

COMMUNITY IMPACT GRANT PROGRAM 2018/2019

BUDGET INFORMATION

- Maximum amount that can be applied for is **\$10,000**
- Items requesting funding must be supported with quotes that indicate if GST is included
- Calculate in-kind volunteer hours at **\$30** per hour

Filling out the Budget:

See following example:

Item of Activity	Total Cost of Project	Contribution from Organisation	Funding Requested Amount –
A	B	C	D
e.g. Knives	\$1,200	0	\$1,200
e.g. Forks	\$440	\$220	\$220
e.g. Spoons	\$300	\$300	
10 Volunteer Hours: In-kind Contribution	\$300	\$300	
Totals	\$2,240	\$820	\$1,420

Legend:

- (a) Details of individual purchase items or activities
 - (b) Total cost of the project
 - (c) Your organisations total contribution (*including any GST*) to the individual purchase item or activity i.e. *the amount your organisation is contributing to the project*
 - (d) Amount of funding being requested
- *If your organisation is registered for GST, the funding allocation will be less the GST component*

Quotes from business and/or supplier

Quotes are required for any funding amount requested and must include:

- Supplier's Australian Business Number (ABN)
- Breakdown of cost (i.e. separate the item cost and the GST)
- Description of items quoted
- Date and terms e.g. "Quote valid for 30 days"