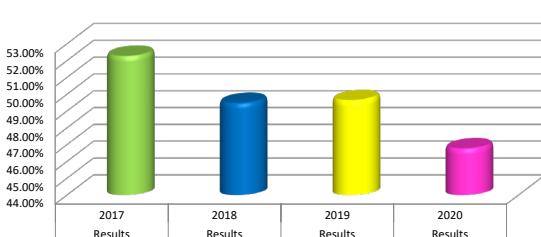
SERVICE PERFORMANCE INDICATORS - ROADS

Sealed local road requests		Sealed local roads maintained to condition standards															
 <table border="1"> <tr><td>2017 Results</td><td>37.61</td></tr> <tr><td>2018 Results</td><td>30.90</td></tr> <tr><td>2019 Results</td><td>24.11</td></tr> <tr><td>2020 Results</td><td>39.77</td></tr> </table>	2017 Results	37.61	2018 Results	30.90	2019 Results	24.11	2020 Results	39.77	 <table border="1"> <tr><td>2017 Results</td><td>99.67%</td></tr> <tr><td>2018 Results</td><td>99.77%</td></tr> <tr><td>2019 Results</td><td>99.77%</td></tr> <tr><td>2020 Results</td><td>99.78%</td></tr> </table>	2017 Results	99.67%	2018 Results	99.77%	2019 Results	99.77%	2020 Results	99.78%
2017 Results	37.61																
2018 Results	30.90																
2019 Results	24.11																
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 <table border="1"> <tr><td>2017 Results</td><td>\$204.71</td></tr> <tr><td>2018 Results</td><td>\$65.57</td></tr> <tr><td>2019 Results</td><td>\$139.46</td></tr> <tr><td>2020 Results</td><td>\$226.48</td></tr> </table>	2017 Results	\$204.71	2018 Results	\$65.57	2019 Results	\$139.46	2020 Results	\$226.48	 <table border="1"> <tr><td>2017 Results</td><td>\$36.17</td></tr> <tr><td>2018 Results</td><td>\$67.78</td></tr> <tr><td>2019 Results</td><td>\$0.00</td></tr> <tr><td>2020 Results</td><td>\$0.00</td></tr> </table>	2017 Results	\$36.17	2018 Results	\$67.78	2019 Results	\$0.00	2020 Results	\$0.00
2017 Results	\$204.71																
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2017 Results	57.10																
2018 Results	58.60																
2019 Results	58.70																
2020 Results	0.00																
Service Performance Indicators		Results 2017	Results 2018	Results 2019	Results 2020	Comments											
Satisfaction of use																	
R1	Sealed local road requests [Number of sealed local road requests / Kilometres of sealed local roads] x100	37.61	30.90	24.11	39.77	In the 2017FY, the City of Ballarat experienced a wetter than normal start to the financial year, which led to more road deterioration (e.g. potholes) and in turn led to more requests. The variances across the years are based on the weather conditions that have taken place during the years.											
Condition																	
R2	Sealed local roads maintained to condition standards [Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100	99.67%	99.77%	99.77%	99.78%												
Service cost																	
R3	Cost of sealed local road reconstruction [Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]	\$204.71	\$65.57	\$139.46	\$226.48	The significant increase is due to the extreme complexity of works being undertaken in the 2020FY. This figure will reduce over the coming year.											
Service Cost																	
R4	Cost of sealed local road resealing [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$36.17	\$67.78	\$0.00	\$0.00	No resealing jobs had been completed by the end of December											
Satisfaction																	
R5	Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	57.10	58.60	58.70	0.00	The annual community satisfaction survey for the 2020FY result is yet to be undertaken.											

SERVICE PERFORMANCE INDICATORS - STATUTORY PLANNING

SERVICE PERFORMANCE INDICATORS - STATUTORY PLANNING																					
<p style="text-align: center;">Time taken to decide planning applications</p> <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <th>Year</th> <th>Results</th> </tr> <tr> <td>2017</td> <td>57.00</td> </tr> <tr> <td>2018</td> <td>58.00</td> </tr> <tr> <td>2019</td> <td>59.00</td> </tr> <tr> <td>2020</td> <td>70.00</td> </tr> </table> <p>SP1</p>	Year	Results	2017	57.00	2018	58.00	2019	59.00	2020	70.00	<p style="text-align: center;">Planning applications decided within required time frames</p> <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <th>Year</th> <th>Results</th> </tr> <tr> <td>2017</td> <td>77.00%</td> </tr> <tr> <td>2018</td> <td>79.09%</td> </tr> <tr> <td>2019</td> <td>69.64%</td> </tr> <tr> <td>2020</td> <td>59.33%</td> </tr> </table> <p>SP2</p>	Year	Results	2017	77.00%	2018	79.09%	2019	69.64%	2020	59.33%
Year	Results																				
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2018	58.00																				
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Year	Results																				
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<p style="text-align: center;">Cost of statutory planning service</p> <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <th>Year</th> <th>Results</th> </tr> <tr> <td>2017</td> <td>\$1,671.16</td> </tr> <tr> <td>2018</td> <td>\$2,093.01</td> </tr> <tr> <td>2019</td> <td>\$1,894.94</td> </tr> <tr> <td>2020</td> <td>\$1,688.85</td> </tr> </table> <p>SP3</p>	Year	Results	2017	\$1,671.16	2018	\$2,093.01	2019	\$1,894.94	2020	\$1,688.85	<p style="text-align: center;">Council planning decisions upheld at VCAT</p> <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <th>Year</th> <th>Results</th> </tr> <tr> <td>2017</td> <td>100.00%</td> </tr> <tr> <td>2018</td> <td>55.56%</td> </tr> <tr> <td>2019</td> <td>100.00%</td> </tr> <tr> <td>2020</td> <td>71.43%</td> </tr> </table> <p>SP4</p>	Year	Results	2017	100.00%	2018	55.56%	2019	100.00%	2020	71.43%
Year	Results																				
2017	\$1,671.16																				
2018	\$2,093.01																				
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2017	100.00%																				
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2020	71.43%																				
Service Performance Indicators																					
	Results 2017	Results 2018	Results 2019	Results 2020	Comments																
Timeliness																					
SP1 <i>Time taken to decide planning applications</i>	57.00	58.00	59.00	70.00	In the 2019 calendar year, resources in the team have been unsettled and this has substantially contributed to the higher turnaround times as the team adjusts to more limited resources.																
[The median number of days between receipt of a planning application and a decision on the application]																					
Service standard																					
SP2 <i>Planning applications decided within required time frames</i>	77.00%	79.09%	69.64%	59.33%	In the 2019 calendar year, resources in the team have been unsettled and this has substantially contributed to the higher turnaround times as the team adjusts to more limited resources.																
[(Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x100																					
Service cost																					
SP3 <i>Cost of statutory planning service</i>	\$1,671.16	\$2,093.01	\$1,894.94	\$1,688.85	In the 2020FY, the reduction in costs are due to the implementation of the new finance system, we have had some processing delays in invoices. This should normalise back to similar levels of 2019FY in the next quarterly report.																
[Direct cost of the statutory planning service / Number of planning applications received]																					
Decision making																					
SP4 <i>Council planning decisions upheld at VCAT</i>	100.00%	55.56%	100.00%	71.43%	Due to the small amount of cases taken to VCAT each year it can generate larger variances. This was the case in the 2017FY. In the first six months of the 2020FY, there were only two applications set aside by VCAT, zero in the first six months of the 2019FY, four in the first six months of the 2018FY and zero in the first six months of the 2017FY. This shows how little amounts can affect this indicator.																
[Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100																					

SERVICE PERFORMANCE INDICATORS - WASTE COLLECTION

SERVICE PERFORMANCE INDICATORS - WASTE COLLECTION																	
<p style="text-align: center;">Kerbside bin collection requests</p>  <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td>2017 Results</td> <td>2018 Results</td> <td>2019 Results</td> <td>2020 Results</td> </tr> <tr> <td>75.30</td> <td>80.17</td> <td>123.21</td> <td>82.03</td> </tr> </table> <p>WC1</p>	2017 Results	2018 Results	2019 Results	2020 Results	75.30	80.17	123.21	82.03	<p style="text-align: center;">Kerbside collection bins missed</p>  <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td>2017 Results</td> <td>2018 Results</td> <td>2019 Results</td> <td>2020 Results</td> </tr> <tr> <td>6.63</td> <td>8.62</td> <td>10.20</td> <td>7.16</td> </tr> </table> <p>WC2</p>	2017 Results	2018 Results	2019 Results	2020 Results	6.63	8.62	10.20	7.16
2017 Results	2018 Results	2019 Results	2020 Results														
75.30	80.17	123.21	82.03														
2017 Results	2018 Results	2019 Results	2020 Results														
6.63	8.62	10.20	7.16														
<p style="text-align: center;">Cost of kerbside garbage bin collection service</p>  <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td>2017 Results</td> <td>2018 Results</td> <td>2019 Results</td> <td>2020 Results</td> </tr> <tr> <td>\$49.93</td> <td>\$55.26</td> <td>\$56.32</td> <td>\$55.85</td> </tr> </table> <p>WC3</p>	2017 Results	2018 Results	2019 Results	2020 Results	\$49.93	\$55.26	\$56.32	\$55.85	<p style="text-align: center;">Cost of kerbside recyclables collection service</p>  <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td>2017 Results</td> <td>2018 Results</td> <td>2019 Results</td> <td>2020 Results</td> </tr> <tr> <td>\$14.95</td> <td>\$15.63</td> <td>\$28.55</td> <td>\$28.03</td> </tr> </table> <p>WC4</p>	2017 Results	2018 Results	2019 Results	2020 Results	\$14.95	\$15.63	\$28.55	\$28.03
2017 Results	2018 Results	2019 Results	2020 Results														
\$49.93	\$55.26	\$56.32	\$55.85														
2017 Results	2018 Results	2019 Results	2020 Results														
\$14.95	\$15.63	\$28.55	\$28.03														
<p style="text-align: center;">Kerbside collection waste diverted from landfill</p>  <table border="1" style="width: 100%; margin-top: 5px;"> <tr> <td>2017 Results</td> <td>2018 Results</td> <td>2019 Results</td> <td>2020 Results</td> </tr> <tr> <td>52.27%</td> <td>49.47%</td> <td>49.64%</td> <td>46.77%</td> </tr> </table> <p>WC5</p>						2017 Results	2018 Results	2019 Results	2020 Results	52.27%	49.47%	49.64%	46.77%				
2017 Results	2018 Results	2019 Results	2020 Results														
52.27%	49.47%	49.64%	46.77%														
Service Performance Indicators					Results 2017	Results 2018	Results 2019	Results 2020	Comments								
Satisfaction																	
WC1 <i>Kerbside bin collection requests</i> [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1000	75.30	80.17	123.21	82.03	There was a large spike in waste requests in the 2019FY as there was more requests to fix or replace damaged bins or more requests for missed bins, however the other three years remain on a slight increasing trend.												
Service standard																	
WC2 <i>Kerbside collection bins missed</i> [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	6.63	8.62	10.20	7.16	There was a spike in missed bins in the 2019FY, however we have seen this come back down in the 2020FY.												
Service cost																	
WC3 <i>Cost of kerbside garbage bin collection service</i> [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]	\$49.93	\$55.26	\$56.32	\$55.85													
WC4 <i>Cost of kerbside recyclables collection service</i> [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]	\$14.95	\$15.63	\$28.55	\$28.03	Due to the recycling issues impacting all councils from the 2019FY we have seen an increase in the costs of recycling as we implement new processes to ensure recyclables don't end up in landfill.												
Waste diversion																	
WC5 <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	52.27%	49.47%	49.64%	46.77%	Due to the recycling changes in the 2020FY, we have seen a small drop in recyclables as glass can now not form part of kerbside collection recyclables.												

SERVICE PERFORMANCE INDICATORS - IMMUNISATIONS

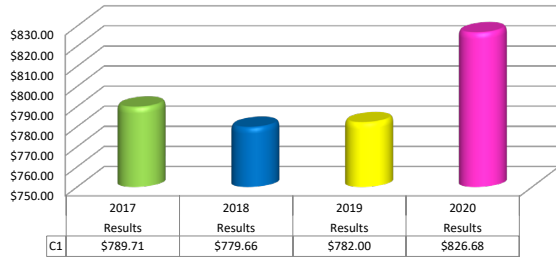
Service Performance Indicators		Results 2017	Results 2018	Results 2019	Results 2020	Comments
11	Satisfaction User satisfaction with immunisation service [User satisfaction with how council has performed on provision of children immunisation service]	0.00	0.00	0.00	0.00	This optional indicator is no longer required for reporting
12	Service standard Vaccination of children by council [Percentage of children fully vaccinated by council]	49.89%	0.00%	0.00%	0.00%	This optional indicator is no longer required for reporting
13	Service standard Return of consent cards by secondary school children [Number of secondary school consent cards returned / Total number of secondary school children] x100	88.13%	88.77%	83.42%	0.00%	This optional indicator is no longer required for reporting
14	Service cost Cost of immunisation service [Direct cost of immunisation service / Total number of vaccinations]	\$22.03	\$21.50	\$38.62	\$0.00	This optional indicator is no longer required for reporting
15	Participation Vaccination of children [Percentage of children who are fully vaccinated in each age group]	94.47%	95.91%	95.38%	0.00%	This optional indicator is no longer required for reporting
16	Participation Vaccination of secondary school children [Number of secondary school children fully vaccinated by council / Total number of secondary school children] x100	60.48%	83.26%	75.23%	0.00%	This optional indicator is no longer required for reporting

SERVICE PERFORMANCE INDICATORS - SPORTS GROUNDS

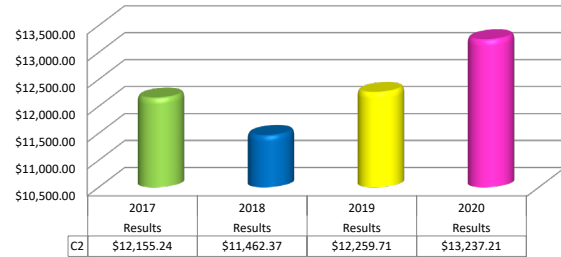


SUSTAINABLE CAPACITY INDICATORS

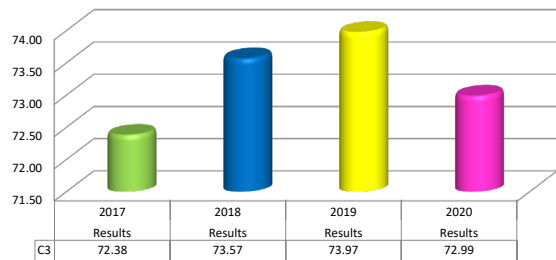
Expenses per head of municipal population



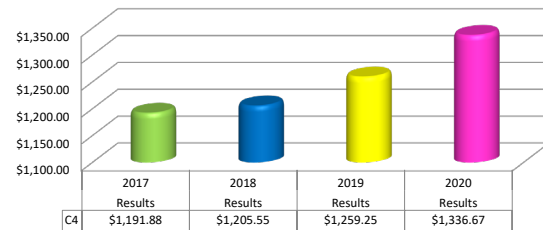
Infrastructure per head of municipal population



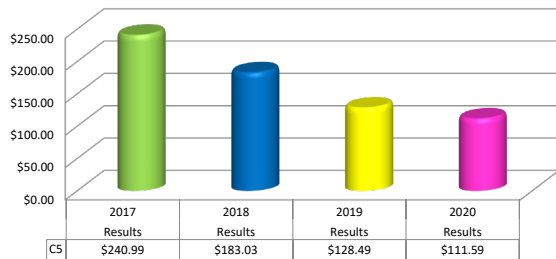
Population density per length of road



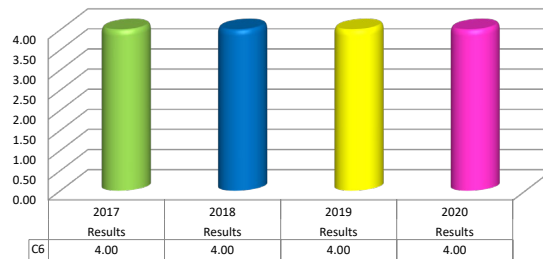
Own-source revenue per head of municipal population



Recurrent grants per head of municipal population



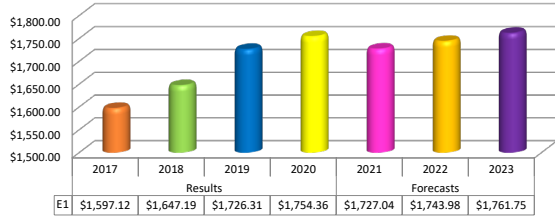
Relative Socio-Economic Disadvantage



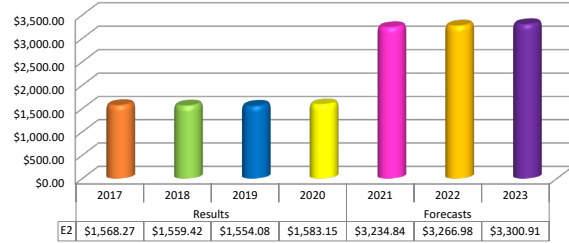
Sustainable Capacity Indicators		Results 2017	Results 2018	Results 2019	Results 2020	Comments
Population						
C1	Expenses per head of municipal population <i>[Total expenses / Municipal population]</i>	\$789.71	\$779.66	\$782.00	\$826.68	
Population						
C2	Infrastructure per head of municipal population <i>[Value of infrastructure / Municipal population]</i>	\$12,155.24	\$11,462.37	\$12,259.71	\$13,237.21	
Population						
C3	Population density per length of road <i>[Municipal population / Kilometres of local roads]</i>	72.38	73.57	73.97	72.99	
Own-source revenue						
C4	Own-source revenue per head of municipal population <i>[Own-source revenue / Municipal population]</i>	\$1,191.88	\$1,205.55	\$1,259.25	\$1,336.67	
Recurrent grants						
C5	Recurrent grants per head of municipal population <i>[Recurrent grants / Municipal population]</i>	\$240.99	\$183.03	\$128.49	\$111.59	
Disadvantage						
C6	Relative Socio-Economic Disadvantage <i>[Index of Relative Socio-Economic Disadvantage by decile]</i>	4.00	4.00	4.00	4.00	

FINANCIAL PERFORMANCE INDICATORS - EFFICIENCY

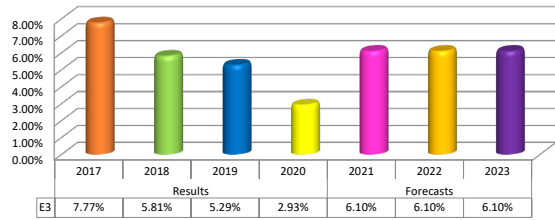
Average residential rate per residential property assessment



Expenses per property assessment



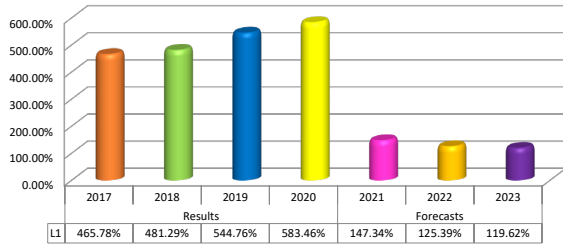
Resignations and terminations compared to average staff



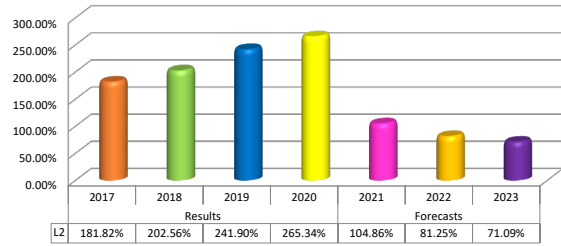
Financial Performance Indicators	Results				Forecasts			Comments
	2017	2018	2019	2020	2021	2022	2023	
Revenue level								
E1 Average residential rate per residential property assessment <i>[Residential rate revenue / Number of residential property assessments]</i>	\$1,597.12	\$1,647.19	\$1,726.31	\$1,754.36	\$1,727.04	\$1,743.98	\$1,761.75	
Expenditure level								
E2 Expenses per property assessment <i>[Total expenses / Number of property assessments]</i>	\$1,568.27	\$1,559.42	\$1,554.08	\$1,583.15	\$3,234.84	\$3,266.98	\$3,300.91	
Workforce turnover								
E3 Resignations and terminations compared to average staff <i>[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100</i>	7.77%	5.81%	5.29%	2.93%	6.10%	6.10%	6.10%	

FINANCIAL PERFORMANCE INDICATORS - LIQUIDITY

Current assets compared to current liabilities



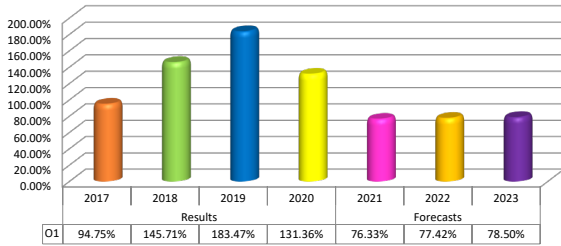
Unrestricted cash compared to current liabilities



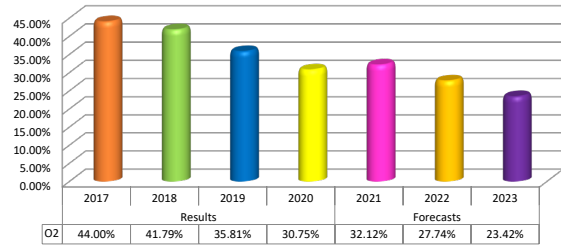
Financial Performance Indicators	Results				Forecasts			Comments
	2017	2018	2019	2020	2021	2022	2023	
Working capital								
L1 Current assets compared to current liabilities <i>[Current assets / Current liabilities] x100</i>	465.78%	481.29%	544.76%	583.46%	147.34%	125.39%	119.62%	
Unrestricted cash								
L2 Unrestricted cash compared to current liabilities <i>[Unrestricted cash / Current liabilities] x100</i>	181.82%	202.56%	241.90%	265.34%	104.86%	81.25%	71.09%	

FINANCIAL PERFORMANCE INDICATORS - OBLIGATIONS

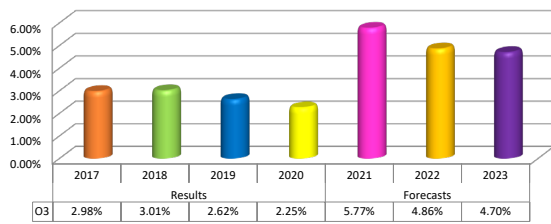
Asset renewal compared to depreciation



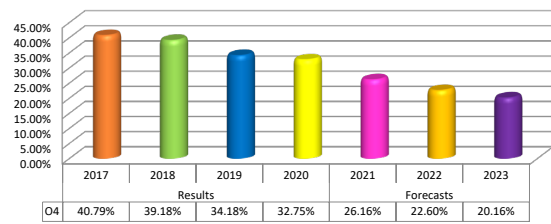
Loans and borrowings compared to rates



Loans and borrowings repayments compared to rates



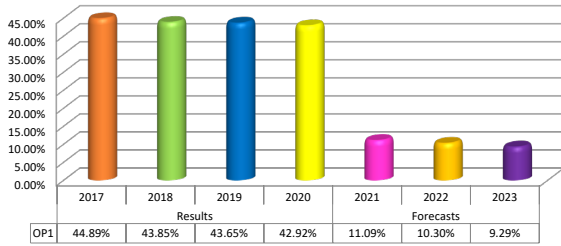
Non-current liabilities compared to own source revenue



Financial Performance Indicators	Results				Forecasts			Comments
	2017	2018	2019	2020	2021	2022	2023	
O1 Asset renewal Asset renewal compared to depreciation <i>[Asset renewal expense / Asset depreciation] x100</i>	94.75%	145.71%	183.47%	131.36%	76.33%	77.42%	78.50%	
O2 Loans and borrowings Loans and borrowings compared to rates <i>[Interest bearing loans and borrowings / Rate revenue] x100</i>	44.00%	41.79%	35.81%	30.75%	32.12%	27.74%	23.42%	
O3 Loans and borrowings Loans and borrowings repayments compared to rates <i>[Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100</i>	2.98%	3.01%	2.62%	2.25%	5.77%	4.86%	4.70%	
O4 Indebtedness Non-current liabilities compared to own source revenue <i>[Non-current liabilities / Own source revenue] x100</i>	40.79%	39.18%	34.18%	32.75%	26.16%	22.60%	20.16%	

FINANCIAL PERFORMANCE INDICATORS - OPERATING POSITION

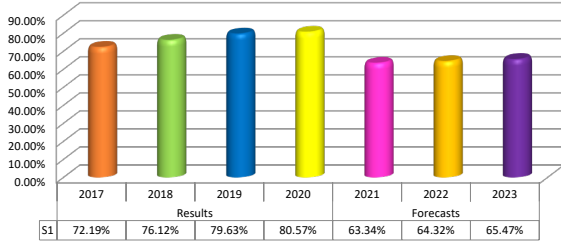
Adjusted underlying surplus (or deficit)



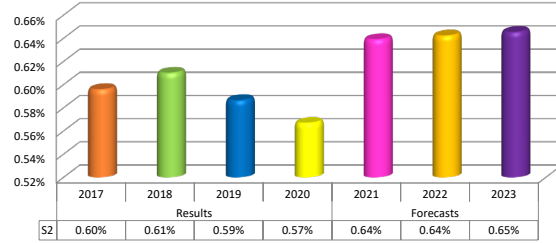
Financial Performance Indicators	Results				Forecasts			Comments
	2017	2018	2019	2020	2021	2022	2023	
Adjusted underlying result OP1 <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit)/ Adjusted underlying revenue] x100	44.89%	43.85%	43.65%	42.92%	11.09%	10.30%	9.29%	

FINANCIAL PERFORMANCE INDICATORS - STABILITY

Rates compared to adjusted underlying revenue



Rates compared to property values



Financial Performance Indicators	Results				Forecasts			Comments
	2017	2018	2019	2020	2021	2022	2023	
S1 Rates concentration Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	72.19%	76.12%	79.63%	80.57%	63.34%	64.32%	65.47%	
S2 Rates effort Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.60%	0.61%	0.59%	0.57%	0.64%	0.64%	0.65%	

GOVERNANCE AND MANAGEMENT CHECKLIST

Governance and Management Item		YES NO	Date if YES (single item/date)	Dates if YES (multiple items/dates)	Reason(s) if answer is NO
GC1	Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)	YES	13/03/2019		
GC2	Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	YES	13/03/2019		
GC3	Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)	YES	26/06/2019		
GC4	Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	YES	26/06/2019		
GC5	Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	NO			Council is currently undertaking a review of the asset management plans which will form the basis of the new plans. The expected completion date is in late 2019.
GC6	Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)	YES	26/06/2019		
GC7	Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	YES	12/03/2019		
GC8	Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	YES	5/11/2018		Fraud and Corruption standard was adopted to replace the policy on the 5 Nov 2018.
GC9	Municipal emergency management plan (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)	YES	31/07/2019		
GC10	Procurement policy (policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	YES	21/08/2019		
GC11	Business continuity plan (plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster)	YES	1/12/2013		BCPs have been completed and awaiting adoption. Testing has commenced. Expected adoption Feb 2020
GC12	Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	YES	24/05/2019		
GC13	Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	YES	12/03/2019		
GC14	Audit Committee (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	YES	2/05/2018		
GC15	Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)	YES	1/07/2016		
GC16	Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)	YES	28/02/2019		
GC17	Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	YES		Reported to Council on 2 October 2019 Reported to Council on 11 December 2019	
GC18	Financial reporting (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)	YES	11/09/2019		
GC19	Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	YES		Taken to Audit Committee on the following dates: 04/09/2019, 4/12/2019	
GC20	Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the Act)	YES		Annual Report and 1st qtr Financial Report 30/10/2019	
GC21	Annual report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial performance statements)	YES	30/10/2019		
GC22	Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	YES	25/01/2017		
GC23	Delegations (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	YES		C4 Special Committees 23/08/17 S6 Delegation - to members of Council staff 20 November 2019 S7 Delegation - CEO to Council Staff 2 December 2019 S13 Delegation - CEO powers, duties and functions 8 October 2019 S14 Vic Smart Applications 22 July 2019 S12 Delegation by MBS 11 July 2019	
GC24	Meeting procedures (a local law governing the conduct of meetings of Council and special committees)	YES	10/01/2019		

WORKFORCE DATA - FTE & BAND CLASSIFICATION

Structure Classification	Band 1 FTE	Band 2 FTE	Band 3 FTE	Band 4 FTE	Band 5 FTE	Band 6 FTE	Band 7 FTE	Band 8 FTE	All other FTE	Total FTE
Permanent Full Time - Female	2.0	5.0	14.0	36.0	49.0	46.0	15.0	10.0	15.0	192.0
Permanent Full Time - Male	0.0	28.0	92.0	27.0	37.0	42.0	31.0	14.0	21.0	292.0
Permanent Part Time - Female	6.5	29.8	25.2	38.1	28.2	16.1	21.2	2.5	1.7	169.3
Permanent Part Time - Male	2.5	5.1	9.5	3.3	7.0	3.4	0.0	0.0	0.8	31.6
Casual - Female	0.2	5.2	10.0	9.9	1.9	0.1	0.0	0.0	0.0	27.3
Casual - Male	0.3	2.0	2.6	2.8	1.0	0.0	0.0	0.0	0.0	8.7
TOTAL	11.5	75.1	153.3	117.1	124.1	107.6	67.2	26.5	38.5	720.9

10.3. CONTRACTS SPECIAL COMMITTEE OF COUNCIL MINUTES - 19TH DECEMBER 2019 AND 17TH JANUARY 2020

Division: Director Business Services
Director: Glenn Kallio
Author/Position: Lorraine Sendall - Executive Assistant, Director Business Services

OFFICER RECOMMENDATION**Council resolves to:**

1. Note, as per the *Local Government Act 1989* Section 88(2) that this matter is designated confidential information under section 89(2) as Contractual Matters and has been considered in making this recommendation.
2. Endorse the Special Contracts Committee minutes of the meetings held on 19th December 2019 and 17th January 2020.

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with copies of minutes of Council's section 86 Special Contracts Committee in accordance with the *Local Government Act 1989*. At the meeting of these Committees held on 19th December, 2019 and 17th January, 2020, three contracts were endorsed by the Committee and variations to one contract. This report provides a copy of these minutes of these meetings as well as detailing summary information in relation to this Contract.

RATIONALE

Section 92 of the *Local Government Act 1989* (the Act) requires that copies of minutes of meetings of the Special committees of Council are kept. Part 5 of the Act also lists minutes of section 86 Committees as a prescribed matter and therefore should be made available to the public. This report advises that minutes of the Special Contracts Committee (the Committee) are attached to this report for the meetings held on 19th December 2019 and 17th January 2020.

The Committee has been established to more effectively facilitate Council's Capital Works Program. To that end, the Committee has been established and will meet weekly, as required, in order to provide Council Officers with necessary decisions of Council to enable procurement processes to be completed.

LEGISLATION, COUNCIL PLAN, STRATEGIES AND POLICY IMPACTS

- *Charter of Human Rights and Responsibilities Act 2006*
- *Local Government Act 1989*
- City of Ballarat Council Plan 2017-21
- City of Ballarat Industry Participation Program
- City of Ballarat Purchasing/Procurement Policies and Procedures

LOCAL CONTENT

Contract	Endorsed with recommendation to Council	Value	Outcomes	Local Content Outcome
2019/20-154	CiQ Construction Management	\$545,460.85 (excluding GST)	Construction of Western Oval Changerooms	Yes
2019/20-148	TJ Couotts Pty Ltd	\$661,143.00 (excluding GST)	LED Sports Lighting Upgrade – Trekardo Park/Pleasant St	Yes
2019/20-149	DeAraugo and Lea Electrical	\$264,400.00 (excluding GST)	LED Sports Lighting Upgrade – Marty Busch BMX	No
2019/20-08	Variation to Contract	\$102,819.82 (excluding GST)	Carpark Works – Scott/Davies/Ebden Streets	

REPORTING AND COMPLIANCE STATEMENTS

Implications	Considered in Report?	Implications Identified?
Human Rights	Yes	No
Social/cultural	Yes	Yes
Environmental/Sustainability	No	No
Economic	No	No
Financial/Resources	Yes	Yes
Risk Management	Yes	Yes
Implementation and Marketing	No	No
Evaluation and Review	No	No

Human Rights - It is considered that this Report does not impact on any human rights identified in the *Charter of Human Rights and Responsibilities Act 2006*.

Social/Cultural - The inclusion of the minutes in the Council agenda and their availability to the public will increase awareness of the activities of the Special Contracts Committee and could increase community involvement in decision making at Council.

Risk Management – The Act requires that minutes of Committees established under Section 86 are kept and are made available to the public. There are implications if minutes of Special Committees are not presented to Council.

Financial – As contained within the report.

OFFICER' DECLARATIONS OF INTEREST

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this Report.

REFERENCE DOCUMENTS

- City of Ballarat Purchasing/Procurement Policy
- Contracts Approval Special Committee Terms of Reference

ATTACHMENTS

1. Contracts Minutes Friday 17 January 2020 [**10.3.1** - 4 pages]
2. Contracts Minutes Thursday 19 December 2019 [**10.3.2** - 5 pages]



CONTRACTS SPECIAL COMMITTEE

MINUTES

17 January 2020

MINUTES OF THE MEETING OF THE SPECIAL CONTRACTS COMMITTEE
OF THE BALLARAT CITY COUNCIL, HELD IN COMMITTEE ROOM 2,
TOWN HALL, STURT STREET, BALLARAT
ON FRIDAY 17 JANUARY 2020 AT 1:10PM

Justine Linley
(Chief Executive Officer)

MINUTES

ORDER OF BUSINESS:

PRESENT

Cr Mark Harris (Chair)
Cr Ben Taylor
Cr Grant Tillett

IN ATTENDANCE

Terry Demeo (Director Infrastructure and Environment)
Lorraine Sendall (Minutes)

APOLOGIES

DECLARATIONS OF INTEREST

No declarations of interest were received.

CONFIRMATION OF MINUTES

RESOLUTION:

That the minutes of the Contracts meeting held on 19 December, 2019 as circulated, be confirmed.

Moved Cr Mark Harris
Seconded Cr Ben Taylor

CARRIED

SECTION 89 MATTERS

RESOLUTION:

That the Committee resolves, pursuant to Section 89(2) of the Local Government Act 1989, that the meeting be closed to members of the public, whilst the Committee is dealing with the following matters, that may include matters that are Commercial in Confidence that may prejudice Council: -

Moved Cr Mark Harris
Seconded Cr Grant Tillett

CARRIED

TABLE OF CONTENTS

	PAGE(S)
5.1 CONTRACT 2019/20-08 VARIATION REPORT CARPARK WORKS – SCOTT / DAVIES / EBDEN STREETS (RO TERRY DEMEO / ROBIN HAND)	4

**5.1 CONTRACT 2019/20-08
VARIATION: TENDER 2019/20-08
CARPARK WORKS – SCOTT / DAVIES / EBDEN STREETS
(RO – Terry Demeo / Robin Hand)**

SUMMARY

This report recommends that the Contracts Special Committee endorse variations to a Contract that was awarded to Streebson Pty Ltd t/a/ Ballarat Excavation and Transport for car park works at Scott / Davies / Ebden Streets, Ballarat.

RESOLUTION

That the Contracts Approval Special Committee resolves to:

- 1. Endorse the variations to Contract 2019/20 Carpark Works – Scott / Davies / Ebden totalling \$102,819-82 (ex GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Grant Tillett
Seconded Cr Mark Harris

CARRIED

RESOLUTION

That the Contracts Approval Special Committee come out of Section 89 and adopt the resolutions made therein.

Moved Cr Mark Harris
Seconded Cr Grant Tillett

CARRIED

There being no further business, the Chairperson declared the meeting closed at 1.15pm

Confirmed this day of , 2020

.....
Chairperson



CONTRACTS SPECIAL COMMITTEE

MINUTES

19 December 2019

**MINUTES OF THE MEETING OF THE SPECIAL CONTRACTS COMMITTEE
OF THE BALLARAT CITY COUNCIL, HELD IN COMMITTEE ROOM 2,
TOWN HALL, STURT STREET, BALLARAT
ON THURSDAY 19 DECEMBER 2019 AT 4:10PM**

**Justine Linley
(Chief Executive Officer)**

MINUTES

ORDER OF BUSINESS:

PRESENT

Cr Ben Taylor
Cr Grant Tillett

IN ATTENDANCE

Glenn Kallio (Director Business Services)
Mark Powell (Manager Capital Planning and Delivery)

APOLOGIES

Cr Mark Harris (Chair)

ACTING CHAIRPERSON

In the absence of the Chairman, Mr Kallio opened the meeting and nominations were called for the nomination of an acting Chairperson.

Cr Tillett nominated Cr Taylor as acting Chairperson.

RESOLUTION

That the apology from Cr Mark Harris be received.

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

DECLARATIONS OF INTEREST

No declarations of interest were received.

CONFIRMATION OF MINUTES

RESOLUTION:

That the minutes of the Contracts meeting held on 20 November, 2019 as circulated, be confirmed.

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

SECTION 89 MATTERS

RESOLUTION:

That the Committee resolves, pursuant to Section 89(2) of the Local Government Act 1989, that the meeting be closed to members of the public, whilst the Committee is dealing with the following matters, that may include matters that are Commercial in Confidence that may prejudice Council: -

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

TABLE OF CONTENTS

	PAGE(S)
5.1 CONTRACT 2019/20-154 CONSTRUCTION OF WESTERN OVAL CHANGEROOMS (RO NEVILLE IVEY / TRENT BURSILL)	4
5.2 CONTRACT 2019/20-148 LED SPORTS LIGHTING UPGRADE (100 LUX) - TREKARDO PARK AND PLEASANT STREET RESERVE (RO NEVILLE IVEY / MARK POWELL)	4
5.3 CONTRACT 2019/20-149 LED SPORTS LIGHTING UPGRADE (200 LUX) - MARTY BUSCH BMX (RO NEVILLE IVEY / MARK POWELL)	5

**5.1 CONTRACT 2019/20-154
CONSTRUCTION OF WESTERN OVAL CHANGEROOMS
(RO – Neville Ivey / Trent Bursill)**

SUMMARY

This report recommends that the Contracts Special Committee award a contract for the construction of unisex changerooms and accessible public toilets at the Western Oval.

RESOLUTION

That the Contracts Approval Special Committee resolves to:

- 1. Award Contract Number 2019/20-154 for the provision of building construction services for the Western Oval Changerooms to CiQ Construction Management for the total tendered price of \$545,460-85 (ex GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

**5.2 CONTRACT 2019/20-148 LED SPORTS LIGHTING UPGRADE (100 LUX)
- TREKARDO PARK AND PLEASANT STREET RESERVE
(RO – Neville Ivey / Mark Powell)**

SUMMARY

This report recommends that the Contracts Special Committee award a contract for the provision of LED Sports Lighting upgrade at Trekardo Park and Pleasant Street Reserve.

RESOLUTION

That the Contracts Approval Special Committee resolves to:

- 1. Award Contract Number 2019/20-148 for the provision of Trekardo Park and Pleasant Street Reserve LED Sports Lighting Upgrade – 100 Lux to TJ Coutts Pty Ltd for the total tendered price of \$661,143-00 (excluding GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

**5.3 CONTRACT 2019/20-149 LED SPORTS LIGHTING UPGRADE (200 LUX)
- MARTY BUSCH BMX
(RO – Neville Ivey / Mark Powell)**

SUMMARY

This report recommends that the Contracts Special Committee award a contract for LED Lighting Upgrade at Marty Busch BMX.

RESOLUTION

That the Contracts Approval Special Committee resolves to:

- 1. Award Contract Number 2019/20-149 for the provision of Marty Busch BMX LED Lighting Upgrade – 200 Lux to DeArango and Lea Electrical Contractors (VIC) Pty Ltd for the total tendered price of \$264,400-00 (excluding GST).**
- 2. Delegate to the Chief Executive Officer authority to execute the associated Contract on behalf of Council.**

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

RESOLUTION

That the Contracts Approval Special Committee come out of Section 89 and adopt the resolutions made therein.

Moved Cr Grant Tillett
Seconded Cr Ben Taylor

CARRIED

There being no further business, the Chairperson declared the meeting closed at 4.19pm

Confirmed this 17th day of January, 2020

.....

Chairperson

10.4. OUTSTANDING QUESTION TIME ITEMS

Division: Business Services
Director: Glenn Kallio
Author/Position: Sarah Anstis – Administration Officer Statutory Compliance

OFFICER RECOMMENDATION

Council resolves to:

Endorse the Outstanding Question Time report.

EXECUTIVE SUMMARY

This report provides Council with an update of responses to questions taken on notice and outstanding unanswered questions from public question time.

RATIONALE

The City of Ballarat Meeting Procedure Local Law, Division 8, calls for a standard agenda item at each Council Meeting that reflects unanswered questions from public question time.

LEGISLATION, COUNCIL PLAN, STRATEGY AND POLICY IMPLICATIONS

- City of Ballarat Meeting Procedure Local Law

CONSULTATION

Nil

OFFICERS DECLARATION OF INTERESTS

Council Officers affirm that no direct or indirect interests need to be declared in relation to the matter of this report.

REFERENCE DOCUMENTS

Nil

ATTACHMENTS

1. Outstanding Question Time Items [**10.4.1** - 1 page]

Outstanding Question Time Items					
Meeting	Status	Requested	Question	Officer Responsible	Response
29/01/2020 QT01/20	Open	Edith Fry Golden Point	Is there bush fire preparedness in the bush land parks in the City	Terry Demeo Director Infrastructure and Environment	Taken on Notice
29/01/20 QT05/20	Open	Sally Missing Buninyong	Is council exercising its leadership role in working with the Ballarat community to achieve carbon neutrality and if there is an engagement and communication plan for the whole LGA?	Terry Demeo Director Infrastructure and Environment	Taken on Notice
29/01/2020 QT07/20	Open	John Barnes Brown Hill	Will you confirm that this assumption is correct, and provide me with the dates these came to Council -as requested in my question on notice; and will you please explain to me how you as councillors assure yourselves that the remaining 51 to 55 Service Reviews have been done objectively, have taken account of the views of service users and the public, and how they provide you with sufficient information to enable you to, in turn, assure the public you are delivering them value for money?	Cameron Cahill Director Innovation and Organisational Improvement	Taken on Notice

11. NOTICE OF MOTION

Nil

12. URGENT BUSINESS

13. SECTION 89 (IN CAMERA)

10.3. CONTRACTS SPECIAL COMMITTEE OF COUNCIL - 19TH DECEMBER 2019 AND 17TH JANUARY 2020

Division: Business Services
Director: Glenn Kallio
Author/Position: Lorraine Sendall - Executive Assistant, Director Business Services

(Confidential report designated under the Local Government Act 1989 section 77(2)(b))

13.1. TENDER 2019/20-81 SCOTCHMANS LEAD BRIDGE

Division: Infrastructure and Environment
Director: Terry Demeo
Author/Position: Robin Hand – Contracts Administration Officer

(Contractual matters)

13.2. SUPPLY OF NATURAL GAS / SMALL MARKET FOR COUNCIL SITES

Division: Business Services
Director: Glenn Kallio
Author/Position: Lorraine Sendall – Executive Assistant, Director Business Services

(Contractual matters)

14. CLOSE