

***C4. Instrument of Delegation (Special Committees)***

**Ballarat City Council**

**Instrument of Delegation**

**to the**

**Community Impact Special Committee**

## Instrument of Delegation

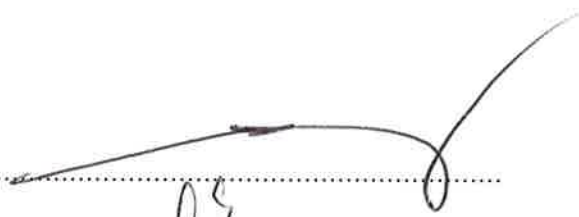
Ballarat City Council (**Council**) delegates to the Special Committee established by resolution of Council passed on 21 January 2011 (R030/11) and known as the *Community Impact Special Committee* (**the Committee**), the powers and functions set out in the Schedule, and declares that:

1. this Instrument of Delegation is authorised by a resolution (R280/17) of Council passed on 23 August 2017;
2. the delegation:
  - 2.1 comes into force immediately the Common Seal of Council is affixed to this Instrument of Delegation;
  - 2.2 remains in force until Council resolves to vary or revoke it; and
  - 2.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
3. all members of the Committee will have voting rights on the Committee.
  - 3.1 Council Officers who attend the meetings of the Committee are to provide advice and support the Committee and are not classed as Committee members.

Dated: 23 August 2017

The Common Seal of Ballarat City Council was affixed by authority of the Council in the presence of:



.....  


MAYOR/COUNCILLOR

.....  


COUNCILLOR

.....  


CHIEF EXECUTIVE OFFICER

## SCHEDULE

### **Powers and functions**

To exercise Council's functions and powers to perform Council's duties in relation to the management of the community funds in the form of grants and for these purposes:

1. to function in accordance with the Council sealed Terms of Reference;
2. the power to establish an evaluation framework and/or policy for the assessment of all applications for funding (to be approved by Council's Audit Advisory Committee);
3. to engage community expertise in the planning and development of funding programs;
4. the power to apportion and disburse all funds allocated to the Special Committee each year as part of Council's budget;
5. the power to evaluate variation requests of funding allocations above \$500.00 to grant recipients as, and when, requested by grant applicants.

### **Exceptions, conditions and limitations**

The Committee is not authorised by this Instrument to:

1. enter into contracts, or incur expenditure for any amount which exceeds the approved budget; and
2. exercise the powers which, by force section 86 of the *Local Government Act 1989* cannot be delegated.

